



STATE OF HAWAII
Enhanced 911 Board Meeting
Kalanimoku Building, Room 322B
1151 Punchbowl Street, Honolulu
Thursday, July 13, 2017
10:00 am – 1:00 pm

Minutes

Board members present: John Jakubczak (Chair) (MPD), Kenneth Bugado (HiPD), Thalia Burns (HPD), Rob Gausepohl (KPD), Roy Irei (T-Mobile), Arnold Kishi (CIO Designee), Jeffrey Riewer (AT&T) and Steven Schutte (Verizon).

Board members absent: Dean Rickard (MPD), Mark Wong (DIT), Sherri Sakamoto (Consumer Advocate Designee) and Ben Morgan (HT).

Staff members present: Stella Kam (AG), Courtney Tagupa (E911), Brandon Sekiya (E911).

Guests: Francis Alueta (HiTel), William Baldwin (HPD), Brian Boezeman (West Safety), Karen Bugado, (HiFD), Diana Chun (EMS), Steve Hatrup (Charter Comm), Everett Kaneshige (DOD), Alan Kimura (HiPD), Arnold Kishi (CIO), Kim Kitagawa (HPD Comms), Glenn Kobashigawa (HiTel), Shawn Kuratani (HFD), David Miyasaki (KPD), Sherry Murphy (EMS), Davlynn Racadio (MPD), Tony Ramirez (Akimeka), Geoff Shon (HFD), Tony Velasco (DIT), Joe Wilson (Pictometry), Ruth Zipfel (Pictometry).

I. Call to Order, Public Notice, Quorum

- A. The meeting was called to order by Chair John Jakubczak at 10:38 am.
- B. Public Notice was issued.
- C. Quorum was present for all Committees with the exception of Finance.

II. Public testimony on all agenda items

John Jakubczak asked if anyone wished to provide testimony on any agenda item, to please come forward. No one came forward to testify.

III. Introductions

Introductions were made by everyone present at the request of John Jakubczak.

IV. Review and Approval of Last Month's Meeting Minutes

John Jakubczak called for any additions/corrections to the June 14, 2017 meeting minutes. Thalia Burns noted that she sent minor corrections to Courtney Tagupa which were incorporated. Thalia Burns moved to adopt and Jeffrey Riewer seconded. The motion was approved by voice vote by all Committee Members present.

V. Committee Updates by Committee Chairs

- A. Communications Committee – Steven Schutte
Nothing further.
- B. Technical Committee – Thalia Burns
Nothing further.
- C. Finance Committee – Roy Irei
Will nominate new committee members at August 10 meeting.

VI. PSAP Status Updates

- A. Kauai – Rob Gausepohl: none
- B. Oahu HPD – William Baldwin: none
- C. Oahu HFD – Shawn Kuratani: none
- D. Oahu EMS - Diana Chun; none.
- E. Molokai – Davlynn Racadio: none
- F. Maui - Davlynn Racadio: none
- G. Hawaii County PD – Alan Kimura: none
- H. Hawaii County FD – Karen Bugado: none

VII. Executive Director's Report

- A. FY 2018-22 Strategic Budget Plan Revisions:
 - i. Courtney Tagupa commented that the FY2017 disbursements equaled the legislative ceiling of \$10.2M. This due mainly to the yearend encumbrances which exceeded \$5M. The large amount of encumbrances were attributable to long term contracts with imagery software vendor, Pictometry.
 - ii. Mr. Tagupa noted that the FY2018 disbursements will amount to \$16.65M or \$150k lower than the FY2018 legislative ceiling.
 - iii. Mr. Tagupa also acknowledge to the Board that the following disbursement items were added from the previously approved Strategic Budget Plan:
 - 1. FY2018 additional Travel for EMS and APCO/NENA Pacific Chapter totaling \$17.5k.
 - 2. FY2019 2 additional Viper servers for HFD and EMS totaling \$500k.
 - iv. Mr. Tagupa recommended that the revised FY2018-22 Strategic Budget Plan be approved by the Board. Board Chair motioned to approve the revised FY2018-22 Strategic Budget Plan with the additional disbursements for FY2018 of \$17.5k for travel and for FY 2019 two Viper servers for HFD and EMS in the amount of \$500k. The motion was seconded and approved unanimously by voice vote.
 - v. John Jakubczak called for a vote to amend strategic budget. Thalia Burns motioned to amend. Roy Irei seconded. Motion passed.

VIII. Items for Discussion, Consideration and Action

- A. Reminder for PSAPs to update their 911 Timelines.
- B. Discussion regarding 3rd party consultant – Jeffrey Riewer

- Defer until HPD finishes report.
- C. NG 911 PowerPoint presentation -- Brian Boezeman, West Safety
 - a. Mr. Boezeman covered the following points:
 - 1. A description of NG911 architecture deployed in the Hawaii PSAPs.
 - 2. How the routing of calls differ with i3.
 - 3. I3 will not necessarily resolve location accuracy issues; the ILEC and LECs are mainly responsible for data accuracy.
 - 4. The NG911 system in Hawaii is a larger system than currently needed; it was designed for growth.
 - 5. Costs of transitioning to i3 would be minimal however there will be additional operating costs for maintaining the data.
 - 6. I3 may not solve the 911 problems of today but certainly will in the future and therefore transitioning Hawaii to i3 can wait.
 - D. FirstNet update – Everett Kaneshige (DOD)
 - a. The draft state plan has been distributed through the portal for future comment back to FirstNet and implementation into the state plan for final decision by the governor. There have been some states that have decided to opt-in to FirstNet; none have yet decided to opt-out.
 - b. The DHS is sponsoring communications classes for the first time which are free however space is limited.

IX. Announcements

- A. Future meeting dates (10 a.m. – 1 p.m.)
 - 1. Thursday, Aug 10, 2017 (Combined meeting) **(DLNR Board Room)**
 - 2. Thursday, Sep 14, 2017 (Combined meeting)
 - 3. Thursday, Oct 12, 2017 (Combined meeting)
- B. Future Conference Dates (**3 months advanced approval required**):
 - 1. APCO Conference, August 13-16, 2017, Denver, CO
 - 2. Spillman Conference, September 27-30, 2017, Salt Lake City, UT
 - 3. 911 Goes to WashDC, February 17-21, 2018
 - 4. NENA Conference, June 16-21, 2018, Nashville, TN

X. Executive Session: HRS 92-5(a) (4) to consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities.

The Board convened into Executive Session at 11:36 a.m.

XI. Open Forum: Public comment on issues not on the agenda for consideration for Board agenda at the next meeting.

None.

XII. Adjournment

There being no further business, Chair John Jakubczak requested adjournment. Jeffrey Riewer motioned. The motion passed and meeting was adjourned at noon.