



**STATE OF HAWAII**

**Enhanced 911 Board Meeting  
Kalanimoku Bldg., Room 322B  
1151 Punchbowl St., Honolulu  
Thursday, November 10, 2016  
10:00 am – 12:00 pm**

**Agenda**

- I. Call to Order, Public Notice, Quorum**
- II. Public testimony on all agenda items**
- III. Introductions**
- IV. Review and Approval of Last Month's Meeting Minutes**
- V. Committee Updates by Committee Chairs**
  - a. **Communications Committee – Steven Schutte**
    - i. 2017 Legislative Investigative Committee update – Paul Ferreira
    - ii. Others.
  - b. **Technical Committee – Thalia Burns**
    - i. Investigative Regulatory Committee update– Davlynn Racadio
    - ii. Educational Investigative Committee update – Jeffrey Riewer
    - iii. FCC update
    - iv. Text-to-911 update
    - v. Others
  - c. **Finance Committee – Kiman Wong**
    - i. Review of Monthly Cash Flow & Budget Financial reports
    - ii. Others.
- VI. PSAP Status Updates**
  - a. Kauai – Michael Contrades
  - b. Oahu HPD – Allan Nagata
  - c. Oahu HFD – Gary Lum
  - d. Molokai – Dean Rickard
  - e. Maui – John Jakubczak

- f. Hawaii – Paul Ferreira

## VII. Executive Director's Report

- a. The ED will provide updates on the following items:
  - i. Text-to-911 Planning Committee update
  - ii. NASNA Conference meeting review.

## VIII. Items for Discussion, Consideration and Action

- a. 911 Timeline update
- b. Request for Approval of the FY 2016 CPA Audit Report by Egami and Ichikawa, CPAs.
- c. Request for Funding for Oahu DIT Contract 6 years (FY2017-2022)- \$1,322,632.
  - i. Request funding approval for attendance at the 911 GTW Conference (Feb.26, 2016):
    - 1. HPD (3) - \$10,500.
    - 2. Board member (1) - \$3,250.
- d. Request for approval to refund HawTelcom \$23,270 for assessing the State of Hawaii surcharge fees, in error, for mobile phone usage and remitting the amount to the E911 Fund.
- e. Request approval to exercise the option to extend the contract for CPA audit services by Egami & Ichikawa, CPAs for one year in the amount of \$13,000 (no cost increase). This one-time option for a fourth year was included in the original contract and made subject to Board approval.
- f. Request for an advisory opinion from the AG's office regarding the legality of transferring funds from the E911 special fund to the General Fund.
- g. Others

## IX. Announcements

- a. Future meeting dates (10am – 12 noon).
  - i. **Thursday, December 15, 2016** (Combined meeting)
  - ii. Thursday, January 12, 2017 (Combined meeting)
  - iii. Thursday, February 11, 2017 (Combined meeting)
  - iv. Thursday, March 9, 2017 (Combined meeting)
- b. Future Conference Dates (**3 months advanced approval required**):
  - i. Pictometry Training Conference, February 6 – 9, 2017, Nashville, TN.
  - ii. 911 Goes to Wash DC, Feb. 26, 2017.
  - iii. NENA Conference, June 3 – 8, 2017, San Antonio, TX.
  - iv. APCO Conference, August 13-16, 2017, Denver, CO.
- c. Others

## X. Executive Session: HRS 92-5(a) (4) to consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities.

- XI. Open Forum: Public comment on issues not on the agenda for consideration for Board agenda at the next meeting.
- XII. Adjournment