

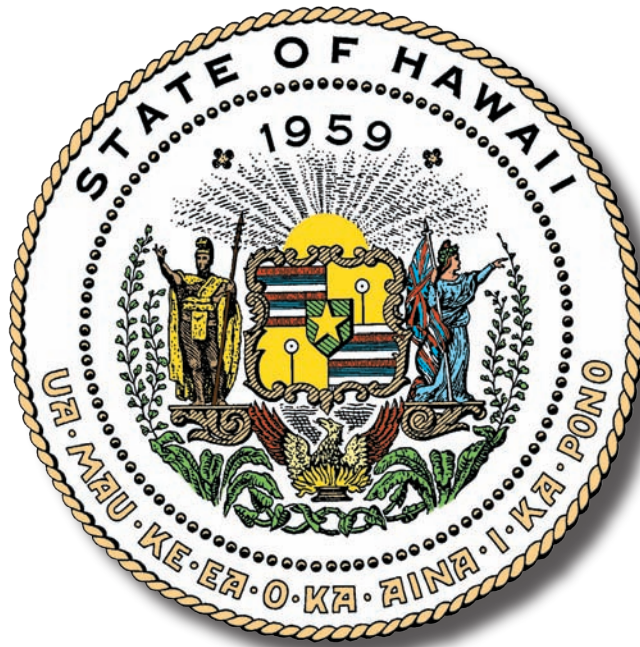


State of Hawai`i

**DEPARTMENT OF ACCOUNTING
AND GENERAL SERVICES**

Annual Report
2005 - 2006





Department of Accounting and General Services

Mission Statement

To help agencies better serve the public by providing, at best value and with integrity: superior public facilities, expert technology solutions and services, operational support, fiscal guidance, oversight of administrative services and preservation and promotion of cultural heritage.

TABLE OF CONTENTS

	Page
Comptroller's Message	4
Organization Chart	9
Accounting and Audit Review Committee	10
Divisions	
Accounting Division	11
Archives Division	12
Audit Division	14
Automotive Management Division	15
Central Services Division	16
Information and Communication Services Division	19
Land Survey Division	20
Public Works Division	21
District Offices and Risk Management	
Hawai'i	23
Maui	24
Kaua'i	25
Risk Management	26
Attached Agencies	
Aloha Stadium Authority	27
Campaign Spending Commission	29
Hawai'i State Foundation on Culture and the Arts	30
King Kamehameha Celebration Commission	32
Office of Elections	33
State Procurement Office	34
Wireless Enhanced 911 Board	35
2006 Awards & Service Milestones	36
Financial Information	39
Contact Information	42
Cover Art	43

COMPTROLLER'S MESSAGE



Russ K. Saito
Comptroller DAGES

Aloha! This year was another eventful one for the Department of Accounting and General Services. DAGES has a wide range of responsibilities and I am proud to report that we fulfilled all of our essential goals and objectives. In support of the Lingle-Aiona Administration's efforts, we are making good progress in our quest to improve trust in government and make government run



Maurice Balderama, R&A District Manager, receiving a Letter of Commendation from Governor Lingle for the DAGES Employee Appreciation Day, October 3, 2005, for helping HCDCH refurbish 134 federally assisted public housing units

better. We also responded to a challenge to address the homeless situation that was

brought about by the unprecedented number of homeless people living on the beach. We have become increasingly aware that the homeless and affordable housing are issues that will have to be effectively addressed and DAGES stands ready to support the Lingle-Aiona Administration initiatives to resolve the problem.

This report highlights some of the accomplishments of the department, the divisions, offices, and attached agencies in Fiscal 2006. We also salute the employees who observed service anniversaries and who received awards for helping us achieve our results.

Division Highlights

The AARC developed an action plan for Personal Service Contracts (PSC), encouraged the Accounting Division to update the State's Accounting Manual, sections of which had not been updated for more than thirty (30) years and prompted the Accounting Division to reduce the risk of identity theft by eliminating or reducing social security numbers (SSN) to four digits wherever possible on accounting forms and reports.

The Accounting Division's Comprehensive Annual Financial Report (CAFR) received the Government Finance Officers Association of the United States and Canada's Certificate of Achievement for Excellence in Financial Reporting for the sixteenth consecutive year. The division also implemented Phase III of the Datamart to provide enhanced on-line

access to accounting, budget, and payroll data, and recorded a continued increase in the percentage of tax and Medicare refund payments made electronically.

The Archives, Kekāuluohi Building, got a new roof, air system, root barrier, and renovation in anticipation of the Archives centennial in August, which would include a new exhibition featuring the six Kuhina Nui, or co-regents, in the administration of Kamehameha II, III, IV, and V. In partnership with Alu Like, the Program also developed an online searchable index of the Archive's genealogical records, which may be found at <http://ulukau.org/gsd12.7/cgi-bin/algene>.

The Audit Program ensured the proper safeguarding of State assets, by counting the money and securities in the State Treasury, auditing the books and accounts kept by public schools in connection with school fees and all other moneys, conducted audits of expenditures of six departments, and monitored the financial and single audits of nineteen executive branch departments and agencies.

The Motor Pool program continued to provide effective fleet services for its client departments and divisions and used its dealer auction membership to buy quality used vehicles at below wholesale pricing. The Parking Control Branch improved its service by installing additional security measures at the South Street Garage that serves the Circuit Court.

The Custodial Services Program developed

a "Train the Trainer" program to improve cleaning and time management skills of custodial crews, and started converting from the use of chemical products containing harmful agents such as chlorine or phosphorus to environmentally friendly products that are just as effective.

The Grounds Maintenance Program installed a hedge around the Ke'elikōlani Building to control ground cover and replanted the ramp areas to improve their appearance. They also worked with the Repair and Alterations crew to spruce up the twelve large planters at the entrances to the Capitol Rotunda.

The Repairs and Alterations (R&A) Program's most notable accomplishment was its role in the "Next Step" project. The R&A crew, working late into the night and through the weekend, repaired and renovated a 31,000 sq. ft. warehouse in Kakaako to provide shelter for more than 200 individuals and families, who were being displaced with little time to prepare and nowhere to go, in less than a week.

The R&A program also designed and constructed a sign, designating the site of the Korean and Vietnam Memorials on the Capitol grounds, that was well received by the veterans who had long asked for a sign worthy of the memorials.

The Information and Communication Services Division (ICSD) developed Internet-accessible applications for the Campaign Spending Commission to make campaign-spending reports accessible to the public.

It also implemented an enterprise security information management system to mitigate cyber attacks and the infusion of malware against State information resources. ICSD also coordinated completion of the emergency generator project for the State Data Center to ensure continuity of service.

Land Survey Division checked over 200 Land Court and File Plan subdivision maps and reviewed over 150 applications for shoreline certification. To provide greater accessibility to maps, the Program digitized the Land Court and File Plan map collection

and began digitizing current shoreline maps and photographs. The Program plans to make the maps available over the Internet.

Despite the transfer of all public school projects to the Department of Education on June 30, 2005, the Public Works Construction Program was busy with existing and new clients. The Program solicited bids and proposals for 49 projects, awarded 33 construction contracts, completed 109 facilities design projects, and on O`ahu, completed the construction of 48 projects. The Public Works Division also teamed with the Repair and Alterations



From a 31,000 sq. ft. warehouse to a shelter for more than 200 individuals and families, the DAGS Repairs & Alterations crew worked tirelessly to complete the "Next Step" project in record time of less than one week

Program on the “Next Step” project.

The office-leasing program, besides fulfilling all requirements for Executive Branch leased building space, coordinated efforts to develop a Request for Proposal (RFP) to expedite the procurement process for various real estate services. The RFP will enable the State to assess its needs for real property involving State land and buildings in a more responsive manner.

The Kauaʻi, Maui and Hawaiʻi District Offices’ primary achievement for 2006 was the implementation of the cycle maintenance program that is aimed at bringing the school repair and maintenance workload under better control. In addition, the district offices fulfilled the requirements of the Service Level Agreement that was established between the DOE and DAGS for school repair and maintenance.

On Kauaʻi, the district continued work on punch list items for the fully operational Kauaʻi Judiciary building. On Maui, the program’s largest job, the \$24 million Maui Lani Elementary School project, was kept on schedule for a tentative completion in February 2007. On Hawaiʻi, the district completed the Kahua Ranch radio site for the State’s Anuenue Radio System for State, County and Federal first responders.

The Risk Management Office provided support that resulted in the passage of Act 173, which allows departments to receive reimbursements for large property losses quickly. The Program also improved property insurance coverage and reduced the time required to process claims of damage from potholes on State roads from 60

to 90 days to 30 days.

Attached Agency Highlights

The Stadium Authority amended its rules regarding rents charged to promoters of events, enabling an Authority decision to not charge rent to the University of Hawaiʻi, starting in 2006. The Program also completed installation of a new phone system and a new ticketing system, both of which improve service to fans and promoters. A capital improvement project fans are sure to notice is the \$1.25 million replacement of 3,000 seats in the Northeast moveable stands.

The Campaign Spending Commission bid Aloha to long-time Executive Director Bob Watada and welcomed new Executive Director Barbara Wong in November 2005. The Commission issued eight new Advisory Opinions and initiated a review of over 100 existing Advisory Opinions.

The Hawaiʻi State Foundation on Culture and the Arts’ Art in Public Places program acquired major commissioned works of art by Ed Carpenter, Carol Bennett, and Kim Duffett, and put on special exhibitions including Summertime, Reflecting Hawaiʻi, and Art in Public Places. The HSFCA gave \$2 million in 115 grants statewide, and was honored with visits by National arts leaders Dana Gioia, Chairman of the National Endowment for the Arts, and Jonathan Katz, CEO of the National Assembly of State Arts Agencies, to promote access and arts advocacy.

The King Kamehameha Celebration

Commission, with the help of grants from the City and County of Honolulu, Office of the Mayor, Grueninger Tours and Cruises Inc, Hawai'i State Foundation on Culture and the Arts, Hawai'i Tourism Authority, and the James and Abigail Campbell Family Foundation, produced brochures, a calendar of events and an increase in parade participants, military units, floral floats, marching bands and equestrian units.

The Office of Elections stepped up its activities in anticipation of the 2006 Primary and General Elections. The Office improved disabled accessibility to polling places and voting, bilingual voting materials, election-day support services, refined processes and services relating to Help America Vote Act compliance, and the statewide public information media campaign. These efforts were accomplished with the valuable input and assistance of City/County Clerks and DOH's Disability and Communication Access Board.

