

**RECORD SERIES REPORT
DEPARTMENT OF HUMAN RESOURCES DEVELOPMENT
CIVIL SERVICE COMMISSION**

DEPARTMENT: 5608000000
DHRD CIVIL SERVICE COMMISSION

RECORD
SERIES ID RECORD SERIES DESCRIPTION

560800-00001 APPEAL FILES

SA-1 DTD 6/17/92, ITEM 1

Retention: 3 years after case is closed.

Disposition: Proceedings recorded on audio media (e.g., audio cassettes), that satisfy the retention requirements, may be erased or destroyed.

560800-00002 APPEAL HEARING AUDIO RECORDINGS

SA-1 DTD 6/17/92, ITEM 2

Retention: 3 years after case is closed.

Disposition: Proceedings recorded on audio media (e.g., audio cassettes), that satisfy the retention requirements, may be erased or destroyed.

**RECORD SERIES REPORT
DEPARTMENT OF HUMAN RESOURCES DEVELOPMENT
EMPLOYEES RELATIONS DIVISION**

DEPARTMENT: 561200000
DHRD EMPLOYEES RELATIONS DIVISION

RECORD
SERIES ID RECORD SERIES DESCRIPTION

561200-00001 TRAINING BRANCH: DHRD CLASS ROSTERS (Attendance Sheets)
SA-1 DTD 10/15/03, ITEM 1
Retention: 2 years after class session.
Disposition: Destroy after cited retention.