



## STATE OF HAWAII

### Communications, Technical and Finance Meeting (Combined Meeting)

Kalanimoku Bldg., Room 132

DLNR Board Room

1151 Punchbowl St., Honolulu

Thursday, March 9, 2017

10:00 am – 1:00 pm

### Minutes as amended

**Communications Committee members present:** Thalia Burns, Paul Ferreira (HiPD), Davlynn Racadio (MPD), Lavina Taovao (KPD), Sherri Sakamoto (Consumer Advocate Designee).

**Communications Committee members absent:** Steven Schutte.

**Technical Committee members present:** Thalia Burns (Chair), Darren Horio (HiPD), Shawn Kuratani (HFD), David Miyasaki (KPD), Jeff Riewer (AT&T), Tony Velasco (DIT), Kenison Tejada (APCO/NENA Pacific Chapter), Kiman Wong (Oceanic Cable; Charter Com), Ah Lan Leong (HPD), John Jakubczak (MPD), and Tony Ramirez (Akimeka).

**Technical Committee member absent:** Steven Schutte (Verizon), Rob Gausepohl (KPD).

**Legislative Investigative Committee members present:** Paul Ferreira (Chair), Davlynn Racadio (MPD), Thalia Burns (HPD), Stella Kam (AG), Kerry Yoneshige (DAGS/ASO), Roy Irei (T-Mobile), and Kiman Wong (Oceanic TWC).

**Legislative Investigative Committee members absent:** Steve Schutte (Verizon).

**Finance Committee members present:** Kiman Wong (Chair), Paul Ferreira (HiPD), Sherri Sakamoto (Consumer Advocate Designee), and Roy Irei (T-Mobile).

**Finance Committee member absent:** Michael Contrades (KPD).

**Staff members present:** Kerry Yoneshige (DAGS/ASO), Stella Kam (AG), Courtney Tagupa (ED, E911), Melvia Kawashima (E911).

**Guests:** Kenneth Bugado (HiPD), Kazuo Todd (HiCity FD), James O'Connor (HiCity PD), Vic Freeland (RDC CNRH), Diana Chun (ESD), Bonnie Young (MPD/Molokai), Sterling Kiyota (MPD), Dean Rickard (MPD), Ben Morgan (HT), Arnold Kishi (DAGS/CIO Designee), Wayne Hirasu (Hookui Solution LLC), William Baldwin (HPD), Mark Wong (DIT), Andrew Chyterbok (Motorola), Hans Maurits (AT&T), Liz Gregg (AT&T), Ken Calloway (AT&T), Dan Leech (Kyocera).

## I. Call to Order, Public Notice, Quorum

- a. E911 Board Chair John Jakubczak called the meeting to order at 10:00 am.
- b. Public Notice was posted.
- c. Quorum was present for all Committees.

## II. Public testimony on all agenda items

- a. Chair Jakubczak asked if anyone wished to provide testimony on any agenda item to please come forward. No one came forward to testify.

## III. Introductions

- a. Introductions were made by everyone present at the request of Chair Jakubczak.

## IV. Review and Approval of Prior Months' Meeting Minutes

- a. Chair Jakubczak called for approval of the January 12, 2017 meeting minutes as amended and posted to the website. Committee member Tony Ramirez moved for approval; committee member Thalia Burns seconded the motion, which was approved by voice vote by all Committee Members present.
- b. Chair Jakubczak called for approval of the February 9, 2017 meeting minutes as amended and to be posted to the website. The amendments were related to Oahu HPD and HFD PSAP reports on their CAD to CAD interface project. Committee member Dean Rickard moved and Thalia Burns seconded the motion to approve the amended February minutes. The motion was approved by voice vote by all Committee Members present.

