I. Call to Order, Public Notice, Quorum
   A. Chair John Jakubczak called the meeting to order at 10:03 a.m.
   B. Public Notice was posted.
   C. Quorum was present for all Committees.
II. Public testimony on all agenda items
John Jakubczak asked if anyone had testimony to submit. No one came forward to testify.

III. Introductions
Introductions were made by everyone present, at the request of John Jakubczak.

IV. Review and Approval of Last Month’s Meeting Minutes
John Jakubczak called for any additions/corrections to the November 9, 2017 meeting minutes. None were offered. Thalia Burns motioned to adopt. Jeffrey Riewer seconded. The motion was approved by voice vote by all Committee Members present.

V. Committee Updates by Committee Chairs
A. Communications Committee – Davlynn Racadio
   Nothing.

B. Technical Committee – Thalia Burns
   1. Educational Investigative Committee update – Jeffrey Riewer
   University of Hawaii will attend January meetings.

   2. Investigative Committee – Shawn Kuratani
   Dates set for consultant presentations: 3 in person; 1 via videoconference. Will work with E911 staff to reserve a room for each presentation and will contact Committee members with specifics.

   3. November Outage Report – Ben Morgan
   Viaduct fire update: there was no 911 system interruption/outage and no widespread telephone service outage.

   4. Request approval for HPD/HFD/HESD logging recorder - $105,000.
   DIT: increase in funding to refresh current system and to prepare for future system.
   Jeffrey Riewer: Is this for the logging recorder or for the move?
   Thalia Burns: Amount covers logging recorder, system refresh, and move.
   Tony Ramirez: Additional funding request due to updated assessment of needs.
   Rob Gausepohl: Logging recorder is crucial equipment.
   Tony Ramirez: State law mandates log of a minimum of 5 years.
   Motion to pass and move to Finance Committee by David Miyasaki. Seconded by Rob Gausepohl. Motion passed.

C. Finance Committee – Sherri Sakamoto for Roy Irei
   Roy Irei left T-Mobile and will try to find a replacement for the Enhanced 911 Board and Committees.
   Note an increase in VoIP receipts.

   Enhanced 911 Surcharge Collection    913,800
   Interest Income                      16,500

   New & Emerging Tech. Training        (13,698)
   Non-Recurring Expenses               (128,965)
   Recurring Expenses: Administration   (31,384)
   Maintenance                          (38,519)
   Telecommunications                   (220,704)

   Net Bank Balance                     22,780,903
   Outstanding Encumb./Accruals         (7,631,334)
   Unencumbered Cash Balance            15,149,569

2. Discussion on Board Conference Travel Policy.
   Executive Director will discuss during strategic budget planning.

3. Request funding approval for HPD/HFD/HESD logging recorder - $105,000.
   Davlynn Racadio motioned to approve. Rob Gausepohl seconded. Motion passed by Committee members present.

VI. PSAP Status Updates
   A. Kauai PD – Rob Gausepohl:
      Trainees in crisis-negotiating training.
      Issue with PMRF pixilation problem has been resolved.
   B. Oahu HPD – William Baldwin:
      Major Gerald Kaneshiro, who will take over E911 duties.
      New chief in Communications.
      Department made changes to the CAD RFP.
      18 trainees in call-taking classes.
   C. Oahu HFD – Shawn Kuratani:
      6 positions open due to staff retirement.
      Shawn Kuratani will be more involved in training.
   D. Oahu ESD – Diana Chun:
      Announce 4 dispatch positions open.
      1 light duty.
      Staff members who were on maternity leave are all back on duty.
   E. Molokai PSAP – Dean Rickard:
      4 of 5 dispatchers currently working; 5th is on medical leave.
   F. Maui County – Davlynn Racadio:
      County is conducting a fast-track recruitment: applicants sign up, have a DPS review, test, and interview in the same day; aiming for end of January 2018.
Some Lahaina cell phone calls are being routed to Lanai/Molokai; MPD working with phone carriers to resolve issues.

G. Hawaii County PD – Alan Kimura:
1 dispatcher from June dropped out; remaining trainees are in call-taking classes.
5 vacancies.
December 5 target for Spillman pushed back indefinitely.
John Jakubczak: When is the end-of-life for system?
Kenneth Bugado: System is still in maintenance.

H. Hawaii County FD: (not present).

VII. Items for Discussion, Consideration and Action

A. 911 Timeline update.
Please continue to refer any timeline updates to the Executive Director.

B. Other items.
1. Introduced Deron McElroy from the Department of Homeland Security’s Cybersecurity division, based out of Los Angeles. His division works with local governmental agencies to address cybersecurity issues, conduct vulnerability scans, manage system capabilities, and risk management. The division is neither a law enforcement nor regulatory agency.

2. Courtney Tagupa introduced Meoh-leng Silliman, who took over for Kerry Yoneshige as DARGS Business Management Officer.

3. Tony Ramirez announced that Verizon is moving to CommTest for wireless routing.
ESR program had issues with calls getting routed to the wrong island.
Akimeka is working with Spectrum on resolving latitude/longitude inconsistencies with VoIP calls and potential issues with nomadic MagicJack systems and mobile phone users visiting.
Jeffrey Riewer noted potential issues with wi-fi as well. Work with carriers to validate locations.

District 7: Punahou to Makapuu.
Major Kaneshiro has previous experience with command center operations.

5. Thalia Burns: Issue with call quality between HPD and Honolulu ESD. Request to reallocate HPD funds to Honolulu ESD.

VIII. Announcements

A. Future Meeting dates:
1. Thursday, January 11, 2018 (Combined Meeting)
   10:00am – 1:00pm
   DLNR Board Room 132

2. Thursday, February 8, 2018 (Combined Meeting)
   10:00am – 1:00pm
   Room 322B

3. Thursday, March 8, 2018 (Combined Meeting)
B. Future Conference Dates (3 months advanced approval required):
   1. NENA NG9-1-1 Standards and Best Practices Conference, January 15-18, 2018, Orlando, FL
   2. 911 Goes to Washington, DC, February 14-17, 2018, Washington, DC.
   4. APCO Western Regional Conference, March 27-30, 2018, Tacoma, WA.
   5. Rave Summit, April 16-18, 2018, Denver, CO.
   6. Navigator Conference, April 24-26, 2018, Las Vegas, NV.
   8. NENA Conference, June 16-21, 2018, Nashville, TN.

C. Others – none.

IX. Open Forum: Public comment on issues not on the agenda for consideration for Committee meeting agenda at the next meeting.

   John Jakubczak requested that any member of the public here today who wished to comment on issues not on the agenda for consideration for the Committee meeting agenda at the next meeting, please come forward to testify. No one came forward.

X. Adjournment

   Rob Gausepohl motioned to adjourn. Thalia Burns seconded. Motion was carried. The meeting was adjourned at 10:43 a.m.