



STATE OF HAWAII
E911 Joint Communications, Technical
and Finance Committee Meetings
Kalanimoku Building, Room 132
1151 Punchbowl St., Honolulu
Thursday, March 8, 2018
11:00 a.m. – 2:00 p.m.

Minutes

Communications Committee members present: Davlynn Racadio, Chair (MPD); Thalia Burns (HPD); Sherri Sakamoto (Consumer Advocate Designee); and Lavina Taovao (KPD).

Communications Committee members absent: none.

Technical Committee members present: Thalia Burns, Chair (HPD); Rob Gausepohl (KPD); John Jakubczak (MPD); Kim Kitagawa (HPD); David Miyasaki (KPD); Tony Ramirez (Akimeka); Jeffrey Riewer (AT&T); Kenison Tejada (APCO/NENA Pacific Chapter); and Tony Velasco (DIT).

Technical Committee members absent: Shawn Kuratani (HFD);

Finance Committee members present: Sherri Sakamoto, Chair (Consumer Advocate Designee); Kenneth Bugado (HiPD); Rob Gausepohl (KPD); Gerald Kaneshiro (HPD); Dean Rickard (MPD Molokai); and Kiman Wong (Spectrum).

Staff members present: Stella Kam (AG), Courtney Tagupa (E911), and Brandon Sekiya (E911).

Guests: Darren Bullock (HI OHS), Lance Farias (HI OHS), Edward Fujioka (Honolulu ESD), Liz Gregg (AT&T), Byron Higa (Spectrum), Alan Kimura (HiFD), Glenn Kobashigawa (HawTel), Hans Maurits (AT&T), Ben Morgan (HawTel), Lorrin Okumura (Honolulu ESD), Jason Samala (HFD), Corey Shaffer (Verizon), Geoffrey Shon (HFD), Wendy-Liz Tancayo-Mebille (MPD), Kazuo Todd (HiFD), and Mark Wong (DIT).

I. Call to Order, Public Notice, Quorum

- A. Chair John Jakubczak called the meeting to order at 11:15 a.m.
- B. Public Notice was posted.
- C. Quorum was present for all Committees.

II. Public testimony on all agenda items

John Jakubczak asked if anyone had testimony to submit. No one came forward to testify.

III. Introductions

Introductions were made by everyone present, at the request of John Jakubczak.

IV. Review and Approval of Last Month's Meeting Minutes

John Jakubczak called for any additions/corrections to the February 8, 2018 meeting minutes. None were offered. Jeffrey Riewer motioned to adopt. Thalia Burns seconded. The motion was approved by voice vote by all Committee Members present.

V. Committee Updates by Committee Chairs

A. Communications Committee – Davlynn Racadio

Comments from attendees of the 911 Goes to Wash DC Conference.

1. Davlynn Racadio

- Thanks to the Board for approving travel
- Total of 11 attendees
- Group met with Rep. Gabbard and Sen. Schatz, but not Rep. Hanabusa or Sen. Hirono.

2. Kenison Tejada

- First time attending 911 Goes to Washington
- Pride in work very evident

3. Alan Kimura

- First time attending 911 Goes to Washington
- Beneficial to go on a regular basis to develop rapport with others and maintain working relationships

4. Courtney Tagupa

- First time attending 911 Goes to Washington
- Thanks to Davlynn Racadio for organizing visits
- Impressed with Hawaii's Congressmen and Senators and their dedication to 911
- Noted that FCC Commissioner, Ajit Pai, equated raiding of 911 funds to theft

B. Technical Committee – Thalia Burns

1. Educational Investigative Committee update – Jeffrey Riewer Subcommittee will meet after April's Board meeting.

2. Investigative Committee – Tony Ramirez for Everett Kaneshige. 911 Authority presentation

Tony Ramirez:

- Very transparent with respect to past experiences and current projects
- Offers free training which may help in assessing needs

Davlynn Racadio:

- Information from free classes will help with future needs planning

Mark Wong:

- Questioned whether or not the use of XML is set in stone as it is an inefficient use of bandwidth

Tony Ramirez:

- XML is subject to change

3. Action item on possible reasons why some phones did not receive warning on January 13. – Corey Shaffer.

- Verizon conducted invest into January 13 event
- All cell sites sent message
- Broadcast message to everyone, but system doesn't verify that message was received by a device
- Issue most likely with individual devices
- Will set up monthly alert to check/verify regular message/signal

4. Request for Approval

(1) APCO/NENA member to attend NENA Conference 2018, Nashville, TN - \$3,500.

1 member from Executive Board, Davlynn Racadio, to attend.

Tony Ramirez motioned to approve. Jeffrey Riewer seconded. Motion passed and forwarded to Finance Committee.

C. Finance Committee – Sherri Sakamoto

Strategic budget planning to start soon, end in June.

1. Review of Monthly Cash Flow & Budget Financial Reports.

Enhanced 911 Surcharge Collection	979,333
Interest Income	22,985
New & Emerging Tech. Training	0
Non-Recurring Expenses	0
Recurring Expenses: Administration	(16,862)
Maintenance	(130,730)
Telecommunications	(132,145)
Net Bank Balance	24,182,701
Outstanding Encumb./Accruals	(7,432,837)
Unencumbered Cash Balance	16,749,863

2. Request for funding approval:

(1) APCO/NENA member to attend NENA Conference 2018, Nashville, TN - \$3,500.

