



STATE OF HAWAII
E911 Joint Communications, Technical
and Finance Committee Meetings
Kalanimoku Building, Room 322B
1151 Punchbowl St., Honolulu
Thursday, May 10, 2018
10:00 a.m. – 1:00 p.m.

Minutes

Communications Committee members present: Davlynn Racadio, Chair (MPD); Thalia Burns (HPD); and Lavina Taovao (KPD).

Communications Committee members absent: Sherri Sakamoto (Consumer Advocate Designee).

Technical Committee members present: Thalia Burns, Chair (HPD); Rob Gausepohl (KPD); John Jakubczak (MPD); Shawn Kuratani (HFD); David Miyasaki (KPD); Tony Ramirez (Akimeka); Kenison Tejada (APCO/NENA Pacific Chapter); and Tony Velasco (DIT).

Technical Committee members absent: Kim Kitagawa (HPD) and Jeffrey Riewer (AT&T).

Finance Committee members present: Kenneth Bugado (HiPD); Rob Gausepohl (KPD); Gerald Kaneshiro (HPD); Dean Rickard (MPD Molokai); and Kiman Wong (Spectrum).

Finance Committee members absent: Sherri Sakamoto, Chair (Consumer Advocate Designee).

Staff members present: Stella Kam (AG), Courtney Tagupa (E911), and Brandon Sekiya (E911).

Guests: Nani Blake (Sprint), Karen Bugado (HiFD), Edward Fujioka (HESD), Liz Gregg (AT&T), Wayne Hirata (Office of the Governor), Everett Kaneshige (SWIC, DOD), Alan Kimura (HiFD), Arnold Kishi (DAGS/CIO), Glenn Kobashigawa (HawTel), Ben Morgan (HawTel), Lorrin Okumura (HESD), Jason Samala (HFD), Corey Shaffer (Verizon), Geoffrey Shon (HESD), Wendy-Liz Tancayo-Mebille (MPD), Joe Wilson (Pictometry), and Ruth Zipfel (Pictometry).

I. Call to Order, Public Notice, Quorum

- A. Chair John Jakubczak called the meeting to order at 10:00 a.m.
- B. Public Notice was posted.
- C. Quorum was present for all Committees.

II. Public testimony on all agenda items

John Jakubczak asked if anyone had testimony to submit. No one came forward to testify.

III. Introductions

Introductions were made by everyone present, at the request of John Jakubczak.

IV. Review and Approval of Last Month's Meeting Minutes

John Jakubczak called for any additions/corrections to the April 12, 2018 meeting minutes. None were offered. Thalia Burns motioned to adopt. Rob Gausepohl seconded. The motion was approved by voice vote by all Committee Members present.

V. Committee Updates by Committee Chairs

A. Communications Committee – Davlynn Racadio

Maui moved to Kihei alternate site from Wailuku while renovations are underway.

- Experienced some issues with voice calls being transferred, but not texts.
 - Some texts routed to Molokai.
 - West found that Molokai was recognized as primary PSAP and texts were routed incorrectly.

 - In one instance, a text was routed to Molokai and Molokai dispatchers were unable to couldn't forward to Maui.
 - Hawaiian Telcom said text first went to Wailuku, and was rerouted to Molokai.
 - Dispatchers learned that they were unable to transfer a transferred call.
 - Maui system cannot have primary and alternate running at same time in current set-up.

 - Thalia Burns said that Honolulu PD made sure all calls transferred to alternate sites
 - Calls go to all Viper positions.
 - Honolulu PD has option to have primary and alternate operations sites simultaneously.
1. Comments from those who attended the Rave Summit and Navigator Conference.

Thalia Burns:

- 3 Honolulu PD employees attended: 1 Watch Commander and 2 Supervisors
- Good for those employees to attend

- Learned about new features, including the ability to use smart 911 to respond to a text with a voice call

B. Technical Committee – Thalia Burns

Continuing working on education training curricula.

1. Educational Investigative Committee update – Jeffrey Riewer
No update.
2. Investigative Committee – Everett Kaneshige.

Everett Kaneshige:

- Consultant interviews completed in March
- Trying to schedule workshop

Courtney Tagupa:

- Aiming for June 12, 2018, the week of next Joint & Board meetings
- Date works for Davlynn Racadio
- Hawaii and Kauai personnel will check schedules

C. Finance Committee – Kiman Wong for Sherri Sakamoto

1. Review of Monthly Cash Flow & Budget Financial Reports.

Enhanced 911 Surcharge Collection	989,345
Interest Income	27,968
New & Emerging Tech. Training	(16,414)
Non-Recurring Expenses	(62,068)
Recurring Expenses: Administration	(17,084)
Maintenance	(149,947)
Telecommunications	(222,098)
Net Bank Balance	24,955,611
Outstanding Encumb./Accruals	(7,368,720)
Unencumbered Cash Balance	17,586,891

VI. PSAP Status Updates

- A. Kauai PD – Rob Gausepohl:
 - Nothing to report.
- B. Oahu HPD – Gerald Kaneshiro:
 - Nothing to report.
- C. Oahu HFD – Jason Samala:
 - Recently acquired Smart 911
- D. Oahu ESD – Lorrin Okumura:
 - Attended Navigator conference
 - Learned about Route 91 Las Vegas mass shooting incident

- Los Angeles FD and PD; Las Vegas PD traveled to Israel to study their attack response procedures
- Need emergency rule in control center which would allow personnel to override existing policy for mass casualty incident
- E. Molokai PSAP – Dean Rickard:
 - Nothing to report
- F. Maui County – Davlynn Racadio:
 - Moved to Kihei alternate site
 - Starting renovation in Wailuku dispatch center
 - Hope to return to Wailuku site ~August 20
- G. Hawaii County PD – Kenneth Bugado:
 - Experienced a large increase in calls due primarily to volcanic activity
- H. Hawaii County FD – Karen Bugado
 - 4 dispatch openings
 - Hope to start by end of summer

VII. **Items for Discussion, Consideration and Action**

- A. 911 Timeline update.
Please continue to refer any timeline updates to the Executive Director.
- B. Other items.

Tony Ramirez:

- New VoIP vendor, Bandwidth
- Requested boundaries of PSAP boundaries so they can route calls correctly

VIII. **Announcements**

- A. Future Meeting dates:
All meetings in Kalanimoku Building, Room 322B from 10:00 a.m. to 1:00 p.m. unless specified.
 1. Thursday, June 14, 2018 (Combined meeting) **Room 132**
 2. Thursday, July 12, 2018 (Combined meeting)
 3. Thursday, August 9, 2018 (Combined meeting)
 4. Thursday, September 13, 2018 (Combined meeting) **Room 132**
- B. Future Conference Dates (**3 months advanced approval required**):
 1. HxGN Live Conference, June 12-15, 2018, Las Vegas, NV.
 2. NENA Conference, June 16-21, 2018, Nashville, TN.
 3. APCO Conference, Aug 5-8, 2018, Las Vegas, NV.
 4. FutureView 2018 Conference, Aug 27-30, 2018, Austin, TX.

Courtney Tagupa: please submit names of those intending to attend APCO.

- C. Others – none.

IX. Open Forum: Public comment on issues not on the agenda for consideration for Committee meeting agenda at the next meeting.

John Jakubczak requested that any member of the public here today who wished to comment on issues not on the agenda for consideration for the Committee meeting agenda at the next meeting, please come forward to testify. No one came forward.

X. Adjournment

There being no further business, Chair John Jakubczak requested adjournment. Davlynn Racadio motioned. Kenneth Bugado seconded. Motion was carried. The meeting was adjourned at 10:29 a.m.