



STATE OF HAWAII
E911 Joint Communications, Technical and
Finance Committee Meetings
Kalanimoku Building, Room 132
1151 Punchbowl St., Honolulu
Thursday, August 10, 2017
10:00 a.m. – 1:00 p.m.

Minutes

Communications Committee members present: Steven Schutte, Chair (Verizon), Thalia Burns (HPD), Davlynn Racadio (MPD), Sherri Sakamoto (Consumer Advocate Designee), and Lavina Taovao (KPD).

Technical Committee members present: Thalia Burns, Chair (HPD), Rob Gausepohl (KPD), John Jakubczak (MPD), Shawn Kuratani (HFD), David Miyasaki (KPD), Tony Ramirez (Akimeka), Jeffrey Riewer (AT&T), Steven Schutte (Verizon), Kenison Tejada (APCO/NENA Pacific Chapter) and Tony Velasco (DIT).

Technical Committee members absent: None.

Finance Committee members present: Roy Irei, Chair (T-Mobile) and Sherri Sakamoto (Consumer Advocate Designee).

Finance Committee members absent: None.

Staff members present: Stella Kam (AG), Courtney Tagupa (E911), Brandon Sekiya (E911).

Guests: William Baldwin (HPD), Diana Chun (ESD), Everett Kaneshige (DOD), Arnold Kishi (CIO Designee), Glenn Kobashigawa (HiTel), Micah Komine (HFD), Kim Kitagawa (HPD), Etta Moiha (HPD), Sherry Murphy (ESD), Lorrin Okumura (ESD), Dean Rickard (MPD), Wendy-Liz Tancayo-Mebille (MPD), Kiman Wong (Spectrum), Mark Wong (DIT), and Ruth Zipfel (Pictometry).

I. Call to Order, Public Notice, Quorum

- A. Chair John Jakubczak called the meeting to order at 10:00 a.m.
- B. Public Notice was posted.
- C. Quorum was present for all Committees with the exception of Finance.

II. Public testimony on all agenda items

John Jakubczak asked if anyone had testimony to please come forward. No one came forward to testify.

III. Introductions

Introductions were made by everyone present, at the request of John Jakubczak.

IV. Review and Approval of Last Month's Meeting Minutes

- A. John Jakubczak called for any additions/corrections to the July 13, 2017 meeting minutes. None were offered. John Jakubczak moved to adopt and Thalia Burns seconded. The motion was approved by voice vote by all Committee Members present.

V. Committee Updates by Committee Chairs

- A. Communications Committee – Steven Schutte
 1. 2018 Legislative Investigative Committee update – Courtney Tagupa
Will meet with Committee Chairs Senator Roz Baker and Representative Takashi Ohno to discuss prepaid surcharge bill's open items during last session's conference committee hearing.
- B. Technical Committee – Thalia Burns
 1. Discussion on new Technical Committee member.
Shawn Kuratani (HFD) and Kim Kitagawa (HPD) offered as additions to Technical Committee. Motion was approved.
 2. Discussion on July 18, 2017 911 outage.
Glenn Kobashigawa (HiTel):
Outage occurred on Tuesday July 18, 2017 ~5:45 a.m. NOC alarm alerted officials of problem. Sprint lines affected were in Kunia & Mililani Mauka. Service was restored ~1:00 p.m. Fibers have since been repaired and the rat which chewed wiring and caused the outage was removed from duct. HiTel thanked HPD for assistance and personnel.

Thalia Burns (HPD):

There was a significant impact to HPD in Mililani Mauka. HPD worked with HFD (Shawn Kuratani). HPD sent a dispatcher with HPD officer to Walmart Kunia to field calls and relay. Working through outage took time and out-of-the-box thinking. Lucky that HPD had enough personnel to send out with help of HFD. HPD worked with HiTel to issue press releases.

Jeffrey Riewer (AT&T):

Asked why the outage was isolated to Kunia and Mililani Mauka?
Glenn Kobashigawa (HiTel) responded that this involved 2 remotes areas connected by a major artery and that he will look into why there was no redundancy and is working with Sprint so it doesn't happen again.

Davlynn Racadio (MPD):

MPD fielded calls for Honolulu; attempted to transfer to HPD via Viper, but rejected which is how system is programmed; transferred to HFD.

