



STATE OF HAWAII  
E911 Joint Communications, Technical  
and Finance Committee Meetings  
Kalanimoku Building, Room 132  
1151 Punchbowl St., Honolulu  
Thursday, June 14, 2018  
10:00 a.m. – 1:00 p.m.

Minutes

Communications Committee members present: Davlynn Racadio, Chair (MPD); and Thalia Burns (HPD).  
Communications Committee members absent: Lavina Taovao (KPD).

Technical Committee members present: Thalia Burns, Chair (HPD); Rob Gausepohl (KPD); Kim Kitagawa (HPD); Shawn Kuratani (HFD); David Miyasaki (KPD); Tony Ramirez (Akimeka); Jeffrey Riewer (AT&T); and Tony Velasco (DIT).

Technical Committee members absent: John Jakubczak (MPD) and Kenison Tejada (APCO/NENA Pacific Chapter).

Finance Committee members present: Kenneth Bugado, Jr. (HiPD); Rob Gausepohl (KPD); Dean Rickard (MPD Molokai); and Kiman Wong (Spectrum).

Finance Committee members absent: Gerald Kaneshiro (HPD)

Staff members present: Stella Kam (AG), Courtney Tagupa (E911), and Brandon Sekiya (E911).

Guests: Nani Blake (Sprint), Karen Bugado (HiFD), Vic Freeland (RDC CNRH), Edward Fujioka (HESD), Liz Gregg (AT&T), Byron Higa (Spectrum), Everett Kaneshige (SWIC, DOD), Arnold Kishi (DAGS/CIO), Etta Moiha (HPD), Lorrin Okumura (HESD), Stacy Perreira (KPD), Ken Schulte (TriTech), Geoffrey Shon (HESD), Wendy-Liz Tancayo-Mebille (MPD), and Mark Wong (DIT).

**I. Call to Order, Public Notice, Quorum**

- A. Acting Chair Kenneth Bugado, Jr. called the meeting to order at 10:00 a.m.
- B. Public Notice was posted.
- C. Quorum was present for all Committees.

## II. Public testimony on all agenda items

Acting Chair Kenneth Bugado, Jr. asked if anyone had testimony to submit. No one came forward to testify.

## III. Introductions

Introductions were made by everyone present, at the request of Acting Chair Kenneth Bugado, Jr.

## IV. Review and Approval of Last Month's Meeting Minutes

Acting Chair Kenneth Bugado, Jr. called for any additions/corrections to the May 10, 2018 meeting minutes. Kiman Wong noted that he gave the Finance Committee update in place of Sherri Sakamoto. Tony Ramirez motioned to adopt the amended minutes. Kiman Wong seconded. The motion was approved by voice vote by all Committee Members present.

## V. Committee Updates by Committee Chairs

### A. Communications Committee – Davlynn Racadio

#### 1. Comments from attendees of the NG911 Workshop.

Everett Kaneshige:

- Thanks to participants
- There was a lot of content as presenters condensed 2 days into 1 day
- Will use information and slides to add to future RFP

Courtney Tagupa:

- Presenters were very knowledgeable
- Information and contacts will be useful in the near future

Karen Bugado:

- Thankful for the opportunity
- Session was very informative

Vic Freeland:

- Would like to work closely with the consultants

Tony Ramirez:

- Good to hear from people far ahead in process
- Thanks to David Miyasaki for bringing issues regarding Kauai's valleys to Akimeka's attention

#### 2. Others.

Davlynn Racadio:

- Rapid SOS gave a good presentation at 911 Goes to Washington
- Demonstration set for June 18, 2018
- Will inquire if they would be willing to come to Hawaii for a presentation

### B. Technical Committee – Thalia Burns

Continuing working on education training curricula.

#### 1. Educational Investigative Committee update – Jeffrey Riewer

Thalia Burns: HPD has a brief, less hectic period coming up when they may be able to communicate with UH regarding curriculum

#### 2. Investigative Committee – Everett Kaneshige.

Nothing to report.

