



STATE OF HAWAII
E911 Joint Communications, Technical
and Finance Committee Meetings
Kalanimoku Building, Room 132
1151 Punchbowl St., Honolulu
Thursday, January 11, 2018
10:00 a.m. – 1:00 p.m.

Minutes

Communications Committee members present: Davlynn Racadio, Chair (MPD); Thalia Burns (HPD); Sherri Sakamoto (Consumer Advocate Designee); and Lavina Taovao (KPD).

Technical Committee members present: Thalia Burns, Chair (HPD); Rob Gausepohl (KPD); John Jakubczak (MPD); David Miyasaki (KPD); Tony Ramirez (Akimeka); Jeffrey Riewer (AT&T); Kenison Tejada (APCO/NENA Pacific Chapter); and Tony Velasco (DIT).

Technical Committee members absent: Kim Kitagawa (HPD) and Shawn Kuratani (HFD);

Finance Committee members present: John Jakubczak (MPD); Dean Rickard (MPD Molokai); and Sherri Sakamoto (Consumer Advocate Designee).

Finance Committee members absent: William Baldwin (HPD).

Staff members present: Stella Kam (AG), Meoh Leng Silliman (DAGS/ASO), Courtney Tagupa (E911), and Brandon Sekiya (E911).

Guests: Fay Alailima-Rose (FirstNet), Kenneth Bugado (HiPD), Diana Chun (Honolulu ESD), Vic Freeland (RDC), Liz Gregg (AT&T), Everett Kaneshige (SWIC, DOD), Gerald Kaneshiro (HPD), Jeanette Kennedy (FirstNet), Alan Kimura (HiFD), Arnold Kishi (CIO Designee), Ben Morgan (HawTel), Lorrin Okumura (Honolulu ESD), Lorinda Risley (CNRH RDC), Jessie Robinson (Remington), Jason Samala (HFD), Geoffrey Shon (HFD), Steven Smith (FirstNet), Wendy-Liz Tancayo-Mebille (MPD Molokai), Kiman Wong (Spectrum), and Mark Wong (DIT).

I. Call to Order, Public Notice, Quorum

- A. Chair John Jakubczak called the meeting to order at 10:01 a.m.
- B. Public Notice was posted.
- C. Quorum was present for all Committees.

II. Public testimony on all agenda items

John Jakubczak asked if anyone had testimony to submit. No one came forward to testify.

III. Introductions

Introductions were made by everyone present, at the request of John Jakubczak.

IV. Review and Approval of Last Month's Meeting Minutes

John Jakubczak called for any additions/corrections to the December 14, 2017 meeting minutes. None were offered. Thalia Burns motioned to adopt. Jeffrey Riewer seconded. The motion was approved by voice vote by all Committee Members present.

John Jakubczak thanked members for participation and wished everyone a Happy New Year.

V. Committee Updates by Committee Chairs

- A. Communications Committee – Davlynn Racadio
Planning for 911 Goes to Washington. Will gather questions for Senatorial and Congressional delegation. Will try to schedule White House visit
- B. Technical Committee – Thalia Burns
 1. Educational Investigative Committee update – Jeffrey Riewer
Working as a committee to resolve concerns with providers.
 2. Investigative Committee – Jason Samala and Everett Kaneshige.
Committee met with 2 vendors so far (1 more in February and 1 in March). Each presentation lasted for 2-3 hours. Excellent questions were asked and answered. Both vendors mentioned previous experience with obtaining grant money and legislative work. Courtney Tagupa stated that he was pleased with both vendors so far and that they were clear on potential legal issues and steering clear of violations and fines. Thalia Burns stated that she was pleased with the thoroughness and that it was very clear that vendors understood that this was for information gathering and not a solicitation for services.
- C. Finance Committee – Sherri Sakamoto
John Jakubczak named Sherri Sakamoto as the Chair of the Finance committee, replacing Roy Irei and appointed Kenneth Bugado and Kiman Wong to the Finance Committee.
 1. Review of Monthly Cash Flow & Budget Financial Reports.
Note an increase in VoIP receipts.