The State Procurement Office (SPO) held its 2006 biennial Conference and Expo on Purchases of Health and Human Services for almost five hundred attendees representing health and human services providers and government agencies. The SPO improved the procurement process for all State and County

government agencies by implementing the Hawai'i Electronic Procurement System (HePS), an innovative application designed to speed up the procurement and reduce the cost of purchasing goods and services. The SPO also launched Hawai'i Compliance Express (HCE), a system that allows vendors to not only register and certify electronically that they comply with all applicable State laws, but that informs them of new solicitations and warns them when their compliance certificates are about to expire.

The Wireless Enhanced 911 Board (WE911) oversaw the collection of the monthly surcharge on wireless phone connections and worked to enable distribution of the funds to public safety answering points (PSAPs) and wireless carriers to provide WE911 service, which allows PSAPs to identify and locate wireless callers who dial 911. Maui County was the first county in the State to deploy WE911 services. To fulfill its mission, the board hired contractors to execute the policies and directives of the board, develop an assessment report on the PSAPs, develop policies for PSAPs and wireless carriers to seek reimbursement from the fund, and is developing a complete plan for deploying WE911 service and covering the costs with the Wireless Enhanced 911 Fund.



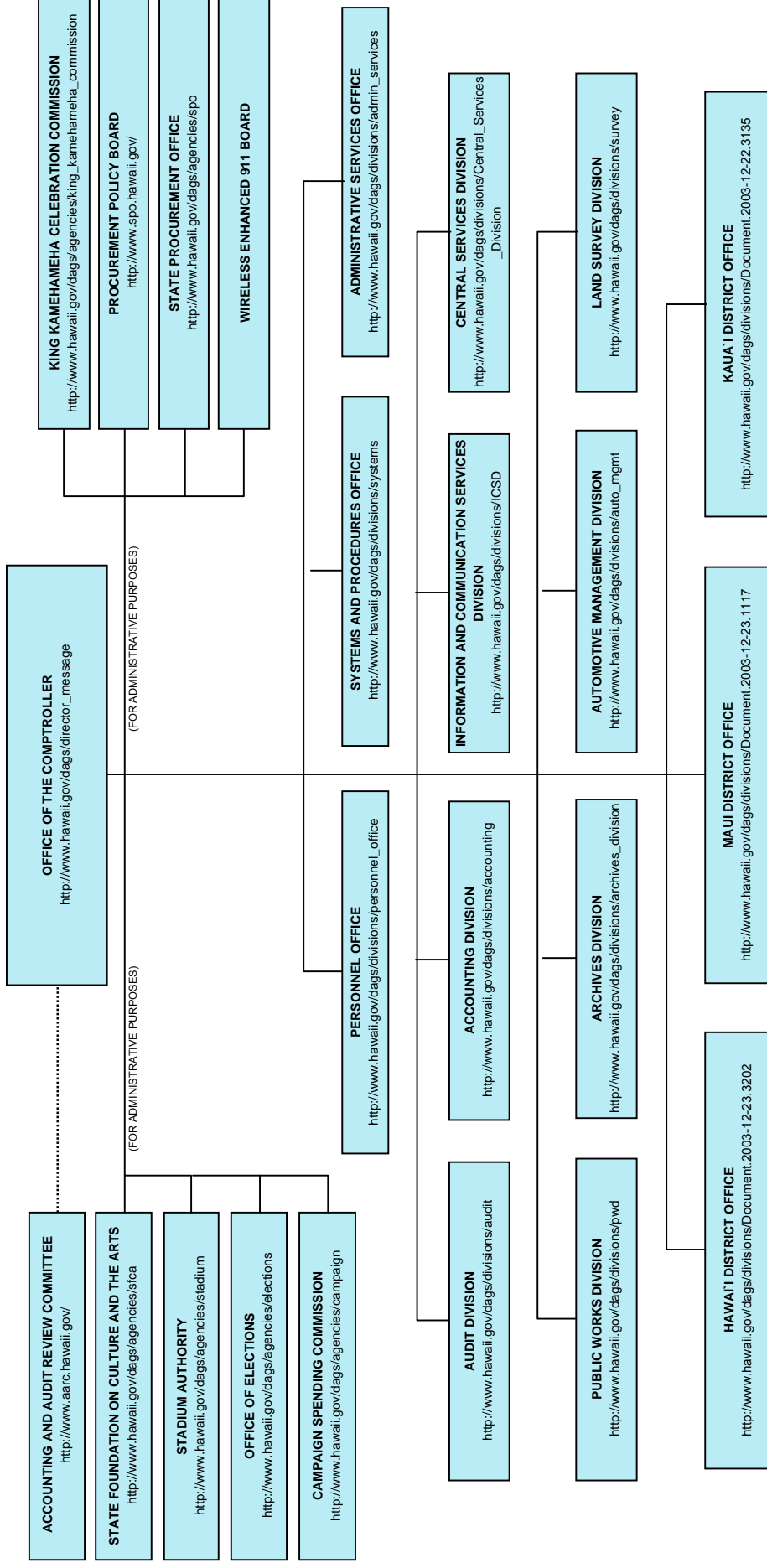
Governor Lingle addresses members of the Small Business Roundtable



Governor Lingle and Lt. Governor Aiona honored DAGS for winning the 2005 Aloha United Way Public Sector Award

ORGANIZATION CHART

STATE OF HAWAII DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES



ACCOUNTING AND AUDIT REVIEW COMMITTEE



Katherine
Thomason

The Accounting and Audit Review Committee's (AARC) mission is to improve accountability of the expenditure of public funds and to ensure compliance with the Comptroller's established accounting system and internal controls. The AARC promotes efficiency in Executive Branch operations by assisting the management of State departments and agencies to comply with applicable laws, rules, regulations, policies, and practices.

Responsibilities

- Propose statewide accounting and auditing policy for circulation through Comptroller's Circulars and Memoranda as necessary
- Review the status of departments and agencies' action plans on resolving Audit findings through implementation of a Quarterly Progress Report of their respective Action Plans
- Provide Management Reports for Department Directors as a business decision-making tool that will assist departments and agencies to achieve their established benchmarks
- Serve as a resource for accounting questions and to clarify laws, rules, regulations, policies, and practices for all Executive Branch employees

Services Provided

The AARC's membership is a unique mix of procurement, accounting, and audit experts. The AARC primarily serves as a resource to the Comptroller and State financial officers through its AARC web site, quarterly financial officers' meetings, e-mail 'AARC Alerts', reports, and proposed recommendations.

Accomplishments in FY 2006

In FY04-05, the AARC began its review on the issue of Employer-Employee relationships. The AARC subsequently learned of the Internal Revenue Service's (IRS) intent to audit States' compliance with IRS guidelines in the payment of individuals performing services for State governments. The AARC determined that Employer-Employee relationships were generated by the use of Personal Service Contracts (PSC) and subsequently developed an 'Action Plan' to identify corrective action needed by the State and forwarded the plan to the IRS. During FY05-06, the AARC completed most of the IRS Action Plan agreement.

At AARC's request, the Accounting Division started a long-term project to update the State's Accounting Manual (manual) to conform with statutory changes. Sections of the manual had not been updated for more than thirty (30) years. During FY05-06 the Accounting Division began revising Volume III.

To address the issue of identity theft, AARC requested the Accounting Division review all forms requiring the inclusion of a social security number (SSN). As a result, the SSNs were either eliminated or restricted to the last four digits on many accounting forms and reports.



Members of the AARC and PSC Committee (top row from left to right) Wayne Horie, Dianne Matsuura, Julie Noji, Jean Kashiwaeda, Wayne Chu and Aaron Fujioka. (Seated from left to right) Pat Ohara, Sheila Walters, Kathi Thomason and Jan Kemp

ACCOUNTING DIVISION



Wayne Horie

The Accounting Division's mission is to provide accurate and efficient accounting support services. The Program develops and maintains the State's accounting systems, including the Financial Accounting and Management Information System (FAMIS), Payroll System, Capital Projects System, Central Warrant Writing System and Warrant Reconciliation System. With the help of these systems, the Program verifies expenditures before making payments and records and reports on the State's financial transactions.

Responsibilities

- Record the State's financial transactions, maintain control accounts for funds and prepare statewide financial statements
- Develop, manage, and maintain statewide accounting systems and major enhancements
- Pre-audit payroll, contract, and other voucher expenditures for legality and propriety

Services Provided

The Program processes the payroll for employees of all State departments and agencies including the Judiciary, Legislature, and the Office of Hawaiian Affairs. It also issues payments to vendors on behalf of State departments and agencies except for the Department of Education, University of Hawai'i, Hawai'i Health Systems Corporation and the Legislature. The Program provides State departments and agencies with



Lorraine Goto processing checks

reports from or access to FAMIS and the Payroll System. These reports assist them in better managing their resources.

Accomplishments in FY 2006

For the sixteenth consecutive year, the State's Comprehensive Annual Financial Report (CAFR) received the Government Finance Officers Association of the United States and Canada's Certificate of Achievement for Excellence in Financial Reporting. This is the highest form of recognition in the area of governmental accounting and financial reporting.

Phase III of the Datamart was implemented in March 2006. This phase included on-line and PDF accounting reports, enhancements to existing screens, and employee payroll data. The Datamart provides departmental fiscal staff with immediate access to accounting, budget, and payroll data, including FAMIS data, from their desktops. These enhancements increase efficiency and accuracy.

During the past fiscal year more than 200,000 tax and Medicare electronic refund payments, totaling \$117.8 million, were made. Electronic payments of tax refunds began in January 2004, and Medicare refunds were added in September 2005.

Challenges

Because the process of gathering and compiling the data for the CAFR is not fully automated, the greatest challenge for the Program continues to be completing the CAFR by the end of December each year.

In lieu of replacing the current legacy accounting and payroll systems, the Program is consistently challenged to improve processing efficiencies of these applications.

ARCHIVES DIVISION



Susan Shaner

The purpose of the Archives Division is to ensure open government by preserving and making accessible the historic records of State government and to partner with State agencies to manage their current records. The Archives Program seeks to increase access to the State archives collections and promote efficient and effective management of the State's government records.

Responsibilities

- Document the history of public government in Hawai'i
- Collect and preserve historical government records and improve access to them
- Facilitate efficient records management



(Left to right) Marlene Paaheo, Deborah Lee, and Victoria Nihi

Services Provided



Archives reference room

Retrieving stored, non-current agency records in the Records Management Branch's 42,000 cubic feet warehouse is a daily task aided by hi-lifts and database management systems. The Program stores security copies of microfilmed vital records in a temperature and humidity-controlled vault to ensure that historically and administratively significant government records are available for

reproduction. The Historical Records Branch preserves and provides access to the State's government archives and special collections of manuscripts, rare books, photograph



Kingdom seals

collections, maps, and 19th century newspapers. Beginning with the Hawaiian monarchy, the communal memory of Hawai'i's past administrations is stored within the vaults of the Kekāuluohi Building.

