#### STATE OF HAWAII

# DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES ANNUAL REPORT ON GOALS AND OBJECTIVES FOR THE PERIOD JULY 1, 2016 THROUGH JUNE 30, 2017

#### **SUBMITTED TO**

THE TWENTY-NINTH STATE LEGISLATURE
IN RESPONSE TO ACT 100, SLH 1999, PART II

# STATE OF HAWAII DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES

#### ANNUAL REPORT ON GOALS AND OBJECTIVES

#### January 2018

# Submitted to the Twenty-Ninth State Legislature (As required by Act 100, SLH 1999, Part II)

The goal of the Department of Accounting and General Services (DAGS) is to strive for quality and consistency in the delivery of essential support services to other state departments and agencies. The department's activities reflect a continuing commitment towards cost efficiency, productivity, relevancy and timeliness of services.

Individual program goals, objectives, policies and action plans follow in this annual report for the twenty-seven programs comprising DAGS. Every program has also identified performance measurements in the following key areas: customer satisfaction, program standard and cost effectiveness. In addition, all programs have included their past year accomplishments. The 27 DAGS programs are as follows:

| Government-Wide Support |   |  |
|-------------------------|---|--|
| AGS 101                 | Accounting System Development and Maintenance                 |  |
| AGS 102                 | Expenditure Examination                                       |  |
| AGS 103                 | Recording and Reporting                                       |  |
| AGS 104                 | Internal Post Audit   |  |
| AGS 111                 | Archives-Records Management                                   |  |
| AGS 130                 | Enterprise Technology Services – Governance and Innovation    |  |
| AGS 131                 | Enterprise Technology Services –Operations and Infrastructure |  |
|                         | Maintenance   |  |
| AGS 203                 | State Risk Management and Insurance Administration            |  |
| AGS 211                 | Land Survey   |  |
| AGS 221                 | Public Works-Planning, Design and Construction                |  |
| AGS 223                 | Office Leasing  |  |
| AGS 231                 | Central Services-Custodial                                    |  |
| AGS 232                 | Central Services-Grounds Maintenance                          |  |
| AGS 233                 | Central Services-Building Repairs and Alterations             |  |
| AGS 240                 | State Procurement   |  |
| AGS 244                 | Surplus Property Management                                   |  |
| AGS 251                 | Automotive Management-Motor Pool                              |  |
| AGS 252                 | Automotive Management-Parking Control                         |  |
| AGS 871                 | Campaign Spending Commission                                  |  |
| AGS 879                 | Office of Elections   |  |
| AGS 891                 | Enhanced 911 Board  |  |
| AGS 901                 | General Administrative Services                               |  |

#### Formal Education

AGS 807 School Repair and Maintenance-Neighbor Island Districts

#### **Culture and Recreation**

| AGS 818 | King Kamehameha Celebration Commission   |
|---------|--|
| AGS 881 | State Foundation on Culture and the Arts |
| AGS 889 | Spectator Events and Shows-Aloha Stadium |

#### **Individual Rights**

AGS 105 Enforcement of Information Practices

In support of a continuing improvement effort, the Comptroller as head of the department welcomes any questions or comments regarding any of the DAGS program's goals and objectives.

## GOVERNMENT-WIDE SUPPORT

| AGS 101 | Accounting System Development and Maintenance                 |
|---------|---|
| AGS 102 | Expenditure Examination                                       |
| AGS 103 | Recording and Reporting                                       |
| AGS 104 | Internal Post Audit   |
| AGS 111 | Archives-Records Management                                   |
| AGS 130 | Enterprise Technology Services – Governance and Innovation    |
| AGS 131 | Enterprise Technology Services –Operations and Infrastructure |
|         | Maintenance   |
| AGS 203 | State Risk Management and Insurance Administration            |
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| AGS 231 | Central Services-Custodial                                    |
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| AGS 251 | Automotive Management-Motor Pool                              |
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| AGS 871 | Campaign Spending Commission                                  |
| AGS 879 | Office of Elections   |
| AGS 891 | Enhanced 911 Board  |
| AGS 901 | General Administrative Services                               |

## FORMAL EDUCATION

AGS 807 School Repair and Maintenance-Neighbor Island Districts

## **CULTURE AND RECREATION**

| AGS 818 | King Kamehameha Celebration Commission   |
|---------|--|
| AGS 881 | State Foundation on Culture and the Arts |
| AGS 889 | Spectator Events and Shows-Aloha Stadium |

#### **INDIVIDUAL RIGHTS**

AGS 105 Enforcement of Information Practices