



STATE OF HAWAII
Enhanced 911 Board Meeting
Kalanimoku Bldg., Room 322B
1151 Punchbowl St., Honolulu
Thursday, May 11, 2017
10:00 am – 1:00 pm

Minutes

Board members present: John Jakubczak, Chair (MPD), Thalia Burns (HonPD), Paul Ferreira (HiPD); Jeffrey Riewer (AT&T), Sherri Sakamoto (Consumer Advocate Designee), Steven Schutte (Verizon), Kiman Wong (Oceanic TW, Charter Comm), Mark Wong (DIT).

Board members absent: Michael Contrades (KPD), Roy Irei (T-Mobile), Arnold Kishi (CIO), Ahlan Leong (HonPD), Ben Morgan (HiTel), Dean Rickard (MPD).

Staff members present: Stella Kam (AG), Courtney Tagupa (E911).

Guests: Kenneth Bugado (HiPD), John Vic Freeland (RDC CNRH), Rob Gausepohl (KPD), Liz Gregg (AT&T), Steve Hatstrup (Oceanic TW), Alan Kimura (HiFD), Kim Kitagawa (HonPD Comms), Shawn Kuratani (HonFD), David Miyasaki (KPD), James O'Conner (HiPD), Lorrin Okumura (HESD), Claire Orodio (HESD), Davlynn Racadio (MPD), Tony Ramirez (Akimeka), Jason Samala (HonFD), Geoff Shon (HonFD), Lavina Taovao (KPD), Kenison Tejada (APCO/NENA Pacific Chapter), Tony Velasco (DIT), Bonnie Young (MPD/Molokai).

I. Call to Order, Public Notice, Quorum

- A. The meeting was called to order by Chair Jakubczak at 11:32 am.
- B. Public Notice was issued.
- C. Quorum was present for all Committees with the exception of Finance.

II. Public testimony on all agenda items

Chair Jakubczak asked if anyone wished to provide testimony on any agenda item, to please come forward. No one came forward to testify.

III. Introductions

Introductions were made by everyone present at the request of Chair Jakubczak.

IV. Review and Approval of Last Month's Meeting Minutes

Chair Jakubczak called for any additions/corrections to the April 13, 2017 meeting minutes. None were offered. Thalia Burns so moved and Jeffrey Riewer seconded. The motion was approved by voice vote by all Committee Members present.

V. Committee Updates by Committee Chairs

- A. Communications Committee – Steven Schutte
2017 Legislative Investigative Committee update – Courtney Tagupa had nothing further to add in his report as presented under the Joint Committee Meeting Agenda.
- B. Technical Committee – Thalia Burns had nothing further to add in his report as presented under the Joint Committee Meeting Agenda.
- C. Finance Committee – Kiman Wong had nothing further to add in his report as presented under the Joint Committee Meeting Agenda but introduced Steve Hattrup as the new Representative from Oceanic/Charter Comm.
 1. John Jakubczak motioned to amend the agenda to accommodate the request from HonFD; Jeffrey Riewer seconded. Motion passed.

VI. Board

- A. Paul Ferreira nominated Steven Schutte as interim Vice Chair of the Board; John Jakubczak seconded. Motion passed.
- B. Paul Ferreira nominated Roy Irei as Chair of the Finance Committee; Mark Wong seconded. Motion passed.
- C. HFD was initially approved \$162,000 for Viper positions, but is unable to fulfill request in time and requests to shift previously approved funding and an additional \$38,000 for a server.

VII. PSAP Status Updates

Kauai – David Miyasaki: none
Oahu HPD – Thalia Burns: none
Oahu HFD – Jason Samala: none
Molokai – Bonnie Young: none
Maui - John Jakubczak: none
Hawaii County PD – Kenneth Bugado, Jr.: none
Hawaii County FD – Kazuo Todd: none

VIII. Executive Director's Report

Courtney Tagupa discussed the following items:

- A. Preliminary budget to be finalized in June.

- B. Budget ceiling increase for 2018 to \$16.8M to accommodate MPD and HonPD CAD updates.
- C. Budget ceiling increase by additional \$1.2M for 2019.

IX. Items for Discussion, Consideration and Action

- A. Chair Jakubczak reminds PSAPs to update their 911 Timelines.
- B. Paul Ferreira motioned to approve two HonFD items referred from the Finance Committee; Chair Jakubczak seconded. Motion passed.
- C. No other items were presented.

X. Announcements

- A. Future meeting dates (10am – 12 noon).
 - 1. **Wednesday**, June 14, 2017 (Combined meeting; note changed day)
Chair Jakubczak noted that he will not be able to attend.
 - 2. Thursday, July 13, 2017 (Combined meeting)
- B. Future Conference Dates (**3 months advanced approval required**):
 - 1. NENA Conference, June 3–8, 2017, San Antonio, TX.
 - 2. Hexagon/Intergraph Conference, June 13-16, 2017, Las Vegas, NV.
 - 3. APCO Conference, August 13-16, 2017, Denver, CO.

XI. Executive Session: HRS 92-5(a) (4) to consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities.

No issues were presented.

XII. Open Forum: Public comment on issues not on the agenda for consideration for Board agenda at the next meeting.

Jeffrey Riewer requested discussion of hiring a 3rd party consultant to study feasibility of a CAD upgrade similar to Maui; John Jakubczak agreed to add item to next month's agenda.

XIII. Adjournment

There being no further business, Chair Jakubczak adjourned the meeting at 11:46am.