Accomplishments in FY 2006



Central Services staff helping Archives prepare the building for its 100th Birthday Celebration

Sporting a new roof, air system, root barrier, paint and flooring, Kekāuluohi building's renovation and beautification is just in time for the Archives centennial to be

held on August 31, 2006. "Kuhina Nui", a new exhibition researched by Archives staff for its 100th birthday celebration, will feature the six individuals who were posted and served as Kuhina Nui, or co-regent, in the administration of Kamehameha II, III, IV, and V. There is no equivalent post in western governments. With assistance from Information and Communication Services Division, Archives staff is also preparing an online version of the exhibition for our new, improved web site.

In its partnership with Alu Like, the Program

developed an online searchable index of the Archive's genealogical records. Hosting of Alu Like's electronic library web site, Ulukau, began in May 2006. The web site features Archive's marriage, court, Hawaiian Kingdom naturalization, and passport indexes at <http://ulukau.org/gsd12.7/cgi-bin/algene>.



Law Library Microform Consortium staffer, Kenzen Ihara, scanning records at the Archives

The Program's collaboration with the Law Library Microform Consortium and the University of Hawai'i Law Library to scan published laws and legislative records provided Hawai'i State Archives access to digitized law and legislative records, and a book scanner, currently digitizing 19th century tax assessment and collection ledgers. In FY

schedule (GRS), individual schedules unique to each agency (SA-1s), and fillable records management forms are available on the web site.

Reactivated after ten years, the Program participated in a Federal program that awards grants to private and public institutions assisting them in the preservation of historical records. Funded through the National Historical Publication and Records Commission (NHPRC), administered by the National Archives and Records Administration (NARA), the NHPRC requires that each state establish a State Historical Records Advisory Board (SHRAB) which Hawai'i established in FY 2006. The SHRAB sponsors training programs, records surveys and studies of conditions and needs within the State, solicits or develops proposals for Commission-sponsored projects, and promotes initiatives designed to benefit historical record keepers and users.

Challenges

The preservation and management of the digital information created by the State remains an ongoing challenge. The electronic records working-group distributed metadata standards for review and conducted a digital records survey to identify digital trends, initiatives, and practices in Executive Branch agencies.

To realize its commitment of making records more internet accessible, the Program is pursuing community partnerships.

Kaahanaui Solomon		3,549,737	Hawaiian
(Surname)	(Christian Name)	(Army Serial Number)	(Race: White or Colored)
Residence: Honolulu		TERRITORY OF HAWAII	
(Street and house number)		(Town or City)	(County)
*Enlisted in NG Honolulu TH		Feb 26/18	
†Born in Lahaina Maui		20 4/12 yrs	
Organizations: Co L 1 Inf Hawaiian NG to disch			
Grades: Corp Aug 3/18			
Engagements:			
Wounds or other injuries received in action:			
‡Served overseas: No			
§Hon. disch. July 10/19 on demobilization.			
Was reported 0 per cent disabled on date of discharge, in view of occupation			
Remarks:			

WWI service records scan project

2007 the Program will post the results of the collaborative effort to its web site that will include laws, legislative records, and tax assessment and collection ledgers.

The Program's one-stop-shop intranet web site continues to expand its content for all records management information. Instruction for storage and disposal of records, laws and rules regulating records, the State's general records



David Tanabe and Gina Vergara-Bautista move books for painting

AUDIT DIVISION



Wayne Chu

The Audit Division's mission is to provide an independent review function within State government; to assist management in the effective discharge of its responsibilities through audits, recommendations, and timely and relevant information concerning activities and functions under its review; and to improve accountability within State Government.

Responsibilities

- Review for proper safeguarding of State assets
- Review for compliance by Executive Branch departments with established accounting procedures and internal controls, relevant laws, policies and procedures, rules and regulations
- Review the legality of expenditures and the accuracy of accounts to ensure reliability and integrity of the Executive Branch departments' financial information

Services Provided

The purpose of the audit activity is to keep the average length of time (years) between audits (annual and non-annual) from exceeding five years. The number of audits completed each fiscal year is directly related to the average length of time (years) between audits. Timely financial audits ensure that all accounting and internal control systems of Executive Branch departments adhere to prescribed policies and procedures and accounting principles generally accepted in the United States of America.

In fiscal year 2005-2006, the Program conducted audits of expenditures of six departments. The reports are available on the Program's web site. In addition, the Program monitored the financial and single audits of 19 Executive Branch

departments and State agencies as to report deadlines, audit findings, and corrective action plans.

Accomplishments in FY 2006

The Program ensured the proper safeguarding of State assets by counting the money and securities in the State Treasury, auditing the books and accounts kept by public schools in connection with school fees and all other moneys collected by these schools outside the State Treasury, and conducting financial audits of the State's Senate and House of Representatives.

Federal grants are a major source of funding for many State departments. Compliance with Federal grant regulations determines continued funding of Federal programs administered by the State. An important regulation is the requirement of an independent audit report on the Federal grant expenditures. The Program assisted State departments and agencies in procuring independent auditors to conduct a Single Audit of the State departments' Federal grant expenditures and monitoring the progress of the Single Audits to ensure that the State departments and agencies met the Federal grant audit report deadlines. Upon completion of the Single Audit reports, the Program followed-up with the State departments to develop and implement corrective actions.

Challenges

The Program's continued challenge is to ensure reliability and integrity in the State government's financial information and to improve accountability within State government. The tools available are financial audits, compliance audits, reviews of accounting procedures and internal controls, and a professionally experienced staff of auditors.

AUTOMOTIVE MANAGEMENT DIVISION



Brian Saito

The purpose of the Automotive Management Division is to administer the Motor Pool Program which repairs and leases vehicles for State agencies and the State Parking Program which controls, constructs, and maintains parking facilities on State lands under the State Comptroller's jurisdiction.

Responsibilities

- Maintain financial solvency of motor pool and parking special funds without the need of government subsidies
- Identify and utilize the latest technology available in the marketplace
- Develop a well-trained staff to provide excellent customer service to patrons

Services Provided

The Motor Pool Program provides safe, well maintained vehicles to State employees that require motor vehicles to perform their official duties.



Art Oshita cleaning the windows of a Motor Pool car

Under the jurisdiction of the Comptroller, the Parking Program provides safe, clean, and secure parking facilities on State lands for employees and visitors. The Program patrols facilities, monitors activity via video cameras, contracts cleaning services, and provides on-going preventive maintenance.

Accomplishments in FY 2006

The Motor Pool Program continues to utilize the Dealer Auction membership, that allows the program to secure quality, used vehicles below wholesale pricing. The dealership-buying program saved the State about \$80,000.



Parking facilities

The Parking Control Branch completed additional security measures for the South Street Garage (Circuit Court). Work included installation of exterior cabling on the first three floors and vehicular security grille gates to safeguard the garage after normal work hours.

Challenges

The Parking Program Special Fund is subject to a parking cap imposed by the Legislature. Without a lifting of the cap and the ability to carry over moneys for future use, the Program will not be able to accrue funds for major projects.

Due to their higher initial purchase prices and unique maintenance requirements, the Motor Pool is challenged with offsetting the costs and achieving the benefits of energy efficient and alternate fuel vehicles.

CENTRAL SERVICES DIVISION

CUSTODIAL SERVICES PROGRAM



James
Richardson

The mission of the Central Services Division's Custodial Services Program is to establish and maintain a clean, safe and pleasant building work environment.

Responsibilities

- Provide janitorial and related building management services
- Monitor utility costs and energy management activities
- Manage and provide mail services for O'ahu inter-agency and intra-agency correspondence through the messenger program

Services Provided

The Program services over 2.5 million square feet of building floor space. It manages, cleans, repairs and maintains State buildings ranging from new buildings to historic buildings with unique age-related requirements. The services provided

include janitorial, messenger, air conditioning, elevator maintenance, renovation, and management of energy consumption within State facilities.



Custodians learn to clean the elevator properly



Messenger, Shaye Okutani, delivers mail at the Kalanimoku Building

Accomplishments in FY 2006

The Program engaged the services of a professional building maintenance trainer to develop a custodial "Train the Trainer" program which taught building forepersons and managers proper cleaning and time management methods of custodial care. Using the lessons learned, supervisors are better able to evaluate the skills and efficiency of their personnel and are currently teaching their crews to clean more efficiently.



Supervisory personnel attend custodial "Train the Trainer" classes

The Program is converting from the use of chemical products containing harmful agents, such as chlorine or phosphorus, to environmentally friendly products. Identifying environmentally friendly replacement products that are as efficient as the chemical products is on-going.

Challenges

Rising energy costs present the greatest challenge to the Program. Due to the instability of the world oil prices that continue to rise, careful monitoring of electricity usage in State facilities is critical. The appropriation of \$3.5 million by the Legislature for the implementation of energy-saving projects, the passage of Act 96, and the Governor's directive on energy efficiency provided the Program with the incentive to take further measures to manage and reduce the consumption of energy.

GROUND MAINTENANCE PROGRAM

The mission of the Central Services Division's Grounds Maintenance Program is to maintain aesthetically pleasing grounds for State buildings and facilities.

Responsibilities

- Maintain grounds at State buildings and facilities
- Maintain a plant nursery to propagate and provide plants and shrubs for grounds and grounds beautification projects
- Implement grounds beautification projects to improve the appearance of grounds at designated State buildings and facilities
- Monitor tree trimming and care for all palms and trees at State buildings and facilities

Services Provided

The Grounds Maintenance Program provides grounds services on O`ahu for over 40 State buildings, 25 libraries, and four cemeteries. Services include lawn maintenance, policing of paved and planted areas, watering of landscape areas, hedge and tree trimming, application of pest control chemicals, and installation and repair of irrigation systems.

The Program is also responsible for trash pick-up at certain designated State Office buildings and facilities in downtown Honolulu.

Accomplishments in FY 2006

Begun in 2005, the installation of a private hedge around the perimeter of the Ke`elikōlani Building was completed this year. The hedge prevents ground cover damage by blocking the short-cut into the building.



Periwinkle and croton plants at two Ke`elikōlani handicap ramps

The Ke`elikōlani Building handicap ramp areas were replanted with croton and periwinkle to improve the area appearance.

In a team effort, the grounds crews and the Repairs & Alterations crew renovated 12 street-level planters at the State Capitol. The team removed plants and soil, and replaced the old plantings with more attractive plants.



