



STATE OF HAWAII
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES
P.O. BOX 119, HONOLULU, HAWAII 96810-0119

State Capitol Management Committee (SCMC) Meeting
Monday, July 9, 2018
3:00 p.m.
State Capitol Building, Conference Room 224
415 South Beretania Street
Honolulu, Hawaii 96813

MINUTES

Members Present

Senator Brian Taniguchi, Member, Senate
Senator Gilbert Keith-Agaran, Member, Senate
Representative Bertrand Kobayashi, Member, House of Representatives
Representative Cindy Evans, Member, House of Representatives
Carol Taniguchi, Member, Senate
Rod Tanonaka, Member, House of Representatives
Reid Ogata, Member, Acting LT. Public Safety
Stella Kam, Department of the Attorney General (Advisor)

Other Attendees

Senator Karl Rhoads, State Senate
Chris Kinimaka for Dean Shimomura, Member, Department of Accounting and General Services
Park Kaleiwahea, Assistant Senate Sergeant at Arms
LT. Al Cummings, State Sheriff, Department of Public Safety
SGT Bruce Yonesaki, Public Safety
Jessie Faige, Senator Rhoads
Robert Nishimoto, Senate
Keanu Young, Legislative Reference Bureau

Roll called at 3:05 p.m. Representative Evans confirmed 7 out of 10 members present. Quorum established.

1. Call to Order: 3:06 p.m. by Representative Evans
2. Introductions and Public Comments
3. Review and Approve Minutes of the April 13, 2018 Meeting
Ms. Faige distributed copies of the draft April 13 meeting minutes. After short review, Ms. Taniguchi moved to approve the April 13, 2018 meeting minutes. Senator Taniguchi seconded the motion and it was unanimously approved.

4. Report of the cancelled May 8, 2018 Meeting

Notes from May 8, 2018 meeting was reviewed. Senator Rhoads mentioned there was no follow up on the additional janitorial services request made during the 2018 Legislative session to Senator Donovan Dela Cruz and Representative Sylvia Luke. Senator Rhoads announced that he received suggested designs for new flag pole bases from Senator Gil Riviere, but that Senator Riviere needs to initiate the follow up discussion with the Committee on this issue as he was not present at the meeting to elaborate his ideas.

5. Elect a New Chairperson

Due to Senator Rhoads no longer being a member of the Committee, a new Chair was to be elected among the members present. Representative Evans stated that before the Committee vote on a new Chair, she wanted to stress the importance of having a method of continuity in the absence of a Chair. She stated that when the previous Chair, Kevin Kuroda retired as the House Sergeant-at Arms, the committee did not meet for a year and half. Ms. Kam mentioned there was a void without a clear line of succession in place.

There was a discussion on the possibility of having co-Chairs but Senator Taniguchi recommended against that format. Representative Kobayashi recommended that DAGS be given the power to call a meeting.

Senator Rhoads commented that State law provided it with oversight and management of the State Capitol building and stressed the importance of the work of the Committee. He further stated that statute establishes the Chairperson position, but opined that additional leadership positions could be added to include a Vice-Chairperson. Ms. Kam concurred.

Senator Keith-Agaran recommended having a Chair, Vice-Chair and a third option to have DAGS be able to call a meeting in the absence of a Chair or Vice-Chair. Senator Keith-Agaran then nominated Representative Evans as Chair. Senator Taniguchi seconded. Senator Keith-Agaran moved to close the nominations. Senator Taniguchi seconded and the motion to close nominations was unanimously approved. All members then unanimously voted for Representative Evans as the new State Capitol Management Committee Chairperson.

Senator Keith-Agaran then nominated Ms. Carol Taniguchi as Vice-Chair and Representative Kobayashi seconded. Senator Keith-Agaran moved to close the nominations. Representative Kobayashi seconded and the motion to close nomination was unanimously approved. All members then unanimously voted for Ms. Taniguchi as Vice-Chair.

6. Capital Improvement Project (CIP) Report

a. Reflecting Pond Water Feature

Ms. Kinimaka reported that DAGS had a meeting in early May 2018 with consultants on the reflecting ponds repair project. Target date to start project is June 2021. The delayed start is due to the other higher priority projects taking place at the State Capitol now and near future. She stated that DAGS is working on the structural integrity of the pools and consultants are looking at options. Funding impact will be determined next year. Representative Kobayashi asked about the leaks in the garage

and Ms. Kinimaka confirmed that they were not due to water leaking from the ponds but by air conditioner issues.

b. Other Projects

The 4th floor lanai repair project started in early June is scheduled to be completed in December 2019, with a temporary stop of work during the 2019 Legislative session. Senator Taniguchi asked about what the project entailed and Chair Evans asked about the funding. Ms. Kinimaka responded that the first step is for the contractor to perform a demonstration of the work to be completed. On the makai lanai, the demonstration includes the removal and replacement of the floor tiles and drainage systems. On the mauka lanai, the demonstration includes repair of the concrete spalling of the ledges. The railing system around the entire lanai will also be replaced. Ms. Kinimaka provided a DAGS State Capitol CIP matrix (see Attachment 1) to illustrate the funding and projected cost of the project.

Ms. Kinimaka reported that repairs to the metal soffits beneath the 2nd floor is the other high project for the State Capitol. Damaged tiles fell during high winds in early 2017 and while repairs were made, the project is deemed as necessary to ensure safety to pedestrians below. Kick off meeting was held in May and anticipated start of project is June 2020.

