



STATE OF HAWAII
Enhanced 911 Board Meeting
Kalanimoku Building, Room 322B
1151 Punchbowl Street, Honolulu
Thursday, December 14, 2017
10:00 am – 1:00 pm

Minutes

Board members present: John Jakubczak (MPD), Chair; Kenneth Bugado (HiPD); Thalia Burns (HPD); Rob Gausepohl (KPD); Arnold Kishi (CIO Designee); Ben Morgan (HiTel); Dean Rickard (MPD); Jeffrey Riewer (AT&T); Sherri Sakamoto (Consumer Advocate Designee); and Mark Wong (DIT).

Board members absent: Roy Irei (T-Mobile).

Staff members present: Stella Kam (AG), Meoh-Leng Silliman (DAGS/ASO), Courtney Tagupa (E911), and Brandon Sekiya (E911).

Guests: William Baldwin (HPD), Diana Chun (Honolulu ESD), Everett Kaneshige (SWIC, DOD), Gerald Kaneshiro (HPD), Alan Kimura (HiFD), Kim Kitagawa (HPD), Shawn Kuratani (HFD), Deron McElroy (Homeland Security), David Miyasaki (KPD), Davlynn Racadio (MPD), Tony Ramirez (Akimeka), Wendy-Liz Tancayo-Mebille (MPD Molokai), Lavina Taovao (KPD), Tony Velasco (DIT); and Kiman Wong (Spectrum).

I. Call to Order, Public Notice, Quorum

- A. The meeting was called to order by Chair John Jakubczak at 10:48 am.
- B. Public Notice was issued.
- C. Quorum was present for all Committees.

II. Public testimony on all agenda items

John Jakubczak asked if anyone wished to provide testimony on any agenda item, to please come forward. No one came forward to testify.

III. Introductions

Introductions were made by everyone present at the request of John Jakubczak.

IV. Review and Approval of Last Month's Meeting Minutes

John Jakubczak called for any additions/corrections to the October 12, 2017 meeting minutes. None were offered. Alan Kimura motioned to adopt. Rob Gausepohl seconded. The motion was approved by voice vote by all Committee Members present.

V. Committee Updates by Committee Chairs

- A. Communications Committee – Davlynn Racadio
Please let Davlynn Racadio know who will be attending the 911 Goes to Washington conference.
- B. Technical Committee – Thalia Burns
Announce addition of Everett Kaneshige and Tony Velasco to NG911 Investigative Committee.
 1. Educational Investigative Committee update – Jeffrey Riewer
Nothing further.
 2. Investigative Committee – Shawn Kuratani.
Nothing further.
- C. Finance Committee – Sherri Sakamoto for Roy Irei
Nothing further.
 1. Review of monthly cash flow report.
Nothing further.
 2. Discussion of Board Conference Travel Policy.
Nothing further.

VI. PSAP Status Updates

Kauai – Rob Gausepohl:

- Rob Gausepohl was transferred from administrative/technical, now Assistant Chief of Patrol and now oversees PSAP.

Oahu HPD – Thalia Burns:

- None.

Oahu HFD – Shawn Kuratani:

- HFD plans to send 3 personnel to TRICON conference; will notify Courtney Tagupa.

Oahu EMS: Diana Chun:

- Plan to send 2-3 personnel to TRICON conference.
- Thalia Burns: information she got was that issues with calls from alternate HPD dispatch to alternate Honolulu ESD.
- There will be a cost to resolve audio issues. Some funds allotted for 911 equipment not being used. Honolulu ESD has some funds available.
- Courtney Tagupa will look at fund availability and will report back at January meeting.

Molokai – Dean Rickard:

- None.
- Maui – John Jakubczak:
- None
- Hawaii County PD – Kenneth Bugado:
- None
- Hawaii County FD: (not present)

VII. Executive Director's Report

- A. Update on procurement of CPA firm to perform annual audit.
Will discuss with Board during Executive Session.
- B. Update on 911 Grant Program.
- Apply April-June.
 - 4 years from grant award to expend funds.
 - May be used for equipment, training, cybersecurity, and administration costs.
 - Courtney Tagupa do grant write-up, but will need guidance from the Board with respect to expending of funds.
- C. Courtney Tagupa introduced Meoh-Leng Silliman, DAGS Business Management Officer, who replaces Kerry Yoneshige.

VIII. Items for Discussion, Consideration and Action

- A. Reminder for PSAPs to update their 911 Timelines.
- B. Request approval for HPD/HFD/HESD logging recorder - \$105,000.
Jeffrey Riewer motioned to approve. Rob Gausepohl seconded. Motion passed.
- C. FirstNet Update – Everett Kaneshige
- Deadline for all states to opt in or out is December 28, 2017.
 - As of December 14, 38 states and 2 territories had opted in.
 - FirstNet will send 2 representatives to Hawaii to attend January meeting.
 - Communications exercises will be held February 14-15, 2018.
- D. Others.
- Net neutrality. Kiman Wong/Charter monitoring developments. Repeal should create more market competition.
Tony Ramirez: Net neutrality rules and regulations do not apply to current 911 network.
- Diana Chun:
- Audio problem exists from Honolulu ESD alternate dispatch center to HPD Kapolei (alternate) dispatch center.
 - Rare for Honolulu ESD and HPD to both be operating from alternate sites.
 - HiTel and DIT looking into resolving the call quality issues.
 - HiTel needs immediate interface between telephone lines and DIT VoIP phones, which will cost \$20,000.
- Jeffrey Riewer: rescind request; issues can be resolved with excess HPD funds.

IX. Announcements

- A. Future meeting dates (10 a.m. – 1 p.m. in Room 322B)
1. Thursday, January 11, 2018 (Combined meeting)
10 a.m. – 1 p.m.
DLNR Board Room 132
 2. Thursday, February 8, 2018 (Combined meeting)
10 a.m. – 1 p.m.
Room 322B
 3. Thursday, Mar 8, 2018 (Combined meeting)
11:00 a.m. – 2 p.m.
DLNR Board Room 132
- B. Future Conference Dates (**3 months advanced approval required**):
1. NENA NG9-1-1 Standards and Best Practices Conference, January 15-18, 2018, Orlando, FL.
 2. 911 Goes to Wash.DC, February 14-17, 2018.
 3. TRICON, March 19-21, 2018, Anaheim, CA.
 4. Rave Summit, April 16-18, 2018, Denver, CO.
 5. Navigator Conference, April 24-26, 2018, Las Vegas, NV.
 6. HxGN Live Conference, June 12-15, 2018, Las Vegas, NV.
 7. NENA Conference, June 16-21, 2018, Nashville, TN.
 8. FutureView 2018 Conference, Aug 27-30, 2018, Austin, TX.
- C. Others
None.

X. Executive Session: HRS 92-5(a) (4) to consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities.

Jeffrey Riewer motioned to adjourn to move into Executive Session. Mark Wong seconded. The public Board meeting adjourned at 11:12. The Board met in Executive Session from 11:14-11:35. The public Board meeting reconvened at 11:36.

XI. Open Forum: Public comment on issues not on the agenda for consideration for Board agenda at the next meeting.

None.

XII. Adjournment

There being no further business, Chair John Jakubczak requested adjournment. Jeffrey Riewer motioned. Mark Wong seconded. The motion passed and meeting was adjourned at 11:37 a.m.