Temporary plants at the State Capitol street-level planters

Challenges

Due to the Program's wide range of grounds servicing activities and beautification projects, management and staff are challenged to find the most effective use of its resources. Despite long and short-term absences affecting the Program's daily operations, the Program is attempting to optimize use of its available personnel.

REPAIRS & ALTERATIONS PROGRAM

The mission of the Central Services Division's Repairs and Alterations Program is to provide timely, quality, cost-effective and innovative repair and alteration services for public buildings and facilities statewide.

Responsibilities

- Provide major, minor and emergency repair services and minor alteration services for State office buildings and facilities such as public libraries and health centers
- Provide support for State special event functions such as the Legislative Session Opening Day ceremony, local and national commemorative ceremonies, set-up of holiday lights and other decorations and set-up for Washington Place events

Services Provided

The statewide services provided by the Program encompasses 164 State buildings and facilities including the civic center, libraries, and health centers. Services performed by crews include repairs and alterations of buildings. Staff services are responsible for monitoring and regulating the air conditioning in designated buildings, managing contracts for elevators and air conditioning maintenance, and oversight of contracted service provider work.

Accomplishments in FY 2006

Participation in the "Next Step" project was a major accomplishment for the Repairs and Alterations Program. The "Next Step" project was undertaken by the State to provide housing and other services for homeless individuals and families who were being displaced with little time to prepare and nowhere to go. With only a few days available to repair and renovate a 31,000



The "Next Step" shelter renovation

sq. ft. warehouse in the Kakaako district, crews worked through the weekend and late into the night to make the building fully operational. The dedication of the R&A

crew enabled the facility to open their doors to more than 200 individuals and families in less than a week.

Other accomplishments include:

- Institution of an automatic quality assurance survey program that is connected to the work order system.
- Completion of emergency work orders for leaks, flooding and other problems in State buildings due to prolonged rain that began in late February and lasted more than 40 days.
- Installation of tile flooring and exterior painting of the Kekauluohi (State Archives) building by Program crews with the assistance of female inmates from the State prison.
- Completion of exterior painting of the Federal-State Surplus Property warehouse and office area.
- Construction of the self-designed Korean and Vietnam War Memorial area permanent sign from concrete and rock wall veneer paneling and bronze lettering.

Challenges

Although more funding was allotted for health and safety requirements and energy efficiency projects, the 40-Day rain, the need for homeless shelters, and the continuing escalation of costs of energy consumption challenges the Program to manage its resources efficiently.

As staff is redirected to work on projects related to housing for the homeless, the Program's challenge is to minimize the backlog of regular work orders and to obtain more skilled workers.

INFORMATION & COMMUNICATION SERVICES DIVISION



Lester
Nakamura

The Information & Communication Services Division's (ICSD) mission is to provide information technology support services and leadership to State programs. Through the effective implementation of information processing and communication technologies, State programs are able to meet their objectives, services are provided to the public, and access to information is achieved. ICSD's motto is "Striving for excellence in computer and telecommunications services."

Responsibilities

- Operate a centralized computing facility and the network that interconnects all State agencies
- Develop, enhance, and maintain computer application systems at the statewide and department/agency levels
- Provide technical support for the State's computer hardware and software, local area networks, office automation, database management, Internet, and Intranets

Services Provided



Thu Thanaka provides computer
operations support

The Program provides (1) statewide information systems and operations support for computer and telecommunications facilities; (2) systems services; (3) application systems development and ongoing support; (4) technical end user support; (5) network design, engineering, and facilities for data, voice, and video; and (6) radio transmission services to State government. In addition, the

Program provides statewide administrative support and leadership in planning, standards, and overall strategy and direction for information and communication technology. The operational support and services provided by the Program are an integral part of the day-to-day operations of the State agencies, and are especially critical to the agencies with responsibility for the public's health and safety. The Program's services enable information technology problem solving, improvement of public access to information, and efficient operation of programs.

Accomplishments in FY 2006

ICSD is developing two web-based, internet-accessible applications for the Campaign Spending Commission that will make campaign spending reports accessible to the public.

Through the State Civil Defense and Federal Department of Homeland Security, ICSD purchased and implemented an enterprise security information management system to monitor, analyze, and mitigate cyber attacks and infusion of malware against State information resources. ICSD is also implementing virtual firewalls to enhance the security of the State's network.

ICSD coordinated completion of the emergency generator project for the State Data Center with the Public Works Division, Central Services Division, and contractors. This generator enables the State's computers and telecommunications infrastructure to remain operational during commercial power outages.

Challenges

ICSD's greatest challenge and top priority is to obtain funding for an Alternate Data Center that will ensure restoration of computing and communications capabilities in the event the State Data Center is disabled.

LAND SURVEY DIVISION



Reid Siarot

Land Survey Division's mission is to provide field and office land survey assistance for State agencies, including Land Court and other government jurisdictions.

Responsibilities

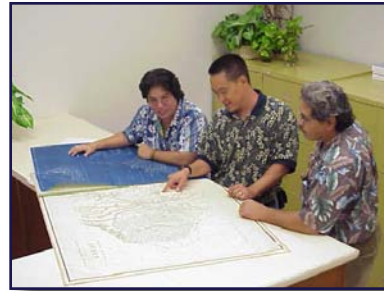
- Prepare, furnish, and maintain maps and descriptions of all public lands
- Review shoreline maps submitted to the State for certification
- Review and report all quiet title actions referred by the Department of the Attorney General
- Perform mathematical checks on all Land Court and File Plan maps
- Furnish copies of all government subdivisions and boundary survey maps, copies of survey descriptions and other map products, including File Plan and Land Court maps to government agencies, private organizations or individuals
- Perform field survey work to establish the boundaries of the various government parcels
- Provide topographic and boundary surveys for public projects



Top photo: Field Survey;
bottom photo: Shoreline
site inspection



Services Provided



Clayton Kaneshiro (middle) reviewing
survey maps with staff from other
agencies

The Survey Office was established in 1870 to account for all the land in the Kingdom and to delineate the boundaries of the lands on general maps. The Land Survey Program prepares

and reviews over 500 maps a year for various government agencies statewide. Service is provided to help the public and government employees find historical and current survey maps and related information.

Accomplishments in FY 2006



Job Lucas drawing survey maps using
CAD software

During the past year, the Land Survey Program checked over 200 Land Court and File Plan subdivision maps and reviewed over 150 applications for shoreline

certification. To provide greater accessibility to maps, the Program digitized the Land Court and File Plan map collection and began digitizing current shoreline maps and photographs. The Program plans to make the maps available on its web site in the near future.

Challenges

Recruiting licensed land surveyors is a significant challenge for the Land Survey Program. Due to retirements and a shortage of licensed land surveyors throughout the State, filling vacant positions will continue to present a challenge.

PUBLIC WORKS DIVISON



Ernest Lau

The Public Works Division's mission is to provide the highest quality planning, design, construction management, and office leasing services for our customers statewide in a professional, timely, appropriate, and cost-effective manner. The Division consists of two programs: the Construction Program and the Office Leasing Program.

CONSTRUCTION PROGRAM

Responsibilities

- Provide a centralized program of engineering, architectural, and construction management services for agencies throughout the State
- Provide land acquisition coordination and planning services for public physical facilities
- Formulate and implement the Department's Capital Improvement Program (CIP) budget requests
- Review and assign office space in DAGS-managed facilities
- Manage development and construction projects designed by private consultants
- Solicit public bids and proposals, make procurement award, and administer contracts
- Provide construction management and inspection services
- Provide public works emergency response services statewide

Services Provided

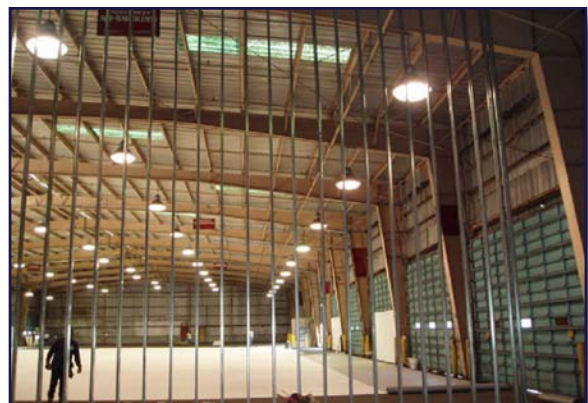
The Construction Program provides a full-range of planning, design, and construction services for all agencies of the Executive Branch and for

other branches of government upon request. The Program is staffed by a team of professional architects, engineers, and managerial and support personnel. The Program is able to assist clients by assessing the condition of existing facilities, determining scheduled cycle maintenance needs, formulating CIP budget requests, and planning, coordinating and completing construction projects. Program staff are trained to respond in emergency situations and are knowledgeable in State, Federal, and County's regulatory requirements.

Accomplishments in FY 2006

Despite the transfer of all public school projects to the purview of the Department of Education (DOE) on June 30, 2005, the Construction Program had an active year with existing and new clients and extraordinary projects.

During this period, the Program solicited bids and proposals for 49 projects and awarded 33 construction contracts totaling over \$28.4 million in construction costs. Staff coordinated and completed 109 facilities design projects valued at \$266 million, and awarded 50 new professional services design contracts worth in excess of \$8.4 million.



The unfinished interior of the "Next Step" shelter (above) is viewed through the studs of a massive 30-foot high by 120-foot wide wall constructed by DAGS volunteer staff during the renovation

On O`ahu, the Program completed the construction of 48 projects with construction costs totaling over \$34.3 million. On the Neighbor Islands, Public Works Branch staffs in the Hawai`i, Maui, and Kaua`i DAGS District Offices, besides working on numerous DOE and Department of Hawaiian Home Lands (DHHL) and other projects, completed seven projects totaling to over \$3 million.

Challenges

Fast-track homeless shelter initiatives challenge the Program to coordinate myriad requirements with multiple agencies for the needs of a wide range of clients, and to identify, locate, and complete suitable shelters within a six month timeframe, with a limited amount of funds. The need is compelling. Given the sense of urgency with this project, impacts to communities and people, time constraints and varying criteria, the task is complex and daunting. To meet this major challenge, the Construction Program is applying its “beyond the box” creativity, organizational skills, extensive experience, and training.

Assisting the DHHL with construction management of its stepped-up homestead development is another challenge for the program, given the large number of projects situated on all islands, the need for frequent trips for oversight at Neighbor Island sites, often in remote areas, and the varying scope of duties to be performed.

OFFICE LEASING PROGRAM

Responsibilities

- Locates appropriate office space for user agencies, negotiates/renegotiates leases with property owners/agents, and prepares lease documents for execution

- Oversees the quality of building services provided for in leases

Services Provided

The Office Leasing Program provides leasing services throughout the State to approximately 16 State departments and leases workspace totaling over 1 million square feet. The Program assists State agencies with assessing their space requirements and tenant improvement needs, locating suitable office space, negotiating lease terms and conditions, and preparing offers to lease and lease contract documents.

