



STATE OF HAWAII
E911 Communications, Technical and Finance
Committee Meetings
Kalanimoku Bldg., Room 322B
1151 Punchbowl St., Honolulu
Thursday, May 11, 2017
10:00 am – 1:00 pm

Minutes

Communications Committee members present: Steven Schutte, Chair (Verizon), Thalia Burns (HonPD), Paul Ferreira (HiPD), Davlynn Racadio (MPD), Sherri Sakamoto (Consumer Advocate Designee), Lavina Taovao (KPD).

Technical Committee members present: Thalia Burns, Chair (HonPD), Rob Gausepohl (KPD), John Jakubczak (MPD), Shawn Kuratani (HonFD), David Miyasaki (KPD), Tony Ramirez (Akimeka), Jeff Riewer (AT&T), Steven Schutte (Verizon), Kenison Tejada (APCO/NENA Pacific Chapter), Tony Velasco (DIT), Kiman Wong (Oceanic TW, Charter Comm).

Technical Committee members absent: Ahlan Leong (HonPD).

Legislative Investigative Committee members present: Paul Ferreira, Chair (HiPD), Thalia Burns (HonPD), Stella Kam (AG), Davlynn Racadio (MPD), Steven Schutte (Verizon), Kiman Wong (Oceanic TW, Charter Comm).

Legislative Investigative Committee members absent: Roy Irei (T-Mobile).

Finance Committee members present: Kiman Wong, Chair (Oceanic TW, Charter Comm), Paul Ferreira (HiPD), Sherri Sakamoto (Consumer Advocate Designee).

Finance Committee members absent: Michael Contrades (KPD), Roy Irei (T-Mobile).

Staff members present: Stella Kam (AG), Courtney Tagupa (E911).

Guests: Kenneth Bugado (HiPD), John Vic Freeland (RDC CNRH), Liz Gregg (AT&T), Steve Hattrup (Oceanic TW), Alan Kimura (HiFD), Kim Kitagawa (HonPD Comms), Ben Morgan (HiTek), James O'Conner (HiPD), Lorrin Okumura (HESD), Claire Orodio (HESD), Jason Samala (HonFD), Geoff Shon (HonFD), Mark Wong (DIT), Bonnie Young (MPD/Molokai).

I. Call to Order, Public Notice, Quorum

- A. Chair John Jakubczak called the meeting to order at 10:02 am.
- B. Public Notice has been posted.
- C. Quorum was present for all Committees with the exception of Finance.

II. Public testimony on all agenda items

- A. Mr. Jakubczak asked if anyone had testimony to submit. No one came forward to testify.

III. Introductions

- A. Introductions were made by everyone present, at the request of Mr. Jakubczak.

IV. Review and Approval of Last Month's Meeting Minutes

- A. Mr. Jakubczak called for any additions/corrections to the April 13, 2017 meeting minutes. None were offered. Thalia Burns so moved and Jeffrey Riewer seconded. The motion was approved by voice vote by all Committee Members present.

V. Committee Updates by Committee Chairs

- A. Communications Committee – Steven Schutte deferred to Legislative Investigative Committee update:

- 1. 2017 Legislative Investigative Committee – Courtney Tagupa

- Mr. Tagupa provided updates on E911 2017 legislation. Conference Committee deferred HB 206 HD2, SD2; can resume in 2018 session. Committee members had 3 issues: bill could impact low-income persons; excess funds; effect on small businesses. Mr. Tagupa will work with Arnold Kishi on how to proceed in 2018. Kenison Tejada suggested a formal study to provide data.

- 2. Other items – none were presented.

- B. Technical Committee – Thalia Burns

- 1. Ms. Burns requested to amend agenda to hear funding request from Honolulu Fire Dept. HFD was initially approved \$162,000 to install Viper positions, but is unable to fulfill request in time and requests to shift previously approved funding and an additional \$38,000 for a server. Tony Ramirez motioned to amend; Mr. Jakubczak seconded. Mr. Jakubczak motioned to forward request to Finance Committee; Mr. Riewer seconded. Motion passed.