Rob Gausepohl motioned to approve. Kenneth Bugado seconded. Motion passed.

3. Relocation move & space buildout for Executive Director and ASA to 4th floor of Kalanimoku building – Total Cost \$11,000 (\$7,500 budgeted) balance of \$3,500 additional funding needed.
 - Thalia Burns: Is the additional cost for furniture, equipment?
 - Courtney Tagupa: Cost to disassemble and reassemble cubicles, install partition to separate Enhanced 911 space, install door to main hallway, relocate/install electrical outlets, phone, data, etc.

Jeffrey Riewer motioned to approve. Corey Schaffer seconded. Motion passed.

VI. **PSAP Status Updates**

- A. Kauai PD – Rob Gausepohl:
 - Nothing to report.
- B. Oahu HPD – Gerald Kaneshiro:
 - Nothing to report.
- C. Oahu HFD – Jason Samala:
 - Nothing to report.
- D. Oahu ESD – Lorrin Okumura:
 - 3 new dispatchers; 24 total; 3 admin staff
 - Upcoming class to fill 15 vacancies
 - Upgrading to iPhones
- E. Molokai PSAP – Dean Rickard:
 - Nothing to report
- F. Maui County – Davlynn Racadio:
 1. Moving people to alternate dispatch center ahead of upcoming Wailuku renovation
 2. Renovation targeted to begin in April 2018.
- G. Hawaii County PD – Kenneth Bugado:
 - New class starting April 2, 2018. 4 dispatchers.
- H. Hawaii County FD – Kazuo Todd
 - New class started with 6 trainees; 2 remaining
 - Will hold a hiring event in summer 2018

VII. **Items for Discussion, Consideration and Action**

- A. 911 Timeline update.

Please continue to refer any timeline updates to the Executive Director.
- B. Other items.

Tony Ramirez:
On February 16, 2018, Kari's Law signed into law
MLTS/PBX dial 911 calls go directly to PSAP

Hawaii tariff: currently, 1 ALI location for all lines; in the process of updating data tie individual location to each line.

FCC 15-9. Approved February 3, 2018. Sets accuracy standards.

z-value not required for 3 years.

Akimeka started with malls, hotels, schools, moving to residential condos, multi-unit complexes to determine dispatchable locations.

Thalia Burns: address points from building to street?

Tony Ramirez: geocoded to building. CAD doesn't show Z-axis/elevation. Working on elevation/floor. Won't work for Viper. Barometric readings via mobile phones.

Mark Wong: City & County of Honolulu CAD data: 3D. DHS funded photo realistic rendering of buildings downtown

Lance Farias (Hi OHS):

- With Darren Bullock, complex coordinator for terrorist attack plans
- Major exercise at end of grant fund to test State's abilities in responding to terrorist attack
- Riding on coattails of January 13 false missile alert event
- Reached out to wireless providers to discuss capabilities to reach public in event of emergency along with news and radio
- Add C4I (Command, Control, Communications, Computers, and Intelligence) portion.

Thalia Burns: include PSAP staff?

Lance Farias: hoping to invite key PSAP staff to assist with planning

Thalia Burns: PSAPs already inundated with responsibilities. Adding responsibility of sending out alert would be burdensome

Lance Farias: responsibility should be with HiEMA; burden should not be put on PSAPs

John Jakubczak: conversations needed. Better to be proactive than reactive.

Mark Wong: City & County has an Android & iPhone app: hnl.info which includes Police, Fire, EMS, Mayor's Office, etc.

HPD sent 1st notification that alert was false

Darren Bullock: focus on neighbor islands with planning

VIII. **Announcements**

A. Future Meeting dates:

All meetings in Kalanimoku Building, Room 322B from 10:00 a.m. to 1:00 p.m. unless specified.

1. Thursday, Apr 12, 2018 (Combined meeting)
2. Thursday, May 10, 2017 (Combined meeting)
3. Thursday, June 14, 2018 (Combined meeting)
4. Thursday, July 12, 2018 (Combined meeting)

B. Future Conference Dates (**3 months advanced approval required**):

1. TRICON, March 19-21, 2018, Anaheim, CA.
2. APCO Western Regional Conference, March 27-30, 2018, Tacoma, WA.
3. Rave Summit, April 16-18, 2018, Denver, CO.
4. Navigator Conference, April 24-26, 2018, Las Vegas, NV.
5. HxGN Live Conference, June 12-15, 2018, Las Vegas, NV.
6. NENA Conference, June 16-21, 2018, Nashville, TN.
7. APCO Conference, Aug 5-8, 2018, Las Vegas, NV.
8. FutureView 2018 Conference, Aug 27-30, 2018, Austin, TX.

C. Others – none.

IX. Open Forum: Public comment on issues not on the agenda for consideration for Committee meeting agenda at the next meeting.

John Jakubczak requested that any member of the public here today who wished to comment on issues not on the agenda for consideration for the Committee meeting agenda at the next meeting, please come forward to testify. No one came forward.

X. Adjournment

Jeffrey Riewer motioned to adjourn. Rob Gausepohl seconded. Motion was carried. The meeting was adjourned at 12:19 p.m.