## V. Committee Updates by Committee Chairs

- a. Communications Committee – Committee Chair Steven Schutte was absent; Board Chair Jakubczak asked for reports:
  - i. 911 Goes to Wash, DC. – Davlynn Ricardio recapped the group's meetings on the "Hill" with Hawaii's 4 Congressional delegation members as increased positive awareness and support for the E911 program. Member Thalia Burns apprised Rep. Hanabusa's Staff Mr. Fornby about state legislation on prepaid; member Kiman Wong concurred with awareness increased due to the repeating years of the committee members' D.C. visits. The group also met with Zenji Nakazawa of FCC at their luncheon. Chair Jakubczak invited Senator Brian Schatz and others to visit our PSAPs. He received a briefing on FCC legislation moving through Congress affecting uniform technical standards, grant funding for 911 programs, cyber security, and state and local governance.
  - ii. 2017 Legislative Investigative Committee update – Paul Ferreira deferred to Exec Director Courtney Tagupa who reported on the status of the E911 administration bills: HB206, HD2; SB887, SD2.
    1. Mr. Tagupa thanked everyone for their supportive testimony during the first phase of hearings; crossover hearings begin on 3/14 with Senate CPH Comm. hearing HB206, HD2 and House IAC Comm. hearing SB 887, SD1, which has our full support.
    2. Legislation can be tracked at [www.capitol.hawaii.gov](http://www.capitol.hawaii.gov).
    3. HB 206, HD2 amendments are as follows:
      - a. Rep Isaac Choy suggested enforcement provisions via Dept. of Tax's administrative & enforcement role/responsibility to ensure retailers selling pre-paid services pay their surcharge; preliminary discussions with DoTax are first needed.
      - b. Rep. Angus McKelvey required E911 to make several reports to the Legislature after one year that include:

- i. The **total aggregate surcharge collected** in the last fiscal year, which is already reported annually;
  - ii. The impact that the surcharge has on **purchases** of prepaid wireless service, particularly **rural areas** of the State. Retail Merchants of Hawaii (RMH), a voluntary organization who is promoting this impact study, does not have a comprehensive database, neither do DoTax and DCCA business registration records. However, if these amendments pass, we would do our best to collaborate with RMH.
  - iii. House CPC also added a report on the impact the surcharge has on **declining sales of businesses** is another dubious effort as reasons could be many and more than just a surcharge fee on wireless communications.
  - iv. Rep. Andria Tupola's concern about impact on **low income consumers** were described against Mr. Tagupa's observations on increased marketing of **prepaid wireless products**, such as Cricket, **in low income areas**.
- c. Rep. Gregg Takayama requested a sunset provision of the prepaid surcharge fee after four years of collections to determine if its continued fee is justifiable through budgeted expenses. Mr. Tagupa said this is achievable by PSAPs working together on gap analysis reviews that will provide a stronger budgetary framework for future needs and their related costs. Kimball Engineering is well known for these reviews for mainland jurisdictions.
  - d. Further discussion and opinions on the amendment issues included (1) need for tracking new surcharge funds separately not necessary; (2) that the Legislature needs educating about wireless services access to 911 that do not end with a sunset on prepaid surcharges; e.g., Rep. Tupola did not understand that the 911 fund balance supports ongoing access service; (3) that a sunset provision would not discontinue GIS location service and forthcoming NG911 features for all types of incoming 911 calls; (4) that the federal intent of E911 supports all access services and cannot sunset just the prepaid services; (5) technical committee needs to address ongoing service funding that will support rapid changing technology and other interfaces like FirstNet so that continuous funding is justified; (6) if the program needs are not justifying the fund balance, E911 may need to reduce surcharges across the board, not just prepaid surcharges; (7) that getting data on rural and declining business sales will be hard to get and burdensome on the board.
  - e. The board moved to support Mr. Tagupa's strategy to achieve surcharge enactment and "try our best" for the reporting requirements, if those amendments pass. Motion was made by Paul Ferreira and seconded by Ben Morgan; motion carried.

- b. Technical Committee – Thalia Burns
  - i. Educational Investigative Committee update- Jeffrey Riewer reported that a detailed report in April is forthcoming.
  - ii. FCC update – Courtney Tagupa deferred to Chair Jakubczak’s report on meeting with FCC members in Washington, DC.
  - iii. Request approval for additional travel was deferred until the June Budget meeting; Mr. Jeff Riewer so moved; Mr. Tony Ramirez seconded; motion was carried.
    - 1. Board member (1): APCO Conference, August 13-16, 2017, Denver, CO.- \$3,000.
    - 2. KPD (4): Spillman Conference, September 27-30, 2017, Salt Lake City, UT. - \$14,000. Four Dispatch officers will be attending Spillman for contract and technical training and for authorization for system management.
  
