



STATE OF HAWAII  
E911 Joint Communications, Technical and  
Finance Committee Meetings  
Kalanimoku Building, Room 322B  
1151 Punchbowl St., Honolulu  
Thursday, July 13, 2017  
10:00 a.m. – 1:00 p.m.

Minutes

**Communications Committee members present:** Steven Schutte, Chair (Verizon), Thalia Burns (HPD), and Davlynn Racadio (MPD).

**Communications Committee members Absent:** Sherri Sakamoto (Consumer Advocate Designee) and Lavina Taovao (KPD).

**Technical Committee members present:** Thalia Burns, Chair (HPD), Rob Gausepohl (KPD), John Jakubczak (MPD), Shawn Kuratani (HFD), David Miyasaki (KPD), Tony Ramirez (Akimeka), Jeff Riewer (AT&T), Steven Schutte (Verizon), and Tony Velasco (DIT).

**Technical Committee members absent:** Ahlan Leong (HPD), Kenison Tejada (APCO/NENA Pacific Chapter).

**Finance Committee members present:** Roy Irei, Chair (T-Mobile).

**Finance Committee members absent:** Michael Contrades (KPD) and Sherri Sakamoto (Consumer Advocate Designee).

**Staff members present:** Stella Kam (AG), Courtney Tagupa (E911), Brandon Sekiya (E911).

**Guests:** Francis Alueta (HiTel), William Baldwin (HPD), Brian Boezeman (West Safety), Karen Bugado (HiFD), Kenneth Bugado (HiPD), Diana Chun (ESD), Steve Hattrup (Charter Comm), Audrey Hidano (DAGS), Everett Kaneshige (DOD), Alan Kimura (HiPD), Arnold Kishi (CIO Designee), Kim Kitagawa (HPD Comms), Glenn Kobashigawa (HiTel), Sherry Murphy (ESD), Geoff Shon (HFD), Joe Wilson (Pictometry), Ruth Zipfel (Pictometry).

**I. Call to Order, Public Notice, Quorum**

- A. Chair John Jakubczak called the meeting to order at 10:03 a.m.
- B. Public Notice has been posted.
- C. Quorum was present for all Committees with the exception of Finance.

## II. Public testimony on all agenda items

- A. John Jakubczak asked if anyone had testimony to submit. No one came forward to testify.

## III. Introductions

- A. Introductions were made by everyone present, at the request of John Jakubczak.

## IV. Review and Approval of Last Month's Meeting Minutes

- A. John Jakubczak called for any additions/corrections to the June 14, 2017 meeting minutes. Thalia Burns noted that she sent minor corrections to Courtney Tagupa which were made. Thalia Burns moved to adopt and Jeffrey Riewer seconded. The motion was approved by voice vote by all Committee Members present.

## V. Committee Updates by Committee Chairs

- A. Communications Committee – Steven Schutte
  - 1. 2018 Legislative Investigative Committee update – Courtney Tagupa  
Because the upcoming legislative session will fall on an election year, it would be highly unlikely that any legislation calling for a surcharge fee or tax would be passed. However, we will be discussing answers to the questions that arose during the conference committees at the conclusion of the last legislative session.
- B. Technical Committee – Thalia Burns
  - 1. Educational Investigative Committee update - Chair Jeffrey Riewer  
Meeting with Remington College and University of Hawaii System officials immediately following Board meeting.
  - 2. Ms. Thalia Burns requested to have HPD use part of the funds approved for their CAD upgrade to engage a consultant. Jeffrey Riewer asked Ms. Burns who the consultant is. Ms. Burns responded saying that she will be working through the JTMC to find the consultant. John Jakubczak recommends the use of a consultant based on Maui's positive experience with Gartner. Jeffrey Riewer requests sharing of findings regarding HPD's consultant search with the other PSAPs.
  - 3. FCC Update: Courtney Tagupa had no update.
- C. Finance Committee – Roy Irei
  - 1. Finance Chair Roy Irei announced that he will be recommending additional Finance Committee members at the next meeting.
  - 2. Income for June 2017: \$908,238
  - 3. Disbursements for June 2017: \$6,523,000
  - 4. Net Bank Balance for June 2017: \$22,458,025

## VI. PSAP Status Updates

- A. Kauai PD – Rob Gausepohl: 1 dispatcher in training. 3 potential candidates following recent test.
- B. Oahu HPD – William Baldwin: 2 in senior training; 5 in on-the-job training; opening for ERO, but 4 short; big pool of ~50 for HRD class.

Thalia Burns: HPD issues after ACC move to Kapolei during week of 4<sup>th</sup> of July; issue with Viper positions not transferring to VOIP phones; work around: took names and numbers and called people back; issue determined to be with Cisco call manager; lasted about 4 hours; Hawaiian Tel was crucial and helpful in resolving; waiting for report; no effect on public safety.

- C. Oahu HonFD – Shawn Kuratani: 1 promotion to supervisor; other losses to promotion July.
- D. Oahu ESD – Diana Chun: decent shape; looking for 4 more to be fully staffed.
- E. Molokai PSAP – Davlynn Racadio: Monday 7/10 problem arose, used backup system, waiting for report.
- F. Maui County – Davlynn Racadio: 1 supervisor retiring; possibly 1 person moving to Molokai; possibly hiring up to 21 people; 2 ½ trainees; 3 new hires.
- G. Hawaii County PD – Alan Kimura: 4 in training; 80 applicants for recent test; 6 vacancies, possibly 2 more.
- H. Hawaii County FD - Karen Bugado: short 6 of 15 positions; recruitment end of July; job preview, interviews.

## VII. Items for Discussion, Consideration and Action

- A. 911 Timeline update.
  - 1. Please continue to refer any timeline updates to the Executive Director.
- B. Other items-None.

## VIII. Announcements

- A. Future Meeting dates (10:00am – 1:00pm):
  - 1. Thursday, August 10, 2017 (Combined meeting) **DLNR Board Room**
  - 2. Thursday, September 14, 2017 (Combined meeting)
  - 3. Thursday, October 12, 2017 (Combined meeting)
- B. Future Conference Dates (**3 months advanced approval required**):
  - 1. APCO Conference: August 13-16, 2017, Denver, CO.
  - 2. Spillman Conference: September 27-30, 2017, Park City, UT.
  - 3. 911 Goes to Wash.DC, February 17-21, 2018, Washington, DC.
  - 4. NENA Conference: June 16-21, 2018, Nashville, TN.
- C. Others – none.

## IX. Open Forum: Public comment on issues not on the agenda for consideration for Committee meeting agenda at the next meeting.

- A. The Board Chair requested that any member of the public here today who wished to comment on issues not on the agenda for consideration for the Committee meeting agenda at the next meeting, please come forward to testify. No one came forward.

## X. Adjournment

Thalia Burns moved to adjourn and Jeffrey Riewer seconded the motion. Motion carried.  
The meeting was adjourned at 10:30 a.m.