Accomplishments in FY 2006

Throughout the year, the Leasing Program coordinated efforts with other departments to develop a Request for Proposal (RFP) to expedite the procurement process for various real estate services. These include property inspections, acquisition of real property, strategic planning, and consulting services for the development of State lands. Once completed, the RFP will result in a list of qualified firms that will be placed on a vendor list. State and County agencies will then have the option to pursue real estate services from a list of firms that have been pre-screened.

Challenges

Office space vacancy rates are continuing to fall throughout the State, to the point that Honolulu is now one of the tightest among the nation's major office markets. Vacancy rates of just under 8% are due primarily to Hawai`i's robust economy, resulting in company expansions and emerging new businesses. The challenges of the State's Office Leasing Program are to find appropriate-sized offices for its clients and to control leasing costs, despite a market that is favoring landlords.

HAWAII DISTRICT OFFICE



Glenn Okada

The Hawai'i District Office's mission is to effectively provide and manage high quality repair and maintenance and construction management services for State agencies housed in State facilities.

Responsibilities

- Provide construction management, renovation, repairs, automotive and parking management, and custodial and grounds maintenance services for public schools and public buildings
- Provide project status information to user agencies, contractors, and the general public

Services Provided



Keith Nakao and Paul Lumanlan erecting a safety barricade

Public Works Branch administers construction and equipment contracts and other construction management services for State and public school buildings in the Hawai'i District and performs field inspections to ensure that contractual terms are met.

Central Services Branch provides custodial services, maintenance and repair of State and public school buildings, and maintenance of State grounds in the Hawai'i District.

Automotive Management Branch manages and directs vehicular traffic at the Hilo State Office Building parking lot, enforces existing parking rules and regulations, issues citations on violations and executes other related parking control services.

Accomplishments in FY 2006

Central Services Branch performed emergency repair and minor maintenance work for 45 Department of Education (DOE) schools and support facilities and 46 non-school facilities. A total of 2,187 new requests for repair work were assigned to the Program and another 470 repair requests were assigned to licensed contractors. DAGS maintenance forces completed 92% of the newly assigned work orders and 656 work orders from our backlog list. Of the 470 work orders issued to contractors, approximately 70% have been completed. Backlogged work orders were reduced from 1,663 to 1,421.

Public Works Branch provided construction management and inspection services for 52 completed projects totaling over \$103 million for various State agencies, including the DOE, DAGS, Department of Agriculture, State Judiciary, State Civil Defense and the University of Hawai'i.



Hilo Judiciary Complex

A major accomplishment was the completion of the \$1.35 million State of Hawai'i Anuenue System Radio Facilities and Tower at the Kahua Ranch site in North Kohala.

Challenges

Maintaining and improving the performance and reporting requirements of the Service Level Agreement (SLA) between DOE and DAGS, and simultaneously integrating a new DOE Maximo internet/work order system is a challenge. The Program aims to meet this challenge while continuing to provide the same high quality repair and maintenance services for both public schools and State buildings.

MAUI DISTRICT OFFICE



David Victor

The Maui District Office's mission is to manage, direct, and implement programs of the DAGS Central Services, Public Works, and Automotive Management Divisions on the islands of Maui, Moloka'i, and Lāna'i.

Responsibilities

- Provide construction management, renovation, repairs, automotive and parking management, and custodial and grounds maintenance services for public schools and public buildings
- Provide project status information to user agencies, contractors and the general public

Services Provided

The Custodial Services Program maintains assigned public buildings in a clean and safe condition.

The Grounds Maintenance Program maintains grounds at public buildings in a clean, neat, and safe condition.

The Repair & Alterations Program maintains assigned public buildings by providing repair and maintenance services and minor alterations.



Installation of program bell at Puunene School

The Physical Plant Operations & Maintenance Program maintains assigned public school facilities in a safe and usable condition by providing repair and maintenance services.

The Public Works Construction Program provides construction management and inspection services for projects at public schools

and public buildings.



Maui Lani Elementary School

The Motor Pool Program provides fueling and vehicle repair services to State agencies.

The Parking Control Program provides parking control services at the Wailuku State Office Building No. 1, Wailuku State Office Building No. 2, and Wailuku Judiciary Building parking lots.

Accomplishments in FY 2006

The Public Works Program completed and accepted approximately 20 major projects. The Program's largest job is the \$24 million Maui Lani Elementary School project which is tentatively scheduled for completion in February 2007.

Challenges

Compliance with both the memoranda of agreement and Service Level Agreement (SLA) between DAGS and State agencies for facility repairs and new construction is a challenge.

The Program must contend with State pay scales for trades workers that are not competitive with wages offered by the private sector. Shortage differential pay for carpenters, plumbers, and electricians was implemented in May 2006, but it is too early to ascertain whether this will help with recruitment of new trades employees.

KAUA`I DISTRICT OFFICE



Stanley Doi

To plan, organize, direct, and coordinate Central Services, Public Works and Automotive Management programs in the Kaua`i District.

with staff of one architect and three inspectors.

The Parking Control Program services are provided at seven parking lots within the Lihue Civic Center Complex with one parking control officer.

Responsibilities

- Provide construction management, renovation, repairs, automotive and parking management, and custodial and grounds maintenance services for public schools and public buildings
- Provide project status information to user agencies, contractors and the general public

Services Provided

Janitorial and grounds keeping services are provided for eight State buildings and grounds within the Lihue area with one Janitor III, seven Janitor IIs and one Groundskeeper I.



Lihue State Office Building renovation

Building Repairs & Alterations and Physical Plant Operation & Maintenance Program services public schools, public libraries, health centers and office buildings with trades staff of 11 building maintenance workers, two electricians and one plumber.

The Construction Program provides inspection and construction management services. These services are provided to user agencies including the Department of Education, Hawai`i State Public Library System, Department of Health, Judiciary, State Civil Defense, Department of Agriculture, and Department of Public Safety

Accomplishments in FY 2006

The Program provided custodial and grounds keeping services, including minor repairs.

The Building Repairs & Alterations and Physical Plant Operation & Maintenance Program completed 3,592 emergency and regular work orders during the fiscal year.

The Construction Program completed and accepted 11 projects during the fiscal year.

The Parking Control Program maintained services within the assigned parking lots.

Challenges

The Program's biggest challenge continues to be managing energy costs. Due to escalating world oil prices, the cost of electricity has increased dramatically.

Both the Building Repairs & Alterations and Physical Plant Operation & Maintenance Program and the Construction Program's biggest challenge is meeting the performance standards of the Service Level Agreement between DOE and DAGS and providing the same level of service to other State agencies.

The Parking Control Program's main challenge is the shortage of available parking within the Lihue area.

RISK MANAGEMENT



Julie Ugalde

The purpose of the Risk Management Program is to protect the State against catastrophic losses and minimize the total cost of insuring risk.

Responsibilities

- Identify and analyze loss exposures
- Procure commercial insurance and associated risk management services
- Fund self-insured automobile and deductible amounts for liability and property losses
- Administer self-insured insurance program and process informal claims against the State
- Advise departments on matters pertaining to risk management

Services Provided

Authority for the statewide Risk Management Program comes from Chapter 41D, "State Risk Management and Insurance Administration" of



University of Hawaii – Lab School fire

the Hawai'i Revised Statutes which authorizes the State Comptroller to operate a comprehensive risk management and insurance program for the State Government. This authority excludes workers' compensation, medical malpractice risks, and public employee benefit programs which are operated by other departments.

Accomplishments in FY 2006

The passage of Act 173 eliminated the need to request an emergency appropriation from the Legislature to increase the revolving

fund's spending ceiling in order to reimburse a department for its loss. This significant change allows departments to quickly receive reimbursements for large losses.

The Program oversaw the compilation of a detailed inventory listing of the State's buildings and contents that included the buildings' square footage, type of construction, age, and type of use. As a result, an improved property insurance coverage was achieved by using the new replacement cost calculation for the State's buildings and contents.



Baldwin High School fire

The Program's revision of the procedures to investigate and process claims arising from potholes on State roads (for claims of \$1,500 or less)

eliminated a requirement that the State or the department be negligent before the claim may be accepted. The revision in the procedure resulted in more claims being paid in less time. The Program's processing time of 60 to 90 days was reduced to 30 days after implementation of the new procedures.

Challenges

Losses from hurricanes, fires at the University of Hawai'i Lab School and several DOE schools, and the UH flood damages create a challenge for the Program



Kalaheo Elementary School fire

that will require ingenuity and creativity to provide adequate coverage for the State's assets at a premium that is affordable.

ALOHA STADIUM AUTHORITY



Kenneth Lum

Aloha Stadium is the State of Hawai'i's largest outdoor arena. Its mission is to meet the challenge of providing a first-class arena where the dreams of Hawai'i's young people can be realized through participation in sporting and other special events, where the spirit of achievement can be nourished by the thrill of healthy competition, and where families can gather to share their cultural diversity with pride and a feeling of Aloha.



Home team advantage

Responsibilities

- Maximize the use of Aloha Stadium and ensure the stadium remains a first-class facility and premiere venue of the Pacific
- Generate revenues to meet operational expenses
- Review, add, modify, and delete Rules and Regulations of the Stadium Authority
- Implement repair and maintenance programs and projects to minimize facility deterioration and ensure conformance with current health, safety, and operational requirements
- Ensure the safety of licensees, participants, and spectators
- Provide events planning and customer services
- Conduct an on-going program to

promote and maximize the use of Aloha Stadium for large spectator events

Services Provided



Half-time excitement

The Program hosts more than 260 annual events including 150 swap meets, 10 major spectator events, various high school and grade school events, fairs and carnivals, concerts and shows, while hosting over 2 million visitors each year. It is also the only facility in the world that is capable of converting from a football facility to a baseball configuration and various other configurations to support a wide range of events. Prior to and during events, the Program provides licensees and spectators telecommunication hookups, field preparation, security and emergency medical services, and custodial and porter services.

Through its food and beverage concessionaire, Volume Services America, Inc., dba Centerplate, the Program provides an opportunity for dozens of non-profit organizations to earn money for their charitable organizations. These non-profit organizations earned more than \$316,700 through participation in Centerplate's fundraisers for non-profits.

Accomplishments in FY 2006

During the past year, the Authority formed an investigative committee to examine its relationships with key licensees and vendors. Consequently, the Rules and Regulations of the Stadium Authority were amended resulting in significant changes for the University of Hawai'i Athletic Department (UHAD). Beginning with

the 2006 football season the Authority will not charge rent to UHAD, saving UHAD over \$300,000 a year.