Chair Evans raised a concern with the air conditioning in the building. She felt that the practice of shutting down the A/C on Friday night and starting it again on Monday morning has caused some problems. She felt this practice promoted mold growth in the air ducts and rooms. She also stated that her office has had flakes emitted from the air ducts, especially on Monday mornings when the system restarts. She wants to hear from DAGS on the health problems associated with this. She wants to know the temperature range that DAGS set. Ms. Kinimaka said she would check and report back on this issue.

7. Report on Capitol Security

Senator Rhoads informed the members that as the former Chair, he had specific questions on the security measures in place at the State Capitol and asked the Department of Public Safety, Sheriffs Division to brief the Committee. Ms. Kam stated that if the Committee were to be briefed on sensitive topics that the discussion and information should be treated confidentially. As such, she recommended that the Committee enter into executive session for this particular matter. Representative Evans recommended to move this topic after item 9 of the agenda. Senator Keith-Agaran seconded the motion and the members unanimously approved.

There was a discussion with Public Safety about looking into getting a grant from the Department of Defense, Homeland Security, for the security of the State Capitol. Chair Evans was aware funds had been received before and hoped there was an opportunity now to get more grant dollars for the security of the building and continuity of operations after a natural or man-made damage to the State Capitol.

8. Miller Street Additional Right Turn Lane

Representative Kobayashi informed members that he originally raised the possibility of adding a third, right turn lane on Miller Street as it exits onto Punchbowl Street because he has witnessed traffic on Miller Street backed up in the late afternoon hours. There was a

discussion on the ownership of Miller Street and Ms. Faige stated that Miller Street is not a city street but dedicated to DLNR. However, it was noted that Miller Street is not part of the capitol grounds and may not fall under the purview of the Committee. Senator Keith-Agaran suggested that DAGS could follow up on the issue with DLNR. LT. Ogata further stated that there is room for three lanes currently, if the lanes were re-stripped. Ms. Kinimaka is going to consult with DAGS personnel on the possibility of both adding a new lane and re-stripping and will report back to the Committee.

9. Conducting Internal Survey on Capitol Complaints/Suggestions

Senator Rhoads made a recommendation on instituting a suggestion box or a survey so building tenants have a mechanism to have issues addressed. He stated that it seems like people do not complain so things do not get fixed. Chair Evans asked Mr. Tanonaka how items such as broken restroom fixtures get addressed, and he responded by saying that House occupants inform his office of the issue and in turn his office informs DAGS to get the matter addressed. Ms. Taniguchi mentioned that it is the same for the Senate. LT. Ogata mentioned that the Sheriffs are called during hours when the building is closed as a fall back.

After a short discussion among members on the need for a suggestion box, Senator Keith-Agaran recommended using Survey Monkey as a tool to survey occupants periodically via e-mail. Ms. Taniguchi volunteered to take a lead on this initiative. She will put something together and send it out to building tenants.

10. Other Business

Senator Taniguchi announced the 50th anniversary of the Capitol is March 15, 2019. An event is being planned by a committee that was formed for that purpose. He invited members of the committee to participate.

Representative Kobayashi moved that the members take a recess to enter into executive session to discuss security and safety matters at the State Capitol. Ms. Taniguchi seconded the motion and it was unanimously approved. The Committee entered into executive session at 3:52 p.m.

At 4:41 p.m., Chair Evans moved to end the executive session. The motion was seconded and the members unanimously approved. The Committee concluded the executive session and re-started their public meeting.

At 4:42 p.m., Chair Evans continued the public meeting and Senator Keith-Agaran made a motion to establish a PIG (Permitted Interaction Group) that would include Mr. Tanonaka, Ms. Taniguchi, LT. Ogata and a member of DAGS to review HCR28 that was adopted by the 2018 Legislature. HCR28 requests the Committee to review the safety and security measures at the State Capitol and make recommendations on improving such measures to the 2019 Legislature. Senator Taniguchi seconded the motion it was unanimously approved.

11. Next Meeting Date

Monday, September 24, 2018 at 2:30 p.m. Location TBA.

12. Adjournment

Meeting adjourned at 4:45 p.m.

**State Capitol CIP
June 2018**

PRIORITY RATING	PROJECT NUMBER	BUILDING/FACILITY	DESCRIPTION OF WORK	FUND TYPE	DESIGN COST	CONSTR COST	ESTIMATE (\$)	CUMULATIVE TOTAL
1	M5101412	STATE CAPITOL	ELEVATOR MODERNIZATION (7 CABS)	C	300,000	2,100,000	2,400,000	2,400,000
2	M5101188	STATE CAPITOL	WALKWAYS RENOVATION AND UPGRADE - ADDRESS CRACKS, SPALLING CONCRETE, REFINISHING, AND OTHER RELATED REPAIRS AROUND POOLS, ROTUNDA, AND CHAMBERS EXTERIOR AREAS.	C	450,000	3,000,000	3,450,000	5,850,000
3	M5101329	STATE CAPITOL	AC - AHU, VAV, DUCTWORK, PIPE INSUL 1995	C	1,580,000	9,368,700	10,948,700	16,798,700
4	M5101413	STATE CAPITOL	AC - 3 CHILLERS & PUMPS 1995	C	347,000	1,606,000	1,953,000	18,751,700