

**BUILDING CODE COUNCIL
MINUTES OF AUGUST 13, 2007 MEETING**

Members in Attendance: William Brizee, Gary Chock, Douglas Haigh, Timothy Hiu, Brian Kajikawa, Ralph Nagamine, Lloyd Rogers, Keith Rudolph, Russ Saito, Harold Yee. Members of the State Building Code Committee of 2006 in attendance; Dan Chun, Ann Ogata-Deal, Eric Nishimoto, Winston Lum. Staff present: Patricia Ohara, Department of the Attorney General (AG), and Kerry Yoneshige, Department of Accounting and General Services (DAGS).

1. Russ Saito, State Comptroller called the meeting to order at 8:20 a.m.
2. The members of the Council, members of the State Building Code Committee of 2006, and support staff from the AG and DAGS introduced themselves.
3. Mr. Saito presented a power point slide on the Building Code Council and highlights/requirements of Act 82 which included a the building codes (the codes) specified by Act 82, the codes mentioned in Act 82, other codes affecting buildings and a timeline for the hiring of an executive director and executive assistant.
4. Mr. Saito opened the floor for nominations for Council Chair. Timothy Hiu was nominated for Chair and there being no other nominations, nominations were closed. Mr. Hiu was elected Chair by unanimous vote. Mr. Saito then opened nominations for Vice Chair. Gary Chock and Douglas Haigh were nominated to Vice Chair. A vote was then taken by show of hands, Mr. Chock was elected Vice Chair with four (4) votes. Mr. Haigh received three (3) votes.
5. The Chair will assume his responsibilities after the August 13, 2007 meeting.
6. Kerry Yoneshige from DAGS discussed HRS 26-35 which outlines the responsibilities and relationship of the department to which agencies/commissions are attached to.
7. Lorna Aratani, staff attorney from the Office of Information Practices did a presentation on the requirements of the Sunshine Law. All council members received a copy of the power point presentation and a handbook on the Sunshine Law.
8. The Council voted and approved a motion to change the order of the agenda to move item 7 in front of item 6.
9. Kerry Yoneshige did a presentation on the background and outcomes of the State Building Code Committee (the Committee) of 2006. The outcome of this Committee was the development of a table of building codes, organization responsible for the code, legal authority for the code, basis of the code, year of

last revision, model code which should be adopted, and version year of model code which should be adopted.

10. Gary Chock presented his table of the codes which represents the work of the Committee. The table was categorized by codes identified in Act 82, codes mentioned in Act 82, and codes which affect buildings. The table will be also be distributed to members electronically.
11. There was discussion on the need for State Civil Defense to issue administrative rules for hurricane resistant shelter criteria. Mr. Saito noted that State Civil Defense will allow the Council to adopt administrative rules for hurricane resistant shelters.
12. Because of the 18 month implementation requirement, the Council agreed that the adoption of the new versions of the required codes commence prior to the hiring of the executive director and executive assistant.
13. In reviewing the composition of the members for the investigative committees, it was noted that all members of the investigative committee did not need to be members of the council. The number of Council members on the investigative committee shall not constitute a quorum of the Council.
14. The Council appointed the four council members representing county building officials to a subcommittee whose duty it shall be to recommend any necessary or desirable state amendments to the model codes.
15. Members of the investigative committee for the hiring of the executive director and executive assistant will be:
 - Timothy Hiu
 - Ralph Nagamine
 - William Brizee
 - Russ Saito
16. The Council reviewed the building code table to identify codes which would need investigative committees to adopt administrative rules. After reviewing the table, the Council agreed that one investigative committee could review the building code, residential code, and the existing building code since all are IBC codes.
17. Lloyd Rogers noted that the State Fire Council has draft amendments to the 2006 edition of the National Fire Protection Association (NFPA) 1 Uniform Fire Code that is being reviewed by the State Attorney General and an advisory committee. Also, the NFPA has offered to assist the Council or it's investigative committees with review of any NFPA code, i.e. National Electrical Code.

18. The Council agreed that investigative committees and representatives would be voted on at the next meeting. Council members can email their recommendations to Kerry Yoneshige for summarization and distribution prior to the next meeting.
19. It was suggested that the committee which prepared the criteria for the hurricane resistant shelters should be investigative committee and reconvened.
20. The Council agreed to reimburse members for the cost of attending the International Code Council Annual Meeting from September 30 through October 3, 2007 in Reno, Nevada. Those interested in attending were the county building officials, a member from their staff, and Gary Chock. Of interest at this meeting was a session which covered the migration from IBC version 2003 to 2006 which will be required by the Council.
21. Monthly meetings were scheduled to be the second Tuesday of the month beginning at 9:00 a.m. and ending at noon. The next meeting will be Tuesday, September 11, 2007. Another meeting will also be held at the Town Hall meeting at the Hawaii Convention Center on October 23, 2007.
22. The meeting was adjourned at 12:04 p.m.