

**BUILDING CODE COUNCIL
MINUTES OF SEPTEMBER 11, 2007 MEETING**

Members in Attendance: William Brizee, Gary Chock, Timothy Hiu, Ralph Nagamine, Lloyd Rogers, Keith Rudolph, Russ Saito, Harold Yee. Staff present: Patricia Ohara, Department of the Attorney General (AG), and Kerry Yoneshige, Department of Accounting and General Services (DAGS). Members excused; Douglas Haigh and Brian Kajikawa.

1. Timothy Hiu called the meeting to order at 8:07 a.m.
2. Two members from the public introduced themselves, Kraig Stevenson of the International Code Council and Maurice Morita, Elevator Supervisor from the Department of Labor and Industrial Relations.
3. Minutes of the August 13, 2007 meeting were reviewed. Two changes were noted, one in item 4 to change Mr. Brizee's name to Mr. Haigh. The other to revise item 13 to eliminate "the minimum of two Council members on an investigative committee" and add "The number of Council members shall not constitute a quorum of the Council." The Council then approved the minutes subject to revision. Members requested that the approved version of the minutes be sent to them.
4. Position descriptions for the Executive Director of the State Foundation on Culture and the Arts and the Campaign Spending Commission and the Stadium Manager were distributed to the members of the investigative committee for the hiring of the executive director and executive assistant. Request was made by an investigative committee member that one member draft the position descriptions and distribute it to the other members for their review. Mr. Saito agreed to have DAGS staff prepare the position description for review and comment by the investigative committee.
5. Kerry Yoneshige reported that the funding request for the Council has not yet been approved and the Council currently has no funds. Mr. Saito said he would be talking the Director of the Department of Budget and Finance to release funding to meet the Council's obligation to reimburse member expenses.
6. Investigative committees
 - a. Hurricane Protective Shelters; After discussion and unanimous vote, Gary Chock will be chair of this investigative committee. At the next meeting, Gary will brief the Council on the contents of the report that was issued Hurricane Protective Shelters Taskforce (the Taskforce). Subsequent to that presentation, the Council will then decide on the scope of this taskforce. Administrative rules will be needed to implement the

recommendations of the Taskforce report. After the administrative rules have been drafted it is was discussed that it maybe advantageous to reconvene the Taskforce to review the draft administrative rules.

- b. International Building Code (IBC); After discussion and unanimous vote, William Brizee will be the chair of this investigative committee. Gary Chock also noted that the Structural Engineers Association (SEA) had provided the County of Hawaii a list of recommended amendments to the 2006 IBC and that the individual who chaired the SEA committee would be a desirable member on this committee. These recommended amendments to the 2006 IBC would be a good starting point for this committee. Building on this approach, all counties would be solicited for their recommended changes to the 2006 IBC if available. Kraig Stevenson was also agreeable to serve as a reviewer of the draft amendments to determine if it was achieving the intended outcomes.
 - c. State Fire Code; After discussion and unanimous vote, Lloyd Rogers will be chair of this investigative committee. One of the objectives of this committee will be to ensure that there is coordination between the Fire Code and the IBC.
 - d. Plumbing Code; After discussion and unanimous vote, Harold Yee will be chair of this investigative committee. Act 82 requires that the latest version of the Uniform Plumbing Code be adopted however county amendments are still made. To gain understanding of the county amendments, the investigative committee will have one represent from each counties' building department.
7. After review of Act 82, it was clarified that the subcommittee of county building officials had to unanimously approve any amendments that were proposed to the model codes. If unanimously approved by the subcommittee, the amendments would be presented to the Council for adoption.
 8. It was discussed as to whether an investigative committee should be formed to review the electrical code. Maui is in process of implementing the 2005 National Electrical Code (NEC) and the next version of the NEC will be issued in 2008. Subsequently it was decided that the counties will report on the status implementing new electrical codes.
 9. Question was raised on the process to approve and implement the administrative rules, specifically would it be done on a piece meal basis or a suite of codes approach. The response was that the piece meal would likely be the most practical based on the varying complexities of the four required codes.
 10. The procurement delegation form and delegation of authority forms were approved.

11. Items for the next meeting agenda

- a. Report from the investigative committees.
- b. Discussion on how the codes not specifically required in Act 82 will be addressed by the Council.
- c. Opinion from the Attorney General on council members ability to appoint designees.
- d. Continue to include agenda item on recommendations for building code investigative committees and composition of membership.
- e. County report on electrical codes
- f. Presentation on report on hurricane protective shelters
- g. Report on the Council's presentation format for the Town Hall Meeting on October 23 sponsored by the AIA and CSI by Russ Saito.

12. The next meeting date will be October 9 at 9:00 a.m. in the Comptroller's Conference Room.

13. The meeting was adjourned at 11:40 a.m.