- 2. Educational Investigative Committee update - Chair Jeffrey Riewer summarized the past months of meetings with county PSAP members.

- a. Mr. Riewer said Remington College will attend next meeting to meet with Education Subcommittee. UH Community Colleges working on curriculum for E911 dispatch training program.
 - b. FCC Update: ED Tagupa had no update.

- C. Finance Committee – Kiman Wong
 - 1. Mr. Wong reviewed the Monthly Cash Flow & Budget Financial Reports for April 2017:
 - i. Receipts for month - \$904,576 which includes
 - ii. Interest earned - \$10,000
 - iii. Disbursements for the month – \$183,009
 - iv. Net Receipts - \$721,567
 - v. Net Bank Balance - \$22,084,011
 - vi. Outstanding encumbrances/accruals -
 - vii. Unencumbered Cash Balance - \$17,491,800
 - 2. Motion to hear HFD request to transfer appropriation during Board meeting for approval since quorum not present for Finance Committee.
 - 3. Others items – none.

VI. PSAP Status Updates

- A. Kauai – David Miyasaki reported 1 dispatch trainee relocated to mainland; 2 remaining.
- B. Oahu HPD – Thalia Burns expressed concerns about 911 outage on May 4, 2017. Ben Morgan (HiTel) confirmed that HiTel is investigating and will issue a formal report. West notified HiTel of alarms in system. HiTel moved over to backup system within 1 hour. Identified equipment failure with West equipment housed at HiTel. West is looking into quicker response for call backs. Daylynn Racadio asked why PSAPs were not notified; Mr. Morgan explained that HiTel was made aware of the issues at the same time Maui contacted HiTel. Ms. Racadio requested names of units that have successfully installed updates.
- C. Oahu HFD – Battalion Chief Jason Samala announced 1 vacancy due to promotion, possibly 4 additional.
- D. Molokai –Bonnie Young announced her retirement. No additional updates.
- E. Maui – Davlynn Racadio reported that work on Kihei alternate site is ongoing. John Jakubczak summarized Gardner report: recommend to stay with Intergraph and upgrade, saving about \$2.4M.
- F. RDC – John Freeland reported that RDC moving along with upgrades, Kauai next.
- G. Hawaii County PD – Major James O’Connor reported issues with recording system alarms. Finalizing P25 system acceptance.
- H. Hawaii County FD - Kazuo Todd introduced Alan Kimura. No updates.

VII. Items for Discussion, Consideration and Action

- A. 911 Timeline update. Reminder: PSAPs should continue to update timelines.

- B. Other items
 - 1. C&C of Honolulu online services (with the exception of HPD) will be offline for mainframe service on the weekend of May 20.
 - 2. C&C of Honolulu will discontinue Nixle and migrate services to Lokahi.
 - 3. JTMZ move expected at the end of 2017; occupancy beginning of 2018.

VIII. **Announcements**

- A. Future Meeting dates (10:00am – 12:00noon):
 - 1. Wednesday, June 14, 2017 (Combined meeting; note new day)
 - 2. Thursday, July 13, 2017 (Combined meeting)
- B. Future Conference Dates (**3 months advanced approval required**):
 - 1. NENA Conference, June 3 – 8, 2017, San Antonio, TX.
 - 2. Hexagon/Intergraph Conference, June 13-16, 2017, Las Vegas, NV.
 - 3. APCO Conference, August 13-16, 2017, Denver, CO.
 - 4. Spillman Conference, September 27-30, 2017, Salt Lake City, UT.
- C. Others – none.

IX. **Open Forum: Public comment on issues not on the agenda for consideration for Committee meeting agenda at the next meeting.**

- 1. No items were presented.

X. **Adjournment**

Steven Schutte moved and Jeffrey Riewer seconded the motion to adjourn the meeting. Motion carried. The meeting was adjourned at 11:25 am.