



STATE OF HAWAII
Enhanced 911 Board Meeting
Kalanimoku Building, Room 322B
1151 Punchbowl Street, Honolulu
Wednesday, June 14, 2017
10:00 am – 1:00 pm

Minutes

Board members present: Thalia Burns (HPD), Paul Ferreira (HiPD); Ben Morgan (HiTel), Dean Rickard (MPD), Jeffrey Riewer (AT&T), Sherri Sakamoto (Consumer Advocate Designee), Steven Schutte (Verizon), Mark Wong (DIT).

Board members absent: Michael Contrades (KPD), Roy Irei (T-Mobile), John Jakubczak, Chair (MPD), Arnold Kishi (CIO Designee).

Staff members present: Stella Kam (AG), Courtney Tagupa (E911), Kerry Yoneshige (DAGS) and Brandon Sekiya (E911).

Guests: William Baldwin (HPD), Ken Beaumont (West Safety), Brian Boezeman (West Safety), Mary Boyd (West Safety), Kenneth Bugado (HiPD), Diana Chun (ESD), Dolores Cook (DOD), Rob Gausepohl (KPD), Alan Kimura (HiPD), Kim Kitagawa (HPD Comms), Glenn Kobashigawa (HiTel), Shawn Kuratani (HFD), David Miyasaki (KPD), Aaron Nunez (Remington), Davlynn Racadio (MPD), Tony Ramirez (Akimeka), Jason Samala (HFD), Ken Schulte (TriTech), Lavina Taovao (KPD), Kenison Tejada (APCO/NENA Pacific Chapter), Kazuo Todd (HiFD), Joe Wilson (Pictometry).

I. Call to Order, Public Notice, Quorum

- A. The meeting was called to order by Acting Chair Steven Schutte at 11:23 am.
- B. Public Notice was issued.
- C. Quorum was present for all Committees with the exception of Finance.

II. Public testimony on all agenda items

Steven Schutte asked if anyone wished to provide testimony on any agenda item, to please come forward. No one came forward to testify.

III. Introductions

Introductions were made by everyone present at the request of Steven Schutte.

IV. Review and Approval of Last Month's Meeting Minutes

Steven Schutte called for any additions/corrections to the May 11, 2017 meeting minutes. None were offered. Thalia Burns so moved and Dean Rickard seconded. The motion was approved by voice vote by all Members present.

V. Committee Updates by Committee Chairs

- A. Communications Committee – Steven Schutte
Chair Schutte requested comments from the NENA Conference attendees:
 - 1. NENA Conference 2017 comments from attendees
Nothing further.
 - 2. 2017 Legislative Investigative Committee update – Courtney Tagupa
Nothing further to add in his report as presented under the Joint Committee Meeting Agenda.
 - 3. Acting Chair Steven Schutte presented Paul Ferreira with certificate. Davlynn Racadio presented a lei on behalf of Board. Paul Ferreira thanked the Board. Hawaii Police Deputy Chief Kenneth Bugado was officially sworn in.
- B. Technical Committee – Thalia Burns
Nothing further to add in her report as presented under the Joint Committee Meeting Agenda.
 - 1. Educational Investigative Committee update – Jeffrey Riewer
Nothing Further.
 - 2. FCC update – Courtney Tagupa
Nothing Further.
 - 3. Others – Discussion on May 4, 2017 outage - West
- C. Finance Committee – Roy Irei

VI. PSAP Status Updates

- A. Kauai KPD– Rob Gausepohl: none
- B. Oahu HPD – Thalia Burns: none
- C. Oahu HFD – Jason Samala: none
- D. Molokai MPD– Dean Rickard: none
- E. Maui MPD- Davlynn Racadio: none
- F. Hawaii County PD – Paul Ferreira: none
- G. Hawaii County FD – Kazuo Todd: none

VII. Executive Director's Report

- A. FY 2018-22 Strategic Budget Plan – Courtney Tagupa
 - 1. Courtney Tagupa discussed the following in regards to the FY 2018-22 Strategic Budget Plan:
 - a. FY 2018-22 Strategic Budget Plan Highlights included the following:
 - i. Significant Expenses

- ii. Cash Flow Projections through 2022.
- iii. Summary of Expenses
- iv. Training Expenses.
- v. Administration Expenses
- vi. Recurring & Non Recurring Expenses
- vii. Chief Ferreira noted that the reinforced electrical wiring (\$40k) and the laptop vipers (\$20K) should be eliminated from the HiPD FY 2018 budget.
- viii. Request by KPD for Radio Consoles in the amount of \$400k for FY 2018 was not approved.

VIII. Items for Discussion, Consideration and Action

- A. Reminder for PSAPs to update their 911 Timelines.
- B. Discussion regarding 3rd party consultant – J. Riewer
Add item to July agenda for full discussion.
- C. Request for approval of the FY2018-2022 Strategic Budget Plan:
 - 1. Chief Ferreira motioned to approve the FY 2018-22 Strategic Plan as presented with the aforementioned amendments (HiPD Reinforced electrical wiring and laptop computers \$60k and KPD request for radio consoles (\$400k)). Mr. Jeffrey Riewer seconded and the motion was passed unanimously by voice vote.
 - 2. Others none.

IX. Announcements

- A. Future meeting dates (10 a.m. – 1 p.m.)
 - 1. Thursday, July 13, 2017 (Combined meeting)
 - 2. Thursday, Aug 10, 2017 (Combined meeting) **(DLNR Board Room)**
 - 3. Thursday, Sep 14, 2017 (Combined meeting)
 - 4. Thursday, Oct 12, 2017 (Combined meeting)
- B. Future Conference Dates (**3 months advanced approval required**):
 - 1. APCO Conference, August 13-16, 2017, Denver, CO.
 - 2. Spillman Conference, September 27-30, 2017, Salt Lake City, UT.
 - 3. 911 Goes to Wash.DC, February 17-21, 2018.
 - 4. NENA Conference, June 16-21, 2018, Nashville, TN.

X. Executive Session: HRS 92-5(a) (4) to consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities.

No issues were presented.

XI. Open Forum: Public comment on issues not on the agenda for consideration for Board agenda at the next meeting.

Tony Ramirez says AMR will be using same data for address location. Hickam-Pearl Harbor RDC will get GIS update/info; Oahu PSAPS will have some military addresses. 92% are horizontal and they will provide VOIP monthly ALI data.

XII. Adjournment

There being no further business, Acting Chair Steven Schutte requested adjournment. Paul Ferreira motioned. Ben Morgan seconded. The motion passed and meeting was adjourned at 12:17 p.m.