Enhanced 911 Surcharge Collection	918,624
Interest Income	18,911
New & Emerging Tech. Training	(44,354)
Non-Recurring Expenses	(108,669)
Recurring Expenses: Administration	(283,801)
Maintenance	(223,529)
Telecommunications	(160,019)
Net Bank Balance	23,020,869
Outstanding Encumb./Accruals	(7,494,688)
Unencumbered Cash Balance	15,526,181

Note 1: Check return from bank. Check to be replaced. One check from a carrier was returned. Courtney Tagupa has been in contact with the carrier and believes it to be a clerical mistake and should be resolved.

VI. PSAP Status Updates

- A. Kauai PD – Rob Gausepohl:
Nothing to report.
- B. Oahu HPD – Thalia Burns:
Large class of 20. Communications was given new direction by new Chief of Police and rescinded RFP for CAD contract and reposted a new solicitation. New proposals due February 8, 2018.
- C. Oahu HFD – Jason Samala:
Nothing to report.
- D. Oahu ESD – Diana Chun:
Openings for 3 dispatchers. Several staff members sick with the flu.
- E. Molokai PSAP – Dean Rickard:
Fully staffed.
- F. Maui County – Davlynn Racadio:
Also has staff sick with the flu. Working on fast-track hiring event on January 27, 2018 with registration, testing, psychological testing, and interview on the same day. Currently have 21 people with a maximum of 39 but stressed that standards will not be lowered to achieve maximum.
- G. Hawaii County PD – Kenneth Bugado:
Spillman system set to go live approximately July 2018. Hawaii Country IT staff currently meeting/working with Spillman. Lost 1 dispatcher trainee; 3 left.
- H. Hawaii County FD: (not present)

VII. Items for Discussion, Consideration and Action

- A. 911 Timeline update.
Please continue to refer any timeline updates to the Executive Director.

- B. Other items.
1. Honolulu EMS request.
Alternate site issues being handled by Hawaiian Tel and Honolulu DIT.
Vypr issue: cannot connect conference call between Vpyr, Meridian gateway, and VoIP phones.
Honolulu EMS proposes reallocating \$30,000 for Meridian gateway and \$40,000 for Ocean Safety from \$210,000 approved for 3 JTMC Vypr positions since JTMC is delayed with remaining \$140,000 returned to the Board.
John Jakubczak forwarded request to the Finance Committee for February Board meeting.

VIII.

Announcements

- A. Future Meeting dates:
1. Thursday, February 8, 2018 (Combined Meeting)
10:00am – 1:00pm
Room 322B
 2. Thursday, March 8, 2018 (Combined Meeting)
11:00am-2:00pm
DLNR Board Room 132
 3. Thursday, Apr 12, 2018 (Combined meeting)
 4. Thursday, May 10, 2017 (Combined meeting)
- B. Future Conference Dates (**3 months advanced approval required**):
1. NENA NG9-1-1 Standards and Best Practices Conference, January 15-18, 2018, Orlando, FL
 2. 911 Goes to Washington, DC, February 14-17, 2018, Washington, DC.
 3. TRICON, March 19-21, 2018, Anaheim, CA.
 4. APCO Western Regional Conference, March 27-30, 2018, Tacoma, WA.
 5. Rave Summit, April 16-18, 2018, Denver, CO.
 6. Navigator Conference, April 24-26, 2018, Las Vegas, NV.
 7. HxGN Live Conference, June 12-15, 2018, Las Vegas, NV.
 8. NENA Conference, June 16-21, 2018, Nashville, TN.
 9. FutureView 2018 Conference, Aug 27-30, 2018, Austin, TX.
- C. Others – none.

Jeffrey Riewer requested conference attendees give a brief report when they return. John Jakubczak agreed.

IX.

Open Forum: Public comment on issues not on the agenda for consideration for Committee meeting agenda at the next meeting.

John Jakubczak requested that any member of the public here today who wished to comment on issues not on the agenda for consideration for the Committee meeting agenda at the next meeting, please come forward to testify. No one came forward.

X.

Adjournment

Rob Gausepohl motioned to adjourn. Thalia Burns seconded. Motion was carried. The meeting was adjourned at 10:26 a.m.

DRAFT