3. NG911 (NexGen 911) & i3 and how it impacts Hawaii 9-1-1 – Tony Ramirez (Akimeka).

Mr. Tony Ramirez (Akimeka Program manager) gave a presentation on NG911 and how it impacts the PSAPs from a 9-1-1 data perspective. Mr. Ramirez discussed the differences between NG911 and i3 and how each as a service will impact the PSAPs along with an overview of the ESInet. The presentation discussed the importance of remaining in compliance with horizontal accuracy of the GIS, but also how the new standards are pushing for more accurate vertical information. Mr. Ramirez also briefed the Board on the results of the Spectrum (VoIP Telephone) ALI database synchronization results on a County by County basis.

4. Educational Investigative Committee update - Chair Jeffrey Riewer Meeting with Remington College and University of Hawaii System officials immediately following Board meeting. Encourage sharing of PSAP training curricula for development of overall program.
5. FCC Update – Courtney Tagupa
FCC has 5 of 5 Commissioner positions filled, with one position that has termed out and awaiting replacement to be appointed. There was a discussion on the federal government's progression with the passing Kari's Law which requires direct access dialing to 911 from hotels without dialing "9" for an outside line.

Newest FCC mandate: dispatchable location accuracy, benchmarks for indoor/outdoor locating; vertical location requirements; accuracy on live 911 data; service providers must certify that they meet benchmarks at scheduled milestones.

C. Finance Committee – Roy Irei

1. Appointment of new Finance Committee members.
William Baldwin (HPD), Rob Gausepohl and Dean Rickard were nominated by Committee Chair Roy Irei. Sherri Sakamoto (Consumer Advocate designee) will continue as a committee member. Will vote on nominations at next month's meeting.
2. Review of Monthly Cash Flow & Budget Financial Reports.
Receipts: 917,930
Disbursements: (14,102)
Net Receipts/(Disbursements): 903,828
Net Encumbrance Adds/(Paydown): (2,408,704)
Net Cash Inflow/(Outflow): (1,504,876)
ADD: July 1, 2017 Beginning Balance: 22,458,025
Net Bank Balance: 20,953,149

Outstanding Encumbrances/Accruals: (8,022,738)

Unencumbered Cash Balance: 12,930,411

3. There was a recommendation that the Technical Committee oversee the consultant procurement through an investigative committee with participation from both technical and finance committees.

VI. PSAP Status Updates

- A. Kauai PD – Rob Gausepohl: 1 trainee on her own; 3 vacancies.
- B. Oahu HPD – William Baldwin: several candidates; training/classes start in September.
- C. Oahu HFD – Shawn Kuratani: 1 vacancy; promotion announcements on Monday, August 14, 2017 may impact vacancies.
- D. Oahu ESD – Diana Chun: Akimeka doing mapping for AMR, which is on same CAD version as ESD and will interface soon. Introduce Lorrin Okumura, new chief of ESD.
- E. Molokai PSAP – Dean Rickard: introduced Wendy-Liz Tancayo-Mebille, replacing Bonnie Young; Wailuku dispatcher moving back to Molokai; Molokai permanently taking over Lanai dispatch duties.
- F. Maui County – Davlynn Racadio: 1 supervisor retired; testing for new supervisor; 16 vacancies; MPD will recruit at job fairs and advertise; 3 recruits in classes.
- G. Hawaii County PD – Kenneth Bugado: no update due to flight delay.
- H. Hawaii County FD – Kazuo Todd: no update due to flight delay.

VII. Items for Discussion, Consideration and Action

- A. 911 Timeline update.
 1. Please continue to refer any timeline updates to the Executive Director.
- B. Other items-None.

VIII. Announcements

- A. Future Meeting dates (10:00am – 1:00pm, in Room 322B):
 1. Thursday, September 14, 2017 (Combined meeting)
 2. Thursday, October 12, 2017 (Combined meeting)
 3. Thursday, November 9, 2017 (Combined meeting)
 4. Thursday, December 14, 2017 (Combined meeting)
- B. Future Conference Dates (**3 months advanced approval required**):
 1. Spillman Conference: September 27-30, 2017, Park City, UT.
 2. 911 Goes to Wash.DC, February 17-21, 2018, Washington, DC.
 3. NENA Conference: June 16-21, 2018, Nashville, TN.
- C. Others – none.

IX. Open Forum: Public comment on issues not on the agenda for consideration – for Committee meeting agenda at the next meeting.

- A. John Jakubczak requested that any member of the public here today who wishes to comment on issues not on the agenda for consideration for the Committee meeting agenda at the next meeting, to please come forward to testify. No one came forward.

X. **Adjournment**

Thalia Burns moved to adjourn. Tony Ramirez seconded the motion. Motion was carried. The meeting was adjourned at 11:33 a.m.

DRAFT