



**STATE OF HAWAII**  
**DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES**

P.O. BOX 119, HONOLULU, HAWAII 96810-0119

State Capitol Management Committee (SCMC) Meeting  
Friday, October 14, 2016  
10:00 a.m.

State Capitol Building, Conference Room 414  
415 South Beretania Street  
Honolulu, Hawaii 96813

**MINUTES**

Attendees: See attached roster.

1. Call to Order: 10:06 a.m.
2. Introductions and Public Comments
  - a. Committee members and guests introduced themselves
  - b. A member of the public related an incident that happened several days ago: a House staffer returned to the Capitol from lunch downtown and was followed by someone. The pursuer followed the staffer to the rotunda, confronted her, and attempted to prevent her from leaving. At some point, she called the Sheriff and House Sergeant-at-Arms (SAA), who were unable to apprehend the offender. Mr. Kuroda said he would follow up on this. Senator Espero suggested asking the Sheriffs if they could occasionally increase their presence in the rotunda. Mr. Kuroda noted that the Sheriffs have increased their physical presence in the Capitol during session.
3. Review and Approve Minutes of the June 8, 2016 Meeting
  - a. Senator Espero moved to accept the minutes
  - b. Ms. Taniguchi seconded the motion
  - c. Minutes were approved
4. CIP – On Going – Fifth Floor Roof Renovation / Projects for Future Consideration
  - a. Fifth Floor Roof Renovation: Mr. Kuroda stated that the project is about halfway done and that the plan is to stop during session and complete the work in the next interim. Ms. Johnston noted that DAGS has been cooperative in moving the project along and pausing work (due to noise concerns during meetings) when requested. Mr. Kuroda explained that the first half of the project impacted the mauka and Waikīkī side of the building and that the second half will impact the makai and Lieutenant Governor's side. Mr. Kuroda added that the project involves waterproofing the soffit.

- b. Projects for Future Consideration: Ms. Kinimaka of DAGS explained that another project coming up involves the fourth floor exterior and lanai and problems with drainage. Mr. Shimomura stated that this project is currently in the design stage and that they are looking at the option of closing off the lanai because of water collecting and running through doorways and into offices. He noted that additional draining is not an option because of expenses and the location of the lanai, so they are investigating the addition of curbing for water to get around. Ms. Kinimaka said that one of the reasons for curbing is that not all surfaces are angled properly to the drains and that re-sloping might be desired. Mr. Shimomura noted that this work would possibly be starting in about 18 months.

5. Capitol Building Hours

- a. Mr. Kuroda explained that current building hours are from 7:00 a.m. to 6:00 p.m.
- b. Mr. Kuroda put forth the suggestion that the building open at 7:30 or 7:45 a.m. and close at 5:00 p.m. This might deter individuals who arrive early at the building, wait until it opens, then use the upstairs restrooms to clean themselves. He stated that the system in place grants access to all authorized people via capillary readers. He further added that if building hours need to be extended during session, it would be necessary to communicate with the Sheriffs. He requested the members to consider the idea, discuss it during the next meeting, and, if it is agreed to, it could be suggested to DAGS.

6. Reports – False Fire Alarms / Survey of DAGS Service Providers, Custodians and Ground Maintenance

- a. False Fire Alarms: Mr. Kuroda said that there have been two or three false fire alarms, but the causes are unknown. He noted that the system should advise where the alarm was triggered and why so that the various agencies could be informed. The vendor should also be aware of the issue and work on decreasing the incidence of false alarms.
- b. Survey of DAGS Service Providers, Custodians and Ground Maintenance:
  - i. Mr. Shimomura explained that the surveys are sent out to all buildings in the care of DAGS with results going to the Building Managers. Mr. Kuroda expressed interest in seeing the results if they are not confidential. Mr. Shimomura said that he would check on what information can be gathered and work on collaboration in that respect with both SAAs and the Governor's office. Ms. Johnston asked who sends the surveys to staff in the Governor's office; to which, Mr. Shimomura replied that he would look into it.
  - ii. Senator Espero asked if there was anyone who sweeps the rotunda on a regular basis, noting an apparent discrepancy in cleanliness levels on the Queen Lili'uokalani statue side versus the Father Damien statue side after the Children and Youth Day activities held on October 1, 2016. Mr. Shimomura said he would check.