The Program completed its cabling and telecommunications upgrade with the installation of a new phone system and a new ticketing system. The new ticketing system provides better service to the public by connecting satellite box offices to the main box office; extending on-line ticketing services to include purchasing and printing tickets at home that eliminates the need to stand in line or wait in will call lines; allowing season ticket holders to email their tickets to friends if they are not able to attend games; scanning tickets at entry gates; and increasing security measures to detect counterfeit and duplicate tickets. The new system eliminates long lines to purchase tickets and will enable ticket holders to enter the stadium at a quicker pace.

Other capitol improvement projects included a \$1.25 million replacement of 3,000 seats in the Northeast moveable stands and a legislative approval of \$1 million in Stadium Special Funds for planning and design of roof repairs.

To expand its revenue base, the Program and

its marketing group reassessed the stadium advertising inventory. Advertising inventory changes included placing banners at the four corners of the facility. The added inventory is expected to increase advertising revenues by 30%.

Other sources of new revenue were realized from hosting the Fields K-1 World GP 2005 Extreme Fighting matches, which featured Hawai'i's own Akebono, the Meadow Gold Aloha Soccer Cup 2005 with professional soccer players Cobi Jones and Freddy Adu, and Prudential Japan's convention dinner for 4,000 agents.



Dining out on the Stadium field



Coming in to the finish line at the Great Aloha Run

Challenges

Maintaining the Aloha Stadium to the standards of the National Football League, NCAA, and other national organizations is an important challenge for the program. Studies conducted through the DAGS Public Works Division have identified key areas that require immediate attention to ensure the continued use of the facility. With the stadium passing its 31st anniversary, obtaining funds to maintain and repair is critical. Addressing this challenge requires that the Program monitor its costs, market its facilities, and work with the legislature to ensure adequate funding.

CAMPAIGN SPENDING COMMISSION



Barbara Uphouse Wong

The Campaign Spending Commission's mission is to ensure the integrity of the electoral process and to encourage an informed electorate. The public's confidence in the electoral process is paramount.

Responsibilities

- Provide web site and walk-in access to candidate and noncandidate committee disclosure reports
- Educate candidates, committees and the public regarding campaign laws and rules
- Enforce campaign laws and rules
- Administer the Hawai'i election campaign fund to provide partial public financing of campaigns

Services Provided



Member of the public obtaining campaign finance information

The Campaign Spending Commission provides services to candidates, committees, and the public. These services include training candidates and noncandidate committees in electronic filing of disclosure reports;

providing classes in campaign laws and rules; providing interpretations of the laws and rules on a daily basis; rendering Advisory Opinions; and assisting the public in viewing candidate and noncandidate committee disclosure reports.

Accomplishments in FY 2006

A new Executive Director, Barbara Wong, was appointed effective November 1, 2005.

Lengthy amendments to the Hawai'i Administrative Rules were drafted by the Commission staff and are moving to public hearing.



Tony Baldomero (seated) provides tutoring on the HERTS II system

Business requirements for a new web-based noncandidate committee filing system were submitted to ICSD and the system has been built and beta tested.

A marketing program was implemented to increase the number of people participating in the \$2 income tax check-off to the Hawai'i election campaign fund. The percentage participation had been in a decline, for all but two years, since 1991. After the marketing program, the \$2 check-off funds increased by 6% over June of 2005 and stemmed the long decline.

Eight new Advisory Opinions have been issued. Additionally, a comprehensive review of 20 Advisory Letters was initiated and completed with six rendered obsolete. The review was extended to include 88 additional Advisory Opinions and is on-going.

Three staff members were certified as instructors for Certified Public Accountants continuing professional education credit. This has encouraged CPAs to attend candidate and committee classes.

Challenges

The scope of legislative reform in Act 203 that was passed in 2005 and became effective January 1, 2006 was immense. The implementation of the amendments, along with the monumental task of interpreting the voluminous changes and drafting new administrative rules, was time-consuming and demanding.

HAWAII STATE FOUNDATION ON CULTURE & THE ARTS



Ronald
Yamakawa

The purpose of the Hawai'i State Foundation on Culture and the Arts (HSFCA) is to promote, perpetuate, preserve, and encourage culture and the arts, history, and the humanities as central to the quality of life of the people of Hawai'i. The Foundation is responsible for three programs: Art in Public Places, Biennium Grants, and Designated Programs and Initiatives.

Responsibilities

- Install and rotate art in public buildings throughout the State
- Plan and implement Hawai'i State Art Museum exhibitions
- Contract commissioned works of art
- Acquire art from juried exhibitions
- Provide for the care and conservation of collections
- Award grants
- Provide training and education in the arts
- Provide technical and programming assistance to the arts community
- Create partnerships with local culture and arts organizations

Services Provided



Attending the opening night reception for the Art in Public Places exhibition at the Hawai'i State Art Museum were artists (left to right) Kazu Kauinana, Carol Bennett, and Sean K.L. Browne, whose artwork is featured in the exhibition

Through the Art in Public Places Program, the "museum without walls" enhances the environmental quality of State buildings on almost every island and brings visual arts to the community. The Program's themed art exhibitions, featured at the Hawai'i State Art

Museum, display works of art expressive of the character of the Hawaiian Islands and its unique people.

Since its inception, the HSFCA Grant Program has assisted hundreds of organizations, allowing them to flourish and conduct programs that enrich the quality of life in local communities. The Program administers funding from the State Legislature with Federal funds from the National Endowment for the Arts and the Department of Human Services.



Sixth grade student at Waiahole Elementary proudly shows off his ceramic artwork. His teacher, Norbert Larson (shown in background) and teaching artist, Elizabeth Train, worked closely during the school year on integrating the visual arts

The Arts Education Program develops educational partnerships, promotes art education in public schools, and trains teachers and artists. The Community Arts Program reaches out to underserved communities throughout the State. The Folk Arts Program promotes Hawai'i's folk arts through documentation, public events, and folk art apprenticeships. The History and Humanities Program provides technical assistance to historic and cultural organizations.

The Individual Artists Program provides program and technical assistance to visual and performing artists of Hawai'i, including individual artists' awards.

Accomplishments in FY 2006

The Art in Public Places program acquired major commissioned works of art by Ed Carpenter, Carol Bennett, and Kim Duffett. Special exhibitions at the Hawai'i State Art Museum (HiSAM) included Summertime, Reflecting Hawai'i, and Art in Public Places. Several hundred works of art were installed in public buildings, including the Legislature and neighbor island venues. HiSAM increased attendance

with successful programs such as Artlunch, Live from the Lawn, and Second Saturdays. Friends of the HiSAM auxiliary support organization received substantial individual gifts, donations, and grants.



The new Second Saturdays series, featuring arts activities for families, is held on the second Saturday of each month at the Hawai'i State Art Museum. Pictured above is the Ma Ka Hana Kake: Keiki Art Day on March 11, 2006. March is Maoli Arts Month and this event celebrates all Hawaiian arts, both traditional and contemporary

The HSFCA gave \$2 million in 115 grants statewide. Act 149 provided an increase to the grants program appropriation of \$175,000 in FY 2006. As a result, Hawai'i again led the nation in state per capita support for the arts.



Proud and elated, the 11 students in the Art & Story project display their certificates of accomplishment after their presentation at The Lodge at Koele. Master storyteller, Nyla Fujii-Babb (third from right) taught and coached the students in oral history and storytelling

The agency continued a partnership with the Department of Human Services to provide support for at-risk youth and needy families through the Temporary Assistance for Needy Families fund. The partnership provides opportunities for individuals in need to experience the arts and

increases access to the arts for all of Hawai'i's people.

Program accomplishments include: National arts leaders Dana Gioia, Chairman of the National Endowment for the Arts, and Jonathan Katz, CEO of the National Assembly of State Arts Agencies, visits to Hawai'i to promote access and arts advocacy; *ARTS FIRST Grades K-5 Essential Toolkit* training; Artist Teaching Partners artist selection and training; School Arts Excellence Awards in high schools; Reflecting Teaching Artist Professional Development Series; Hawai'i Learning Interchange web site; Statewide Cultural Extension Program rural presenting and touring; Youth at Risk projects with KEY Project, Lāna'i Art Center, and Society for Kona's Education and Arts; *Na Mele O Paniolo* folk arts music collection on CD; and *Living Heritage* folk arts series at 'Iolani Palace.

Challenges

Balancing the needs of the Hawai'i State Art Museum with ongoing commissioned works of art projects, APP acquisitions, and care and preservation activities, continue to challenge the Program.



Hawai'i's advanced teaching artists enjoyed gathering for a day of reflection with each other and national arts education consultants, Deb Brzoska and Eric Booth. The group was also joined by staff from the sponsoring organizations

Ongoing challenges include increasing and sustaining funding for arts and culture; extending the reach of the arts to the diverse communities in the State; and supporting

educational programs in the arts to enable Hawai'i's youth to develop their lives through culture and the arts.

KING KAMEHAMEHA CELEBRATION COMMISSION



BJ Allen

The purpose of the King Kamehameha Celebration Commission is to educate and entertain Hawai'i's residents and visitors and provide activities for their leisure time, while continuing to honor King Kamehameha I. The Program seeks to bring awareness about Hawai'i's unique culture and tradition to a wider audience.

Responsibilities

- Direct statewide celebration events to promote Hawaiian cultural, social, and recreational activities designed to commemorate King Kamehameha I

Services Provided



Regal Pa'u rider waves to enthusiastic crowds

On O`ahu, activities include displays of arts and crafts, parades, canoe races, athletic events, Hula and Chant competition, concerts, statue decoration, and a cultural pageant. On a more limited basis, similar events are conducted on the Neighbor Islands. Education is provided through workshops, printed materials, web site, and telephone inquiries. Inquiries include questions about the history of the event, the parade route, and "how to" components in the events. "How to" examples include draping the pa'u costume, building a float, securing floral arrangements on vehicles, and fashioning a horse lei.

Accomplishments in FY 2006

The Commission's grants and cash funding from the City and County of Honolulu, Office of the Mayor, \$42,000, Grueninger Tours and Cruises Inc., \$30,000, Hawai'i State Foundation

on Culture and the Arts, \$5,447.00, Hawai'i Tourism Authority, \$50,000, and the James and Abigail Campbell Family Foundation, \$10,000 enabled the Commission to achieve its purpose. Grueninger Tours and Cruises marked its tenth consecutive year providing major financial support for the celebration.

