



STATE OF HAWAII  
E911 Joint Communications, Technical  
and Finance Committee Meetings  
Kalanimoku Building, Room 322B  
1151 Punchbowl St., Honolulu  
Thursday, November 9, 2017  
10:00 a.m. – 1:00 p.m.

Minutes

Communications Committee members present: Davlynn Racadio, Chair (MPD); Thalia Burns (HPD); Sherri Sakamoto (Consumer Advocate Designee); and Lavina Taovao (KPD).

Technical Committee members present: Thalia Burns, Chair (HPD); Rob Gausepohl (KPD); John Jakubczak (MPD); Kim Kitagawa (HPD); Shawn Kuratani (HFD); David Miyasaki (KPD); Tony Ramirez (Akimeka); Jeffrey Riewer (AT&T); and Tony Velasco (DIT).

Technical Committee members absent: Kenison Tejada (APCO/NENA Pacific Chapter).

Finance Committee members present: William Baldwin (HPD); John Jakubczak (MPD); Dean Rickard (MPD Molokai); and Sherri Sakamoto (Consumer Advocate Designee).

Finance Committee members absent: Roy Irei, Chair (T-Mobile).

Staff members present: Stella Kam (AG), Meoh Leng Silliman (DAGS/ASO), Courtney Tagupa (E911), and Brandon Sekiya (E911).

Guests: Kenneth Bugado (HiPD), Diana Chun (Honolulu ESD), Everett Kaneshige (SWIC, DOD), Gerald Kaneshiro (HPD), Alan Kimura (HiFD), Arnold Kishi (CIO Designee), Deron McElroy (Homeland Security), Ben Morgan (HawTel), Wendy-Liz Tancayo-Mebille (MPD Molokai), Kiman Wong (Spectrum), and Mark Wong (DIT).

**I. Call to Order, Public Notice, Quorum**

- A. Chair John Jakubczak called the meeting to order at 10:03 a.m.
- B. Public Notice was posted.
- C. Quorum was present for all Committees.

## II. Public testimony on all agenda items

John Jakubczak asked if anyone had testimony to submit. No one came forward to testify.

## III. Introductions

Introductions were made by everyone present, at the request of John Jakubczak.

## IV. Review and Approval of Last Month's Meeting Minutes

John Jakubczak called for any additions/corrections to the November 9, 2017 meeting minutes. None were offered. Thalia Burns motioned to adopt. Jeffrey Riewer seconded. The motion was approved by voice vote by all Committee Members present.

## V. Committee Updates by Committee Chairs

A. Communications Committee – Davlynn Racadio  
Nothing.

B. Technical Committee – Thalia Burns

1. Educational Investigative Committee update – Jeffrey Riewer  
University of Hawaii will attend January meetings.

2. Investigative Committee – Shawn Kuratani  
Dates set for consultant presentations: 3 in person; 1 via videoconference. Will work with E911 staff to reserve a room for each presentation and will contact Committee members with specifics.

3. November Outage Report – Ben Morgan  
Viaduct fire update: there was no 911 system interruption/outage and no widespread telephone service outage.

4. Request approval for HPD/HFD/HESD logging recorder - \$105,000.  
DIT: increase in funding to refresh current system and to prepare for future system.

Jeffrey Riewer: Is this for the logging recorder or for the move?

Thalia Burns: Amount covers logging recorder, system refresh, and move.

Tony Ramirez: Additional funding request due to updated assessment of needs.

Rob Gausepohl: Logging recorder is crucial equipment.

Tony Ramirez: State law mandates log of a minimum of 5 years.

Motion to pass and move to Finance Committee by David Miyasaki. Seconded by Rob Gausepohl. Motion passed.

C. Finance Committee – Sherri Sakamoto for Roy Irei

Roy Irei left T-Mobile and will try to find a replacement for the Enhanced 911 Board and Committees.

1. Review of Monthly Cash Flow & Budget Financial Reports.  
Note an increase in VoIP receipts.

Enhanced 911 Surcharge Collection	913,800
Interest Income	16,500
New & Emerging Tech. Training	(13,698)
Non-Recurring Expenses	(128,965)
Recurring Expenses: Administration	(31,384)
Maintenance	(38,519)
Telecommunications	(220,704)
Net Bank Balance	22,780,903
Outstanding Encumb./Accruals	(7,631,334)
Unencumbered Cash Balance	15,149,569

2. Discussion on Board Conference Travel Policy.  
Executive Director will discuss during strategic budget planning.
3. Request funding approval for HPD/HFD/HESD logging recorder - \$105,000.  
Davlynn Racadio motioned to approve. Rob Gausepohl seconded. Motion passed by Committee members present.