7. Basement Parking Lot S – Metered Parking: Payment Method Options

- a. Mr. Kuroda reminded everyone that at the last meeting, there had been a presentation from DAGS about the possibility of changing the payment method for public metered parking in the Capitol basement from coinage to pay stations that accept credit cards. He let the members know that implementation was going to be postponed until after the 2017 session. Mr. Tsuha asked if these meters would have any cyber protection. Mr. Kuroda said he would follow up on that.
8. Annual Evacuation Drill – Coordination
    - a. Mr. Kuroda noted that the vendor for the fire alarm system has been asking about dates for a system check and that last year, the building agencies coordinated an evacuation drill in conjunction with the check. He asked if this should be pursued again this year, and members of the committee agreed it would be a good idea. Mr. Kuroda said he would coordinate with the fire alarm vendor and plan a drill soon after they check the system. He suggested this could occur in the week of December 12 to 16 and asked the members to check if that time frame would work for their agencies.
9. Permitted Interaction Groups – Security and CIP / DAGS Administrative Rules
    - a. Security and CIP:
      - i. Senator Espero stated that a decision about the pool needs to be made, particularly about what to do with the water. He added that the State Historic Preservation Division has said that all of the water does not need to be kept. He noted that the Legislature would have to sign off on any decision, but that there needs to be public engagement on the issue. He pointed out that the 50th anniversary of the State Capitol is in 2019, and it would not be desirable to have construction work at that time, so a decision would have to be made soon to finish by then or plan to start after the anniversary. Mr. Kuroda noted that this Permitted Interaction Group (PIG) should encourage participation from interested parties and reach a consensus on concepts so that DAGS can make a presentation to the Legislature. He added that DAGS should elicit informal input to start with.
      - ii. Senator Espero asked about any developments on security, and Mr. Tsuha explained that the Department of Public Safety is waiting for the next grant cycle. A member of the public asked about plans to install an additional access reader on the roll gate by Washington Place, explaining that it is difficult for off-site staff to enter on weekends. Mr. Tsuha said that was planned for Phase 2. He added that they are looking at the technology to install call stations with cameras and links to the surveillance system at the dispatch office so that if there is an emergency or someone wanted access to a certain gate, they could press a button, alerting the dispatch office, who could then buzz the door. Senator Espero asked about the possibility of adding alarm systems to the parking lot, referring to those at the

University of Hawai‘i, where a blue light comes on when a button is pushed. Mr. Tsuha noted that that is part of what they are looking at: push-button technology that is visible, which serves as a deterrent. He added that he imagines having these stations in a ring around the Capitol. Senator Espero asked about costs, and Mr. Tsuha answered that it would be rather expensive because it is wireless and the amount of power it would take. Mr. Kuroda explained that the initial project prioritized installing access devices at entry points into the Capitol. After users get comfortable, and additional federal grant resources are secured, the next phase would include conference rooms and, eventually, private offices.

- iii. Senator Espero asked for an update on the broken system on the first floor, and Mr. Tsuha said he would follow up on that. Mr. Kuroda noted that the fire doors in the basement are still stationary and that propping them open means the building is not secure. He asked about how to get the vendor to open them, and Mr. Shimomura said he would check on that.

#### 10. Other Business

- a. Mr. Kuroda discussed the idea of working with the Sheriffs or Prosecutor’s office to come up with a procedure to ease spending significant effort on the relatively few people who are causing most of the problems – perhaps a process and list of people who are banned temporarily from the building. Mr. Tsuha said he would look into it and report back, but that if the building is open and the activity is not criminal, there may be nothing they can do. Senator Espero noted that attorneys should be consulted. A member of the public asked about positioning security cameras in the stairwells and related an ongoing problem from last session where someone was urinating in the stairwell on a regular basis. Mr. Kuroda mentioned that every core has a camera facing the stairwell, so it should be possible to find the offender. Senator Espero noted the difficulty of determining the timeframe of the offense, and a member of the public added that some kind of visual representation of the individual performing the act would be necessary to take legal action to ban them from the building.

#### 11. Next Meeting Date: Tentatively November 3 or November 4, 2016

#### 12. Adjournment

- a. Ms. Johnston moved to adjourn
- b. Ms. Taniguchi seconded the motion
- c. The meeting was adjourned at 11:03 a.m.