- c. Finance Committee – Kiman Wong
  - i. Chair Kiman Wong presented the Monthly Statement of Cash Flow as of February 28, 2017. Mr. Jeff Riewer moved to approve the report; Mr. Tony Ramirez seconded; all committee members approved.
    - a. Receipts for month - \$888,884 which includes
    - b. Interest earned - \$7,126
    - c. Disbursements for the month – \$288,233
    - d. Net Receipts - \$600,650.34
    - e. Net Bank Balance - \$20,788,946
    - f. Outstanding encumbrances/accruals - \$4,602,005
    - g. Unencumbered Cash Balance - \$16,186,941.
  - ii. Request for additional Travel Approval was deferred until June Budget meeting:
    - 1. Board member (1): APCO Conference, Aug 13-16, 2017, Denver, CO.- \$3,000.
    - 2. KPD (4): Spillman Conference, September 27-30, 2017, Salt Lake City, UT. - \$14,000.

## VI. PSAP Status Updates

- a. Kauai –  
Lavinia Taovao reported two new dispatchers were hired.
- b. Oahu HPD –
- c. Thalia Burns reported that the server purchased to support the CAD is obsolete and cannot be supported. The monies refunded by the vendor took the server cost into consideration.
  - i. Board member Roy Irei reported to DIT & HPD that the Federal DOT requires an upgrade to the power meter which is tied to a transformer connected to HPD’s repeater site. An upcoming outage will occur in 4 weeks and will take approximately 2 weeks to complete.
- d. Oahu HFD –  
Acting B.C. Shawn Kuratani reported that the CAD interface contract with TriTech @ \$92,000 was mutually canceled (change orders during 2015). Funds are secured until the project can resume its active status.  
New Battalion Chief Jason Samala was appointed to head HFD Communications Center and will be attending E911 meetings in the future.

- e. Molokai –  
Dean Rickard reported that a Dispatch Supervisor position was established, doubling as a working dispatcher. He thanked Bonnie Young on Molokai for her community education efforts, securing a full page ad on E911 in the Molokai News.
- f. Maui –  
John Jakubczak deferred to Davlynn Ricardio who reported that the Kihei alternate site recently experienced an activated alarm. While building out the alternate site, Hawaiian Tel operators accidentally activated the FM200 alarm, which was reinstalled after Maui Fire responded and reviewed site for safe reentry. Since the E911 Board supported this site, she wanted to report on its status.  
John Jakubczak reported on transferring all Lanai Dispatch emergency services to Molokai.
- g. Hawaii –  
Paul Ferreira introduced BC Kazuo Todd, Hi Cty Fire Dept., and Major James O'Connor, Hi Cty PD technical services, who will be attending E911 meetings. Lt. Darren Horio has been transferred to Patrol duty; Lt. Alan Kimura and Kenneth Bugado also from Hi Cty PD, will be attending meetings as well. AC Bugado reported Hi Cty PD transfer to Motorola P-25 radios starting next Tuesday 3/14 over 3 days. There are 10 vacancies; 9 applications; 5 start this mid-March; 4 others start June 1st. BC Todd reported their employment status and new HR software.

## VII. Items for Discussion, Consideration and Action

- a. 911 Timeline update.
- b. Others.

## VIII. Announcements

- a. Future Meeting dates (10:00am – 12:00noon):
  - i. Thursday, April 13, 2017 (Combined meeting)
  - ii. Thursday, May 11, 2017 (Combined meeting)
  - iii. Wednesday, June 14, 2017 (Combined meeting; note date)
  - iv. Thursday, July 13, 2017 (Combined meeting)
- b. Future Conference Dates (**3 months advanced approval required**):
  - i. NENA Conference, June 3 – 8, 2017, San Antonio, TX.
  - ii. Hexagon/Intergraph Conference, June 13-16, 2017, Las Vegas, NV.
  - iii. APCO Conference, August 13-16, 2017, Denver, CO.
  - iv. Spillman Conference, September 27-30, 2017, Salt Lake City, UT.
  - v.

## IX. Open Forum: Public comment on issues not on the agenda for consideration for Committee meeting agenda; is posted for the next meeting.

## X. Adjournment

Chair John Jakubczak entertained a motion to adjourn the meeting. Mr. Ramirez so moved, member Mark Wong seconded the motion; the motion was carried and the meeting was adjourned at 10:53 am.