



STATE OF HAWAII
Enhanced 911 Board Meeting
Kalanimoku Building, Room 322B
1151 Punchbowl Street, Honolulu
Thursday, February 8, 2018
10:00 am – 1:00 pm

Minutes

Board members present: John Jakubczak (MPD), Chair; Kenneth Bugado (HiPD); Thalia Burns (HPD); Rob Gausepohl (KPD); Arnold Kishi (CIO); Ben Morgan (HiTel); Jeffrey Riewer (AT&T); Sherri Sakamoto (Consumer Advocate); Corey Schaffer (Verizon); and Mark Wong (DIT).

Board members absent: Dean Rickard (MPD).

Staff members present: Stella Kam (AG), Courtney Tagupa (E911), and Brandon Sekiya (E911).

Guests: Serena Chan (IDA), Vic Freeland (RDC), Edward Fujioka (Honolulu ESD), Liz Gregg (AT&T), Everett Kaneshige (SWIC, DOD), Gerald Kaneshiro (HPD), Alan Kimura (HiFD), Kim Kitagawa (HPD), Glenn Kobashigawa (HawTel), Tom Lawless (US DHS), Patrick Leddy (Leeward CC), David Miyasaki (KPD), Lorrin Okumura (Honolulu ESD), Davlynn Racadio (MPD), Tony Ramirez (Akimeka), Jason Samala (HFD), Geoffrey Shon (HFD), Lavina Taovao (KPD), Kenison Tejada (APCO/NENA Pacific Chapter), Tony Velasco (DIT), Joe Wassel (US DOD), Kiman Wong (Spectrum), and Ruth Zipfel (Pictometry).

I. Call to Order, Public Notice, Quorum

- A. The meeting was called to order by Chair John Jakubczak at 10:48 am.
- B. Public Notice was issued.
- C. Quorum was present for all Committees.

II. Public testimony on all agenda items

John Jakubczak asked if anyone wished to provide testimony on any agenda item, to please come forward. No one came forward to testify.

III. Introductions

Introductions were made by everyone present at the request of John Jakubczak.

IV. Review and Approval of Last Month's Meeting Minutes

John Jakubczak called for any additions/corrections to the January 11, 2018 meeting minutes. None were offered. Thalia Burns motioned to adopt. Rob Gausepohl seconded. The motion was approved by voice vote by all Committee Members present.

V. Committee Updates by Committee Chairs

- A. Communications Committee – Davlynn Racadio
Nothing further.
 - 1. Attendee comments – NENA NG9-1-1 Standards and Best Practices Conference
Nothing further.
- B. Technical Committee – Thalia Burns
Nothing further.
 - 1. Educational Investigative Committee update – Jeffrey Riewer
Nothing further.
 - 2. Investigative Committee – Everett Kaneshige
Nothing further.
 - 3. Smart911 Presentation – RAVE
Presentation cancelled.
 - 4. Open discussion on events during false alarm on January 13, 2018
Nothing further.
- C. Finance Committee – Sherri Sakamoto
Nothing further.

VI. PSAP Status Updates

- A. Kauai – Rob Gausepohl:
Nothing further.
- B. Oahu HPD – Gerald Kaneshiro:
Nothing further.
- C. Oahu HFD – Jason Samala:
Nothing further.
- D. Oahu EMS: Edward Fujioka:
Nothing further.
- E. Molokai – Dean Rickard:
Nothing further.
- F. Maui – John Jakubczak:
Nothing further.
- G. Hawaii County PD – Kenneth Bugado:
Nothing further.
- H. Hawaii County FD: (not present)

VII. Executive Director's Report

- A. Update on vacant Board seats.
 - 1. Corey Schaffer, Verizon, was sworn in before Board meeting..

