SAVE FORM

SELF ASSESSMENT OF INTERNAL CONTROL

Form N-1

Compliance Requirement

Davis-Bacon Act

Department of _____

Fiscal Year Ending _____ ☐ NA-_____

		Yes	No	N/A	Comments
	Control Objectives				
	To provide reasonable assurance that contractors and subcontractors were properly notified of the Davis-Bacon Act requirements and the required certified payrolls were submitted to the non-Federal entity.				
	Control Environment				
1	Management understands and communicates to staff, contractors, and subcontractors the requirements to pay wages in accordance with the Davis-Bacon Act.				
2	Management understands its responsibility for monitoring compliance.				
	Risk Assessment				
3	Mechanisms in place to identify contractors and subcontractors most at risk of non-compliance.				
4	Management identified how compliance will be monitored and the related risks of failure to monitor for compliance with Davis-Bacon Act.				
	Control Activities				
5	Contractors informed in the procurement documents of the requirements for prevailing wage rates.				
6	Contractors and subcontractors are required by contract to submit certifications and copies of payrolls.				
7	Contractors' and subcontractors' payrolls monitored to ensure certified payrolls are submitted.				
	Information and Communication				
8	Prevailing wage rates requirements are appropriately communicated.				
9	Reports provide sufficient information to determine if requirements are being met.				
10	Channels are established for staff to report non-compliance.				
	Monitoring				
11	Management reviews to ensure that contractors and subcontractors are properly notified of the Davis-Bacon Act				
12	Management reviews to ensure that certified payrolls are properly received.				