DAVID Y. IGE
GOVERNOR

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Comptroller

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Deputy Comptroller

STATE OF HAWAII
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES
P.O. BOX 119, HONOLULU, HAWAII 96810-0119

State Capitol Management Committee (SCMC) Meeting
Wednesday, June 8, 2016
10:30 a.m.
State Capitol Building, Conference Room 414
415 South Beretania Street
Honolulu, Hawaii 96813

MINUTES

Attendees: See attached roster.

1. Call to Order – 10:36 a.m.

2. New Members
   a. Mr. Kuroda introduced new members to the committee. Dean Shimomura will be replacing James Kurata and Representative Aaron Ling Johanson will be replacing Representative Scott Saiki.

3. Introductions and Public Comments
   a. Committee members and guests introduced themselves.

4. Review of the Minutes of the November 19, 2015 Meeting
   a. The minutes were accepted and will be posted on the committee's website.

5. 2016 Session – Bills/Resolutions Impacting the Committee
   a. No bills were passed.

6. CIP Report – New Appropriations and 5th Floor Roof Renovation
   a. Mr. Shimomura stated that the Legislature approved $1,000 to conduct a study of the pond. There will also be a new project for the 4th floor lanai areas.
   b. 5th Floor Roof Renovation – Mr. Shimomura reported that the upper roof project was recently awarded for $6.8 million. The work will start this year, then stop in December before the start of the next legislative session, and resume after session closes. Mr. Kuroda mentioned that as soon as we find out the contractor's work schedule, the building occupants should be notified.

7. Basement Parking Lot S – Metered Parking: Payment Method Options
   a. Mr. Kuroda stated that the DAGS Parking Control will be implementing an automated pay method. Instead of the current individual meters, they will

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install a centralized pay station similar to what they have at the Department of Health and Kapolei State Office Buildings. He then introduced Brian Saito from DAGS Automotive who passed out background information and further explained that the pay station is an efficient system that will accept credit cards and is virtually maintenance free. His staff will take care of the programming, installation and repairs. They are currently working on the connectivity (Wi-Fi) issue in the State Capitol's basement and testing the pay stations in certain areas. Senator Espero asked how many machines will be installed and what the cost is. Mr. Saito responded that they are not sure yet, possibly 2-3, since the machines would need to be installed near an outlet. The cost is $10,000 per machine. Senator Espero asked what would happen to the old meters that will be replaced. Mr. Saito responded that the electronic meters are obsolete and will be recycled. Senator Espero suggested selling the old meters to generate revenue for the State.

8. Bicycle and Mopeds – Space Allotment, Management and Security
    a. Mr. Kuroda stated that they received feedback from some individuals saying that during the legislative session, the bicycle racks are full and not accessible. Other comments were that someone was storing their bike on the rack and that the bicycles do not fit properly on the rack which seems to be made more for mopeds. Mr. Tsuha suggested that signs be posted indicating the hours the rack can be used before the Sheriffs can take any action.

9. Permitted Interaction Groups (PIG) – Security and CIP, DAGS Administrative Rules
    Mr. Kuroda reviewed the groups established at the last committee meeting.
    a. One group was formed to discuss security and CIP issues. Members include Senator Espero (Chair), Mr. Tsuha, Ms. Johnston and Mr. Kuroda. One of the issues this group will discuss are suggestions for the pond.
        i. Senator Espero mentioned the pond and suggested that we seek the public's input since it is an ongoing problem. The latest estimate to fix the pond (re-seal, fix the infrastructure and other repairs) is $12-14 million, at the minimum. Possibly, one of our meetings could be to strictly discuss the pond and get input from the public regarding the aesthetics of the pond. Viable proposals could be presented at the next legislative session. Mr. Tsuha suggested using social media, like setting up a website where the public can be polled with some choices. Mr. Kuroda acknowledged these ideas and advised this group to discuss this matter at their PIG meeting, then present their ideas at the next SCMC meeting.
    b. The other group consisting of Ms. Taniguchi (Chair), Representative Johanson (to replace Representative Saiki), Mr. Shimomura (to replace Mr. Kurata) and Mr. Kuroda will review the DAGS Administrative Rules. This group's purpose would be to make suggestions to amend the Admin Rules that specifically addresses the State Capitol.

10. Other Business:
    a. Senator Espero passed out a sheet with pictures of areas in the rotunda that he noticed needed repairs. Mr. Shimomura responded that Central Services will address these repairs right away.
    b. Mr. Kuroda asked Mr. Shimomura about general appropriation funds. Mr. Shimomura responded that $6 million is allotted for State buildings. Mr. Kuroda asked how DAGS prioritizes the projects. Mr. Shimomura responded that the engineering team from Central Services conducts site visitations to evaluate buildings statewide to put together a backlog list.
    c. Mr. Kuroda mentioned that there are periodic leaks in some of the basement offices related to the air conditioning system which has previously caused damage to materials and equipment. Now, instead of being reactive to the problem, Central Services has been providing preventative action by performing quarterly maintenance. Since this method is working, he will check with the Senate and Governor's offices, and the other agencies to identify specific areas to add to the list for quarterly maintenance.
    d. Mr. Kuroda reported that the recycling machine located in the basement has been out of order for the past four months. He spoke to Jimmy Hisano from Central Services and was told that Reynolds Recycling is waiting for parts to repair the machine. Placement of the machine started as a pilot project and if successful, it would be installed at other buildings; however, redemption centers opened up where most people would take their cans and bottles. Senator Espero requested a status update by the next committee meeting as to whether the machine will be fixed or removed. Mr. Shimomura responded that he would follow up.

11. Next Meeting Date: Potentially during the week of July 18, 2016.

12. Adjournment: 11:41 a.m.

STATE CAPITOL MANAGEMENT COMMITTEE

Meeting
Wednesday, June 8, 2016
10:30 a.m.

State Capitol Building
Conference Room 414
415 S. Beretania Street, Honolulu, HI 96813

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