## VI. PSAP Status Updates

- A. Kauai PD – Rob Gausepohl:  
Trainees in crisis-negotiating training.  
Issue with PMRF pixilation problem has been resolved.
- B. Oahu HPD – William Baldwin:  
Major Gerald Kaneshiro, who will take over E911 duties.  
New chief in Communications.  
Department made changes to the CAD RFP.  
18 trainees in call-taking classes.
- C. Oahu HFD – Shawn Kuratani:  
6 positions open due to staff retirement.  
Shawn Kuratani will be more involved in training.
- D. Oahu ESD – Diana Chun:  
Announce 4 dispatch positions open.  
1 light duty.  
Staff members who were on maternity leave are all back on duty.
- E. Molokai PSAP – Dean Rickard:  
4 of 5 dispatchers currently working; 5<sup>th</sup> is on medical leave.
- F. Maui County – Davlynn Racadio:  
County is conducting a fast-track recruitment: applicants sign up, have a DPS review, test, and interview in the same day; aiming for end of January 2018.

Some Lahaina cell phone calls are being routed to Lanai/Molokai; MPD working with phone carriers to resolve issues.

G. Hawaii County PD – Alan Kimura:

1 dispatcher from June dropped out; remaining trainees are in call-taking classes.  
5 vacancies.

December 5 target for Spillman pushed back indefinitely.

John Jakubczak: When is the end-of-life for system?

Kenneth Bugado: System is still in maintenance.

H. Hawaii County FD: (not present).

## VII. Items for Discussion, Consideration and Action

A. 911 Timeline update.

Please continue to refer any timeline updates to the Executive Director.

B. Other items.

1. Introduced Deron McElroy from the Department of Homeland Security's Cybersecurity division, based out of Los Angeles. His division works with local governmental agencies to address cybersecurity issues, conduct vulnerability scans, manage system capabilities, and risk management. The division is neither a law enforcement nor regulatory agency.

2. Courtney Tagupa introduced Meoh-leng Silliman, who took over for Kerry Yoneshige as DAGS Business Management Officer.

3. Tony Ramirez announced that Verizon is moving to CommTest for wireless routing.

ESR program had issues with calls getting routed to the wrong island.

Akimeka is working with Spectrum on resolving latitude/longitude inconsistencies with VoIP calls and potential issues with nomadic MagicJack systems and mobile phone users visiting.

Jeffrey Riewer noted potential issues with wi-fi as well. Work with carriers to validate locations.

4. John Jakubczak introduced HPD Major Gerald Kaneshiro.  
District 7: Punahou to Makapuu.

Major Kaneshiro has previous experience with command center operations.

5. Thalia Burns: Issue with call quality between HPD and Honolulu ESD. Request to reallocate HPD funds to Honolulu ESD.

## VIII. Announcements

A. Future Meeting dates:

1. Thursday, January 11, 2018 (Combined Meeting)

10:00am – 1:00pm

**DLNR Board Room 132**

2. Thursday, February 8, 2018 (Combined Meeting)

10:00am – 1:00pm

Room 322B

3. Thursday, March 8, 2018 (Combined Meeting)

11:00am-2:00pm  
DLNR Board Room 132

- B. Future Conference Dates (3 months advanced approval required):
1. NENA NG9-1-1 Standards and Best Practices Conference, January 15-18, 2018, Orlando, FL
  2. 911 Goes to Washington, DC, February 14-17, 2018, Washington, DC.
  3. TRICON, March 19-21, 2018, Anaheim, CA.
  4. APCO Western Regional Conference, March 27-30, 2018, Tacoma, WA.
  5. Rave Summit, April 16-18, 2018, Denver, CO.
  6. Navigator Conference, April 24-26, 2018, Las Vegas, NV.
  7. HxGN Live Conference, June 12-15, 2018, Las Vegas, NV.
  8. NENA Conference, June 16-21, 2018, Nashville, TN.
  9. FutureView 2018 Conference, Aug 27-30, 2018, Austin, TX.
- C. Others – none.

**IX. Open Forum: Public comment on issues not on the agenda for consideration for Committee meeting agenda at the next meeting.**

John Jakubczak requested that any member of the public here today who wished to comment on issues not on the agenda for consideration for the Committee meeting agenda at the next meeting, please come forward to testify. No one came forward.

**X. Adjournment**

Rob Gausepohl motioned to adjourn. Thalia Burns seconded. Motion was carried. The meeting was adjourned at 10:43 a.m.