The generous financial support for this year's celebration events enabled the Commission to produce color brochures, that included the history of King Kamehameha the Great; a calendar of events; Monarchial and event history; and photographs. Brochures were distributed to major hotels in Waikiki, parade participants, DAGS departments, and schools.



Unique floats bedecked with beautiful Hawaiian flowers

An increase in parade participants, military units, floral floats, marching bands and equestrian units drew greater spectator support. 'Olelo television was on board to document the 90th annual floral parade. For the first time a group of Grand Marshals, rather than an individual, was honored. The Grand Marshals rode together on a floral float, receiving recognition from the community and spectators.

Challenges

As prices continue to rise, funding for police support services creates a challenge. The need for additional matching funds and support services continue to increase. The Celebration continues to seek covered space for float building, new and consistent funding sources, and community support. Increased marketing efforts, participation, and effective contributions by Commission members and their respective organizations is critical to the continued success of the Celebration.

OFFICE OF ELECTIONS



Dwayne Yoshina

The Office of Elections' mission is to provide secure, accessible, and convenient election services for all Hawai'i citizens. The Office conducts efficient and honest elections, encourages and promotes participation in the electoral process, and protects voter rights.

Responsibilities

- Direct and coordinate election services statewide and assist counties with county elections
- Provide voter registration services to qualified citizens
- Educate public on voter registration and voting information
- Maintain data on registered voters, elections, apportionment, and districting
- Provide staff support to the elections commission, boards of registration, and reapportionment commission

Services Provided

The Office of Elections provides direct services to eligible voters of the State of Hawai'i. The Office is responsible for the conduct of elections and all Election Day operations. This work includes: activities relating to candidate filing and ballot production; processing and



Exercising his right to vote

tabulating ballots; maximizing and equalizing voter registration services; providing voter education services; administering polling place



operations; and disseminating election results.

Accomplishments in FY 2006

After the successful 2004 Primary and General Elections, the Office evaluated and implemented improvements and enhancements to elections processes, procedures and services.

The Office implemented important improvements for disabled voters' accessibility to polling places and voting. Bilingual voting materials, election-day support services, refine processes and services in compliance with the Help America Vote Act, and the statewide public information media campaign were accomplished with the valuable input and assistance of City/County Clerks and the Department of Health's Disability and Communication Access Board.

Challenges

Two critical areas that directly affect voters and their voting experience continue to be a challenge. First, although the Office has worked hard to educate voters and provide basic voter information to the public, many voters continue to be unaware of essential voting information, particularly candidate information. Second, precinct officials provide critical direct services to the voters on election day, but the Office has found it increasingly difficult to recruit individuals to serve on election day.

STATE PROCUREMENT OFFICE



Aaron Fujioka

The mission of the State Procurement Office (SPO) is to efficiently and effectively provide procurement, inventory management, and surplus property management services and products to government agencies.

Responsibilities

- Procure commodities and services
- Manage inventory custodial accounts and transfers
- Provide surplus property to qualified agencies and organizations
- Provide training and maintain applicable Hawai'i Administrative Rules
- Issue procurement directives and circulars
- Plan the purchase of health and human services
- Develop and implement new procurement processes
- Provide procurement information to interested parties and the general public

Services Provided

The Purchasing Program assists State agencies that request assistance, and procures, issues, and administers price list and vendor list contracts.

The Inventory Management Program administers and manages the statewide inventory system and redistribution of excess State equipment.

The Surplus Property Management Program administers the transfers of State and Federal surplus property and vehicles to State and County agencies, minority owned small businesses; and other qualified organizations.

The Health and Human Services Program develops, coordinates, directs and manages plans for the purchase of health and human

services.

The Policy and Rules Compliance Program provides training, assistance, and guidance to meet compliance and procurement requirements, and oversees and assists users with electronic procurement systems.

Accomplishments in FY 2006



The Conference and Expo on Purchases of Health and Human Services featured Governor Lingle as the keynote speaker

The 2006 biennial Conference and Expo on Purchases of Health and Human Services, held at the Hawai'i Convention Center, featured workshops on the business of health and human services. The Expo provided an educational opportunity for almost 500 attendees representing health

and human services providers and government agencies.

The SPO's use of internet capabilities provided two significant accomplishments. These included the implementation of the Hawai'i Electronic



Governor Lingle, Comptroller Saito, and Ruth Yamaguchi, State Procurement Office, unveil the Hawai'i Compliance Express

Procurement System (HePS), an innovative electronic procurement system expected to reduce the cost of purchasing goods and services by obtaining lower prices, and the Hawai'i Compliance Express (HCE) that allows vendors to register and certify electronically.

Challenges

SPO resource constraints coupled with the need for technological advancements, systemic process improvement alternatives, and customer expectations is driving the need for change.

WIRELESS ENHANCED 911 BOARD

The Wireless Enhanced 911 Board's (WE911) mission is to oversee the collection of the monthly surcharge on wireless phone connections and the distribution of the surcharge funds to public safety answering points (PSAPs) and wireless carriers providing WE911 service, that allow PSAPs to identify and locate wireless callers who dial 911.



Governor Lingle with the Wireless Enhanced 911 Board

Responsibilities

- Collect monthly surcharge on wireless phone connections
- Disburse funds to PSAPs and wireless carriers for reimbursement of funds for purchases of equipment to provide wireless enhanced 911 service

Services Provided

The main service of the WE911 Board is to collect and disburse the monthly surcharges on wireless phone connections. In providing this service the Board establishes reporting and processing procedures to ensure monthly surcharge remittances are for the appropriate amounts and made within the time period allowed by statute. It also establishes criteria to reimburse PSAPs and wireless carriers for funds expended in the acquisition of equipment to provide wireless enhanced service. The Board processes receipts and disbursements to and from the wireless enhanced 911 fund and audits PSAPs and wireless carriers as necessary to ensure that the reimbursements requested meet the criteria established by the Board.

Accomplishments in FY 2006



Maui Police Department 911 Call Center

The WE911 had five significant accomplishments in fiscal year 2006. First, the Maui County PSAP was the first PSAP in the State to deploy wireless enhanced Phase II services; second, the board hired a contractor (Akimeka, LLC), and subcontractors (Akimeka Technologies and 911Insight) to provide operations to execute the policies and directives of the board; third, the board hired a contractor (Intrado) to develop a Phase II Assessment Report on the PSAPs, and manage the deployment of one wireless carrier with the Maui County PSAP, and O`ahu PSAP; fourth, the Board developed policies for PSAPs and wireless carriers to seek reimbursement from the fund; and fifth, the Board requested cost projections from the PSAPs and wireless carriers to develop a spending plan for the Wireless Enhanced 911 Fund. The WE911 engaged Akimeka, LLC, to also serve as Program Manager to assist all of the PSAPs in deploying Phase II service.

Challenges

The WE911 requested cost projections to deploy Phase II service from the PSAPs and wireless carriers, and seeks to utilize this information to better forecast its cashflow projections. County PSAPs are challenged by the respective County Councils' process of budgeting their E911 upgrades. The WE911 is working with the County PSAPs to determine ways to refund their upgrade projects.

2006 AWARDS & SERVICE MILESTONES

MANAGER OF THE YEAR



Kerry K. Yoneshige
Administrative Services Office

EMPLOYEE OF THE YEAR



Antonio L. Reyes
Central Services Division

SUSTAINED SUPERIOR PERFORMANCE



Jana A. Andow
Public Works Division

TEAM OF THE YEAR



Next Step Facility Team

Members (alphabetically listed): Wendell M. Asuka, Edison A. Asuncion, Maurice K. Balderama, Patrick L. Balderama, Joseph M. Earing, Tyler B. Fujiyama, Daniel I. Funakoshi, Craig T. Guro, Arnold K. Hagihara, Andrew Z. Henna, James Y. Hisano, Joyel A. Horita, Gina E. Ichiyama, Don M. Inouye, Roy S. Isara, Daniel Jandoc, Albert P. Kamakana, Jr., James K. Kurata, Ernest Y.W. Lau, Team Leader, Lionel C.K. Lopez, Lance Y. Maja, Lloyd K. Maki, Kenneth K. Matsumoto, Denton J. Miyamura, Kurt J. Nakayama, Eric K. Nishimoto, Glenn K. Nishimoto, Guy M. Nobuji, Alvin N. Ono, Nicanor L. Pugay, Jr., James C. Richardson, Zayna Y. Sakuma, Ricky R. Sasaki, Dean H. Shimomura, Kenton W. Short, Richard Terrado, Chad K.O. Tom, Benzon B. Uy, Alton, S. Waiamau, Mark A. Yamabe, Jon K. Yamada

SERVICE MILESTONES

40 Years

Dorothy Y. Chang



40 Year: Dorothy Y. Chang

30 Years

Manuel Areal Jr.
Clifford W. C. Leong
Sharon S. Koga
Glenn C. Matsumoto
Russell S. O. Nakata

Cheryl S. Oho
James C. Richardson
Wayne T. Sasaki
Susan E. Shaner
Ronald Y. Yamakawa



30 Year (left to right): Wayne T. Sasaki, Glenn C. Matsumoto, James C. Richardson, Susan E. Shaner, Clifford W. C. Leong

Right insert: Russell S. O. Nakata (Kaua'i)

20 Years

Lee W. Jordan
Kim D. Kaneshiro
Raymond W.M. Lee
Hugh N. Matsumoto
Alan S. Miyahira
Steven S. Nakasone
Victoria G. Nihi
Ronald Omura
Arthur T. Oshita

Brian D. Rivera
Rosario Rivera-
Balayan
Nathan K. Shimabuku
Kwi I. Swart
Randal T. Takatani
Edie T. Tsukiyama
Fe C. Viernes



20 Year (left to right): Edie T. Tsukiyama, Kim D. Kaneshiro, Nathan K. Shimabuku, Raymond W. M. Lee, Arthur T. Oshita, Victoria G. Nihi, Fe C. Viernes

Left insert: Randal T. Takatani (Maui)

Middle insert (left): Alan S. Miyahira (Hawai'i)

10 Years

Brian T. Apo
Clayton K. T. K. Au
Patricia Y. S. Chin
Pedro Domingo
Sylvia A. Ishibashi
Theodore T. Ito
Abraham N. Keliinui Jr.

Jackie K. F. Lam
Paul N. Lumanlan
Scott M. Ojiri
Marlene C. B. Paahao
Antonio L. Reyes
David M. Takashima
Calvin M. Taniguchi



10 Year (left to right): Scott M. Ojiri, Calvin M. Taniguchi, Sylvia A. Ishibashi, Marlene C. B. Paahao, Brian T. Apo, Patricia Y. S. Chin, David M. Takashima, Antonio L. Reyes, Abraham N. Keliinui Jr.