2. Kevin Kawabata, T-Mobile, is in the process of joining the Board.
- B. Start of Strategic Budget Planning (March 2018).
1. Courtney Tagupa will send forms for PSAPs to fill out to initiate the Strategic Budgeting process.
 2. Chair John Jakubczak, Davlynn Racadio, and Courtney Tagupa will be meeting with Senator Roz Baker after Board meeting to discuss concerns regarding HB206 HD2 SD2 that arose during Conference Committee during the previous Legislative session. Will discuss the hiring of a consultant to help in establishing a viable plan to use funds.
 - Kenison Tejada:
Suggests formulas for certain requests. For example, a CAD request with management and resource costs. Perhaps fund % of request instead of 100%. Full funding could outstrip fund.
 - Tony Ramirez:
Good idea, but Board would need to discuss potential changes with Legislature since Hawaii Revised Statutes spell out funding disbursement protocols.

VIII. Items for Discussion, Consideration and Action

- A. Reminder for PSAPs to update their 911 Timelines.
- B. FirstNet Update – Everett Kaneshige
 1. In February-March, will be scheduling meetings with FirstNet and emergency management agencies. Board members and guests can submit questions to Everett.
 2. Communications exercises will be held February 14-15, 2018. MPD, MDF, HPD, HFD, Honolulu EMS, Hawaii Fire, State ETS, State Attorney General.
- C. DoD/911 Partnership Presentation – Joseph Wassel, Director, C4 Resilience and Mission Assurance (DoD).
 - Regularly attends NASNA, NENA, APCO conferences and events
 - Directive signed by Deputy Secretary of Defense
 - 4200 bases in U.S.; 2000 overseas
 - 500+ centers not certified
 - \$8-10B/year for DOD public safety
 - \$85M for 2020
 - Local emergency personnel allowed on bases when base emergency agencies are unable to handle
 - Requested for questions, concerns to help shape DoD plans
 - Acknowledged dispatchers on January 13 who stayed put in face of crisis
- D. Request for approval:
 1. Request transfer of \$32,000 from EMS Viper budget for Mediant Gateway and Router for DIT (no additional funding is requested). There remains

approximately \$298K of unused FY2018 EMS budget that will be returned to the E911 Fund due mainly to the JTMC construction delay.

Thalia Burns motioned to approve. Arnold Kishi seconded. Motion passed.

2. EDS (\$24,800 total):
 - a. Navigator Conference- (3) \$1,500 for preconference classes.
 - b. NENA Conference – (1) \$3,500.
 - c. Priority Dispatch training (2 Classes) - \$10,000.
 - d. CAD Laptop (2) - \$8,000.
 - e. Mi Fi (Wi-Fi hotspot) (2) - \$1,800.

Thalia Burns motioned to approve. Mark Wong seconded. Motion passed.

- E. Request signatory approval for Finance Chair, Sherri Sakamoto.
Jeffrey Riewer motioned to approve. Arnold Kishi seconded. Motion passed.

Approved signatories include: John Jakubczak, Jeffrey Riewer, and Mark Wong.

IX. Announcements

- A. Future meeting dates:
 1. Thursday, Mar 8, 2018 (Combined meeting)
11:00 a.m. – 2 p.m.
DLNR Board Room 132
 2. Thursday, April 12, 2018 (Combined meeting)
 3. Thursday, May 10, 2017 (Combined meeting)
- B. Future Conference Dates (**3 months advanced approval required**):
 2. 911 Goes to Washington, DC, February 14-17, 2018.
 3. TRICON, March 19-21, 2018, Anaheim, CA.
 4. Rave Summit, April 16-18, 2018, Denver, CO.
 5. Navigator Conference, April 24-26, 2018, Las Vegas, NV.
 6. HxGN Live Conference, June 12-15, 2018, Las Vegas, NV.
 7. NENA Conference, June 16-21, 2018, Nashville, TN.
 8. FutureView 2018 Conference, Aug 27-30, 2018, Austin, TX.
- C. Others
None.

X. Executive Session: HRS 92-5(a) (4) to consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities.

Not necessary.

XI. Open Forum: Public comment on issues not on the agenda for consideration for Board agenda at the next meeting.

None.

XII. Adjournment

There being no further business, Chair John Jakubczak requested adjournment. Thalia Burns motioned. Jeffrey Riewer seconded. The motion passed and meeting was adjourned at 11:15 a.m.

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