



**STATE OF HAWAII**  
Enhanced 911 Board Meeting  
Kalanimoku Building, Room 322B  
1151 Punchbowl Street, Honolulu  
Thursday, October 12, 2017  
10:00 am – 1:00 pm

Minutes

**Board members present:** John Jakubczak (MPD), Chair; Kenneth Bugado (HiPD); Thalia Burns (HPD); Rob Gausepohl (KPD); Roy Irei (T-Mobile); Arnold Kishi (CIO); Ben Morgan (HiTel); Dean Rickard (MPD); Sherri Sakamoto (Consumer Advocate); and Mark Wong (DIT).

**Board members absent:** Jeffrey Riewer (AT&T).

**Staff members present:** Stella Kam (AG), Courtney Tagupa (E911), and Brandon Sekiya (E911).

**Guests:** Diana Chun (ESD), Vic Freeland (RDC CNRH), Everett Kaneshige (DOD), Alan Kimura (HiFD), Glenn Kobashigawa (HiTel), Shawn Kuratani (HFD), David Miyasaki (KPD), Davlynn Racadio (MPD), Tony Ramirez (Akimeka), Jason Samala (HFD), Lavina Taovao (KPD), Kenison Tejada (APCO/NENA Pacific Chapter), Tony Velasco (DIT), and Ruth Zipfel (Pictometry).

**I. Call to Order, Public Notice, Quorum**

- A. The meeting was called to order by Chair John Jakubczak at 10:42 am.
- B. Public Notice was issued.
- C. Quorum was present for all Committees.

**II. Public testimony on all agenda items**

John Jakubczak asked if anyone wished to provide testimony on any agenda item, to please come forward. No one came forward to testify.

**III. Introductions**

Introductions were made by everyone present at the request of John Jakubczak.

#### IV. Review and Approval of Last Month's Meeting Minutes

John Jakubczak called for any additions/corrections to the September 14, 2017 meeting minutes. None were offered. Roy Irei motioned to adopt. Davlynn Racadio seconded. The motion was approved by voice vote by all Committee Members present.

#### V. Committee Updates by Committee Chairs

- A. Communications Committee – Davlynn Racadio  
Thanks to Thalia Burns for the nomination.  
No update.
- B. Technical Committee – Thalia Burns  
Nothing further.
  - 1. Approval of Nomination of HiFD Kazuo Todd to Tech Committee.
  - 2. Investigative Committee – Shawn Kuratani.  
Nothing further.
- C. Finance Committee – Roy Irei  
Nothing further.

#### VI. PSAP Status Updates

Kauai – Rob Gausepohl: none  
Oahu HPD – Thalia Burns: none  
Oahu HFD – Jason Samala: none  
Oahu EMS – Diana Chun: none  
Molokai – Dean Rickard: none  
Maui – John Jakubczak: none  
Hawaii County PD – Kenneth Bugado: none  
Hawaii County FD: (not present)

#### VII. Executive Director's Report

- A. CPA Audit preparation underway  
Presentation of audit report will be scheduled for the Board meeting on Nov 9, 2017
- B. Initiate procurement of CPA procurement in December.
- C. Tracking NG911 costs  
In progress
- E. 911 Grant Program
  - The State of Hawaii has been earmarked for a minimum amount of \$500,000.
  - This is a noncompetitive grant that will require a properly completed application.
  - Eligible purchases: training, hardware, software for NG911 standards exclusively for the benefit of PSAPs.
  - Matching requirement: fed 60% and State/E911 Board 40%
  - State plan is required as part of the application.
  - State coordinator requirement; for Hawaii, Board would suffice
  - Application April-June 2018.
  - Have until 2022 to exhaust funds.

John Jakubczak: we need to know what specifically we'll use for.

Vic Freeland: need to find out what expendable items are approved.

Roy Irei: why not try? Davlynn Racadio and Kenneth Bugado agree.

Roy Irei motioned to move forward with grant application process. Ben Morgan seconded. Motion passed.

F. Will meet with Sen. Rosalyn Baker and Rep. Takashi Ohno regarding last legislative session questions; Arnold Kishi will probably accompany Executive Director.

## VIII. Items for Discussion, Consideration and Action

- A. Reminder for PSAPs to update their 911 Timelines.
- B. Request for approval of Power Ops Workstations
  - i. HiFD (1) - \$15,172.

Roy Irei motioned. Mark Wong seconded. Motion passed.

- ii. HPD (1) - \$15,249.

Roy Irei motioned. Mark Wong seconded. Motion passed.

HPD and Maui would like to attend NENA Standards & Best Practices.  
CTT: if in strategic budget, will add to next month agenda

- C. Request approval of replacement signatory to sign checks and approve reimbursements.  
Approve Mark Wong and Roy Irei.
- D. FirstNet Update – Everett Kaneshige  
Issued all final state plans to 50 states. Hawaii receive 9/29. Opted in. Final state plan uploaded in portal. Letter, coverage maps. Training opportunities. New courses. Coordinate with Board members on what to cover in training. Data, not voice.
- E. Others.

## IX. Announcements

- A. Future meeting dates (10 a.m. – 1 p.m. in Room 322B)
  - 1. Thursday, November 9, 2017 (Combined meeting)
  - 2. Thursday, December 14, 2017 (Combined meeting)
  - 3. Thursday, January 11, 2018 (Combined meeting) **DLNR Board Room 132**
  - 4. Thursday, February 8, 2018 (Combined meeting)
- B. Future Conference Dates (**3 months advanced approval required**):
  - 1. NENA NG9-1-1 Standards & Best Practices Conference: January 15-18, 2018; Orlando, FL.

2. NENA 9-1-1 Goes to Washington: February 14-17, 2018.
3. Hexagon/Intergraph HxGN LIVE 2018: June 12-15, 2018; Las Vegas, NV.
4. NENA 2018: June 16-21, 2018; Nashville, TN.
5. APCO Annual Conference & Expo: August 5-8, 2018; Las Vegas, NV.

**X. Executive Session: HRS 92-5(a) (4) to consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities.**

None.

**XI. Open Forum: Public comment on issues not on the agenda for consideration for Board agenda at the next meeting.**

None.

**XII. Adjournment**

There being no further business, Chair John Jakubczak requested adjournment. Thalia Burns motioned. Mark Wong seconded. The motion passed and meeting was adjourned at 11:15 a.m.

DRAFT