



**STATE OF HAWAII**  
**DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES**

P.O. BOX 119, HONOLULU, HAWAII 96810-0119

State Capitol Management Committee (SCMC) Meeting  
Tuesday, February 17, 2015  
9:00 a.m.

State Capitol Building, Conference Room 414  
415 South Beretania Street  
Honolulu, Hawaii 96813

**MINUTES**

Attendees: See attached roster

1. Call to Order – 9:07 a.m.
2. New Business:
  - a. Present committee members and AG’s representative introduced themselves.
3. Sunshine Law Requirements
  - a. Go to <http://oip.hawaii.gov/laws-rules-opinions/sunshine-law/sunshine-law-training-videos/> at member’s convenience. If the committee members are interested, we could have someone from OIP speak at a future meeting.
4. Election of Chair – James Kurata was nominated, the motion was seconded, and the vote was unanimous.
5. Scope of Act 97, SLH 2014 was reviewed.
6. Public Comments: Mr. Kurata acknowledged the guests and asked if there were any comments.
  - a. Dan Purcell: Provided several comments:
    - i. Noted that the rotunda planters have signs identifying the plants within the planter and noticed that those plants were not there. Mr. Kurata responded that the item will be added to the next meeting’s agenda.
    - ii. Also note there are exit and access challenges to the State Capitol.
7. Discussion on Agenda Topics for the Next and Future Committee’s Meeting
  - a. Rotunda planters – History and future plans
  - b. Access and exit challenges to the State Capitol, namely after hours
  - c. Security report on the State Capitol by Public Safety (Shawn Tsuha).
  - d. Provide an overview of Admin responsibility of the spaces and grounds.
  - e. Discussion on how to report and effect routine repairs and changes.

- f. Discussion on mechanisms to effect changes discussed by this committee to help future sub or investigative committee formulate rules.
  - g. Provide a history of recent repairs to the State Capitol, the current prioritized list of the building's repairs and future CIP plans, including energy efficiency initiatives and the status of the reflecting pools.
  - h. Review of the current Administrative Rules for building and discussion on possible separate provisions for the State Capitol.
8. Deferred appointment of members to Sub-Committee to propose rules (not subject to Chapter 91) for SCMC's own management and governance until there is an understanding of the committee's structure and jurisdiction.
9. Other Business
  - a. Members agreed to meet monthly until further notice.
  - b. Senator Espero presented pictures of graffiti located by the War Memorials. He suggested that graffiti should be cleaned up within 48 hours. There is also a garbage can in that area that is overflowing by noon and he suggested that there be more than one pick up each day.
  - c. Mr. Tsuha requested the committee's input in PSD's response to the media in regards to the electronic access project.
  - d. Discussion concerning the operating hours of the building which is currently 6:00 am to 10:00 pm. Possibly close the building earlier if there are no events scheduled which would be safer for the building occupants.
10. Next Meeting Date – Tuesday, March 17, 2015 at 9:00 a.m. pending availability of a conference room.
11. Adjournment – 10:09 a.m.

