



**STATE OF HAWAII**  
Enhanced 911 Board Meeting  
Kalanimoku Building, Room 322B  
1151 Punchbowl Street, Honolulu  
Thursday, May 10, 2018  
10:00 a.m. – 1:00 p.m.

Minutes

**Board members present:** John Jakubczak (MPD), Chair; Kenneth Bugado (HiPD); Thalia Burns (HPD); Rob Gausepohl (KPD); Arnold Kishi (CIO); Ben Morgan (HiTel); Dean Rickard (MPD); and Corey Shaffer (Verizon).

**Board members absent:** Jeffrey Riewer (AT&T), Sherri Sakamoto (Consumer Advocate), and Mark Wong (DIT).

**Staff members present:** Stella Kam (AG), Courtney Tagupa (E911), and Brandon Sekiya (E911).

**Guests:** Nani Blake (Sprint), Karen Bugado (HiFD), Edward Fujioka (HESD), Liz Gregg (AT&T), Wayne Hirata (Office of the Governor), Everett Kaneshige (SWIC, DOD), Gerald Kaneshiro (HPD), Alan Kimura (HiFD), Glenn Kobashigawa (HawTel), Shawn Kuratani (HFD), David Miyasaki (KPD), Lorrin Okumura (HESD), Davlynn Racadio (MPD), Tony Ramirez (Akimeka), Jason Samala (HFD), Geoffrey Shon (HESD), Wendy-Liz Tancayo-Mebille (MPD), Lavina Taovao (KPD), Kenison Tejada (APCO/NENA Pacific Chapter), Tony Velasco (DIT), Joe Wilson (Pictometry), Kiman Wong (Spectrum), and Ruth Zipfel (Pictometry).

**I. Call to Order, Public Notice, Quorum**

- A. The meeting was called to order by Chair John Jakubczak at 10:37 a.m.
- B. Public Notice was issued.
- C. Quorum was present for all Committees.

**II. Public testimony on all agenda items**

John Jakubczak asked if anyone wished to provide testimony on any agenda item, to please come forward. No one came forward to testify.

### III. Introductions

Introductions were made by everyone present at the request of John Jakubczak.

### IV. Review and Approval of Last Month's Meeting Minutes

John Jakubczak called for any additions/corrections to the April 12, 2018 meeting minutes. Thalia Burns motioned to adopt. Arnold Kishi seconded. The motion was approved by voice vote by all Committee Members present.

### V. Committee Updates by Committee Chairs

- A. Communications Committee – Davlynn Racadio  
Nothing further.
  - 1. Comments from those who attended Rave Summit and Navigator Conference.  
Nothing further.
- B. Technical Committee – Thalia Burns  
Nothing further.
  - 1. Educational Investigative Committee update – Jeffrey Riewer  
Nothing further.
  - 2. Investigative Committee – Everett Kaneshige.  
Nothing further.
- C. Finance Committee – Kiman Wong for Sherri Sakamoto  
Turn in invoices.

### VI. PSAP Status Updates

- A. Kauai – Rob Gausepohl:  
Nothing further.
- B. Oahu HPD – Gerald Kaneshiro:  
Nothing further.
- C. Oahu HFD – Jason Samala:  
Nothing further.
- D. Oahu EMS: Edward Fujjoka:  
Nothing further.
- E. Molokai – Dean Rickard:  
Nothing further.
- F. Maui – Davlynn Racadio:  
Nothing further.
- G. Hawaii County PD – Kenneth Bugado:  
Nothing further.
- H. Hawaii County FD – Karen Bugado:  
Nothing further.

## VII. Executive Director's Report

- A. Strategic Budget Planning.
  - Commence first phase following Board meeting.
  - Courtney Tagupa will go over expenses.
- B. Review of Conference Travel Policy.
  - After Board meeting
- C. HB 1652, SD 2 status (Increase in Central Services Assessment).
  - Proposed increase of Central Services deductions from 5% to 7% failed
  - Assessments remain status quo

Stella Kam:

- Will work with Board for input on seeking an amendment to exempt the Enhanced 911 Fund from increases in the Central Services fees.

## VIII. Items for Discussion, Consideration and Action

- A. Reminder for PSAPs to update their 911 Timelines.
- B. Discussion on advance approval for FY2019 APCO Conference attendees.  
Courtney Tagupa:  
Request PSAPs submit a list of names of personnel expected to attend.
- C. FirstNet update – Everett Kaneshige.
  - Working with State Procurement Office (SPO) to upload pricing of FirstNet services on SPO website.
  - FirstNet working with AT&T and SPO on Hawaii-specific pricing.
  - Direct specific questions regarding AT&T services and pricing to Liz Gregg.
  - Scott Andrews, AT&T representative focused on FirstNet, comes to Hawaii roughly every 6 weeks, and can schedule meetings with PSAPs.
- D. Others.  
Nothing.

## IX. Announcements

- A. Future meeting dates:  
All meetings in Kalanimoku Building, Room 322B from 10:00 a.m. to 1:00 p.m. unless specified.
  1. Thursday, June 14, 2018 (Combined meeting) **Room 132**
  2. Thursday, July 12, 2018 (Combined meeting)
  3. Thursday, August 17, 2018 (Combined meeting)
  4. Thursday, Sep 13, 2018 (Combined meeting) **Room 132**
- B. Future Conference Dates (**3 months advanced approval required**):
  1. HxGN Live Conference, June 12-15, 2018, Las Vegas, NV.
  2. NENA Conference, June 16-21, 2018, Nashville, TN.
  3. APCO Conference, August 5-8, 2018, Las Vegas, NV.
  4. FutureView 2018 Conference, August 27-30, 2018, Austin, TX.
- C. Others

None.

- X. **Executive Session: HRS 92-5(a) (4) to consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities.**  
Not necessary.

- XI. **Open Forum: Public comment on issues not on the agenda for consideration for Board agenda at the next meeting.**  
None.

XII. **Adjournment**

Chair John Jakubczak expressed his appreciation for the dispatchers and emergency personnel on Hawaii, Kauai, and Oahu and their handling of events and disasters in the past 2 months.

There being no further business, Chair John Jakubczak requested adjournment. Thalia Burns motioned. Corey Shaffer seconded. The motion passed and meeting was adjourned at 10:48 a.m.

DRAFT