3. Request for approval- HiPD Kauai Site Visit (5) personnel - \$1,375.00  
3 KPD and 2 KFP staff members  
Jeffrey Riewer motioned to approve. Rob Gausepohl seconded. Motion passed and the request was forwarded to Finance Committee.

C. Finance Committee – Kiman Wong for Sherri Sakamoto

1. Review of Monthly Cash Flow & Budget Financial Reports.

Enhanced 911 Surcharge Collection	940,239
Interest Income	28,367
New & Emerging Tech. Training	(29,630)
Non-Recurring Expenses	(55,634)
Recurring Expenses: Administration	(368,570)
Maintenance	(220,834)
Telecommunications	(315,006)
Net Bank Balance	24,900,602
Outstanding Encumb. /Accruals	(7,334,779)
Unencumbered Cash Balance	17,565,823

Acting Chair Kenneth Bugado, Jr. announced that Sherri Sakamoto is no longer a Member of the Board, as she has transferred to a new job and is not with the Consumer Advocate.

2. Request for funding approval for:
  - a. NG911 Workshop June 12, 2018 - \$6,000.00.  
Hilton site and travel costs  
Jeffrey Riewer motioned to approve. Dean Rickard seconded.  
Motion passed and was forwarded to the Board.
  - b. HiPD Kauai Site Visit (5) personnel - \$1,375.00.  
Dean Rickard motioned to approve. Kenneth Bugado, Jr. seconded. Motion passed and was forwarded to the Board.

## VI. PSAP Status Updates

- A. Kauai PD – Rob Gausepohl:
  - Installing UPS upgrade
- B. Oahu HPD – Thalia Burns:
  - Selected TriTech as CAD vendor
  - Looking forward to working with Assistant Chief Nagata who will attend E911 meetings
- C. Oahu HFD – Shawn Kuratani:
  - Nothing to report
- D. Oahu ESD – Lorrin Okumura:
  - Nothing to report

- E. Molokai PSAP – Dean Rickard:
  - Currently recruiting for supervising ESD position
- F. Maui County – Davlynn Racadio:
  - Operating from alternate (Kihei) site as primary (Wailuku) site is undergoing renovations
  - Tentative return to primary ~August 24, 2018
- G. Hawaii County PD – Kenneth Bugado, Jr.:
  - Spillman to go live September 2018
  - Thanks to Liz Gregg and AT&T for setting up cell communications in Puna
- H. Hawaii County FD – Karen Bugado:
  - Currently recruiting to fill vacancies
  - Asked others about their experiences using CritiCall software
  - Thalia Burns said that it has worked well for HPD

## VII. Items for Discussion, Consideration and Action

- A. 911 Timeline update.  
Please continue to refer any timeline updates to the Executive Director.
- B. Other items.

## VIII. Announcements

- A. Future Meeting dates:  
All meetings in Kalanimoku Building, Room 322B from 10:00 a.m. to 1:00 p.m. unless specified.
  1. Thursday, July 12, 2018 (Combined meeting)
  2. Thursday, August 9, 2018 (Combined meeting)
  3. Thursday, September 13, 2018 (Combined meeting) **Room 132**
- B. Future Conference Dates (**3 months advanced approval required**):
  1. APCO Conference, Aug 5-8, 2018, Las Vegas, NV.
  2. FutureView 2018 Conference, Aug 27-30, 2018, Austin, TX.
- C. Others – none.

## IX. Open Forum: Public comment on issues not on the agenda for consideration for Committee meeting agenda at the next meeting.

Acting Chair Kenneth Bugado, Jr. requested that any member of the public here today who wished to comment on issues not on the agenda for consideration for the Committee meeting agenda at the next meeting, please come forward to testify. No one came forward.

## X. Adjournment

There being no further business, Acting Chair Kenneth Bugado, Jr. requested adjournment. Thalia Burns motioned. Jeffrey Riewer seconded. Motion was carried. The meeting was adjourned at 10:24 a.m.