Middle insert (middle to right): Clayton K. T. K. Au, Paul N. Lumanlan (Hawai'i)

Right insert (left to right): Theodore T. Ito, Pedro Domingo (Maui)



Comptroller Russ Saito welcomes DAGS employees to the 2006 Awards & Service Milestones Ceremony



As the Master of Ceremonies, Dean Seki, entertains the audience



Members of the 2006 Awards Committee serving refreshments to guests and honorees



Employee of the Year, Antonio Reyes, with his Central Services team



Manager of the Year, Kerry Yoneshige, receives well-deserved congratulations



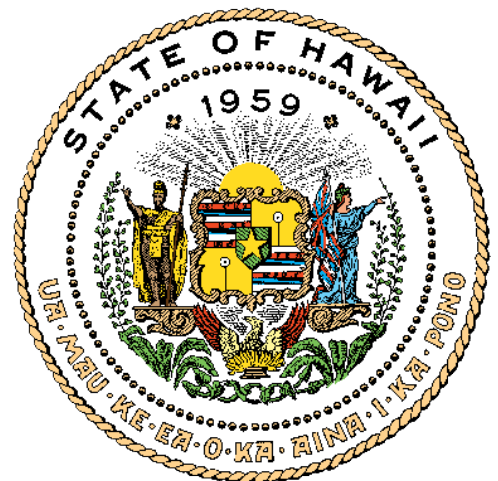
DAGS employees enjoy a time-out to appreciate their 2006 accomplishments

FINANCIAL INFORMATION

05-06

SCHEDULE OF
OPERATING FUND
APPROPRIATION
& ALLOTMENT
BALANCES

STATEMENT OF
NON-GENERAL
FUND CASH
BALANCES &
REVENUE



FINANCIAL INFORMATION

SCHEDULE OF OPERATING FUND APPROPRIATION & ALLOTMENT BALANCES JUNE 30, 2006 (Unaudited)

PROGRAM I.D./TITLE OR FUND NAME	AUTHORIZED STAFF (PERMANENT POSITION COUNT)	APPROPRIATION ACCOUNT 2006	APPROPRIATION ACT 178/SLH 2006	ADJUSTMENTS (EMERGENCY APPRN., COLLECTIVE BARG., TRANSFERS, ETC.)	NET ALLOTMENT
ACCOUNTING DIVISION					
AQ-801001 System Development & Maintenance	7	G-009-M	728,289	(200,000)	528,289
AQ-802001 Expense Reimbursement	10	G-007-M	1,052,954	1,981	1,054,935
AQ-803001 Accounting and Reporting	11	G-008-M	627,806	89,209	716,815
Total	36		2,408,049	(108,610)	2,300,039
AUDIT DIVISION					
AQ-804001 Internal Post Audit	12	G-011-M	663,787	0	663,787
ARCHIVE DIVISION					
AQ-811001 Records Management	10	G-016-M	780,742	18,299	799,041
AQ-811001 Historical Historical Publication & Records Grant	0	S-230-M	0	6,245	6,245
Total	10		780,742	24,544	805,286
INFORMATION AND COMMUNICATION SERVICES DIVISION					
AQ-831001 Information Processing Services	170	G-003-M	15,630,748	261,606	15,892,354
AQ-831001 Information Processing Services U Fund	33	S-323-M	2,182,654	0	2,182,654
Total	203		17,813,402	261,606	18,075,008
RISK MANAGEMENT OFFICE					
AQ-833001 Risk Management	4	G-018-M	425,881	7,821	432,902
AQ-833001 Emergency Japan Risk Management	0	G-316-M	0	1,500,000	1,500,000
AQ-833001 Global Risk Management Research Fund	0	S-321-M	11,950,000	0	11,950,000
AQ-833001 Emergency Japan Risk Management	0	S-332-M	0	6,500,000	6,500,000
Total	4		12,375,881	8,007,821	20,382,902
LAND SURVEY DIVISION					
AQ-821001 Land Survey	17	G-022-M	820,789	17,863	838,652
AQ-821001 Land Survey U Fund	0	S-325-M	285,000	0	285,000
Total	17		1,105,789	17,863	1,123,652
PUBLIC WORKS DIVISION					
AQ-822001 Construction	15	G-031-M	1,012,767	0	1,012,767
AQ-822001 Public Works CIP Operating Expenses Reimbursing Fund	0	S-309, 313, 314-M	4,000,000	0	4,000,000
AQ-822001 Public Works CIP Shift Costs	76	B-400-M	5,541,000	0	5,541,000
AQ-822001 Office Leasing	4	G-032-M	11,680,703	33,258	11,633,961
AQ-822001 Office Leasing U Fund	0	S-310-M	5,500,000	0	5,500,000
Total	95		27,654,470	33,258	27,687,728
CENTRAL SERVICES DIVISION					
AQ-830001 Central Services	155.5	G-023-M	13,579,178	150,325	13,729,503
AQ-830001 Emergency Appropriation Electricity Payments	0	G-313-M	0	1,276,000	1,276,000
AQ-830001 Central Services U and Special Fund	0	S-301, 326-M	952,745	0	952,745
AQ-833001 Grounds Maintenance	39.5	G-024-M	1,386,881	128,427	1,514,508
AQ-833001 Building Repairs and Alterations	29	G-028, G-351-M	2,564,258	(684)	2,563,574
Total	224		18,482,262	1,554,068	20,036,330
STATE PROCUREMENT OFFICE					
AQ-840001 State Procurement Office	21	G-013-M	1,089,647	15,401	1,115,048
AQ-840001 Supplies Property Management	5	S-304-M	1,726,904	7,732	1,734,636
Total	26		2,816,551	23,133	2,849,684

PROGRAM I.D./TITLE OR FUND NAME	AUTHORIZED STAFF (PERMANENT POSITION COUNT)	APPROPRIATION ACCOUNT 2008	APPROPRIATION ACT 178/3LH 2005	ADJUSTMENTS (EMERGENCY APPRN., COLLECTIVE BARG., TRANSFERS, ETC.)	NET ALLOTMENT
AUTOMOTIVE MANAGEMENT DIVISION					
AQ-251Motor Pool	12.5	S-328-M	2,257,938	18,299	2,276,237
AQ-252Parking Control	26.5	S-317, S-354-M	3,385,821	36,167	3,421,988
Total	39		5,643,559	54,466	5,698,025
KUWAE-PAHEHA CELEBRATION COMMISSION					
AQ-618Ehric Group Celebrations	0	G-035-M	36,000	1,315	37,315
CAMPYON (PENDING) COMMISSION					
AQ-671UCampaign Guiding Commission	5	T-910-M	434,538	282,302	716,840
OFFICE OF ELECTIONS					
AQ-679Office of Elections	3	G-004, 362-M	2,851,773	3,687	2,855,460
AQ-679-Help America Vote Act/Voter Elections for Disability	0	S-227, 229-M	7,446,803	200,000	7,646,803
Total	3		10,298,576	203,687	10,502,263
STATE FOUNDATION ON CULTURE AND THE ARTS					
AQ-681Performing & Visual Arts Excess	10	G-003, 361-M	2,447,544	10,868	2,458,412
AQ-681Various State Grants to Art	0	G-314	0	175,000	175,000
AQ-681Performing & Visual Arts Excess Federal Fund	1	S-203-M	753,150	202,826	955,976
AQ-681Works of Art Special Fund	12	S-319, S-329-M	4,176,560	650,617	4,829,385
Total	23		7,379,270	1,039,511	8,418,781
TACUM AUTHORITY					
AQ-682Special Grants & Excess-Artists Museum	39.5	S-307-M	7,580,979	70,527	7,651,506
WHEELER ENHANCED 911 BOARD					
AQ-681Wireless Enhanced 911 Board	0	S-341-M	7,000,000	0	7,000,000
DISTRICT OFFICE					
AQ-683Physical Plant Operations & Maintenance	85	G-002-M	4,453,524	149,686	4,603,210
AQ-683Physical Plant Operations & Maintenance U Fund	0	S-328-M	1,000,000	0	1,000,000
Total	85		5,453,524	149,686	5,603,210
OFFICE OF THE COMPTROLLER, ADMINISTRATIVE SERVICES OFFICE, PERSONNEL OFFICE, SYSTEMS AND PROCEDURE OFFICE, AND DISTRICT OFFICE-PAYROLL					
AQ-581General Administrative Services	38	G-005, 363-M	2,171,887	159,877	2,331,564
AQ-581General Administrative Services U Fund	1	S-316-M	56,216	1,725	57,941
Total	40		2,227,903	161,602	2,389,505
DEPARTMENTAL TOTALS					
G	660				67,733,097
S	130.5				67,930,924
T	5				716,840
B	76				5,541,000
Total	869.5				

NOTE: Year end cash balances for special and fund operating funds reflected on the Non-General Operating Fund Cash Balances Report

APPROPRIATION ACCOUNT SYMBOLS:

G = General Funds
 S = Special, Federal, Resolving, or U (interdepartmental transfer) Funds
 T = Trust Funds
 B = Bond Funds

STATEMENT OF NON-GENERAL FUND CASH BALANCES & REVENUE
JUNE 30, 2006
(Unaudited)

PROGRAM ID/TITLE	APPROPRIATION ACCOUNT 2006	BEGINNING CASH BALANCE JULY 1, 2005	REVENUE	LESS TRANSFERS, EXPENDITURES AND ENCUMBRANCES	ENDING CASH BALANCE JUNE 30, 2006
INFORMATION AND COMMUNICATION SERVICES DIVISION					
AGS-131 Information Processing Services	S-323-M	212,946	2,364,501	2,379,062	228,475
RECORDS MANAGEMENT					
AGS-111 National Historical & Publication Records Grant	S-230-M	0	6,245	5,158	1,087
RISK MANAGEMENT OFFICE					
AGS-203 Risk Management	S-321, 332-M	12,224,845	15,783,380	12,140,158	15,868,078
LAND SURVEY DIVISION					
AGS-211 Land Survey	S-325-M	0	50,000	50,842	(842)
PUBLIC WORKS DIVISION					
AGS-221 Construction	S-308, 313, 314-M	2,322,082	848,410	1,887,764	1,473,808
AGS-223 Office Leasing	S-310-M	1,578	5,521,087	5,522,878	0
Total		2,323,661	6,370,507	7,220,470	1,473,808
CENTRAL SERVICES DIVISION					
AGS-231 Custodial Services	S-301, 328-M	0	862,745	884,001	58,744
STATE PROCUREMENT OFFICE					
AGS-244 Surplus Property Management	S-304-M	267,888	1,014,526	862,217	280,118
AUTOMOTIVE MANAGEMENT DIVISION					
AGS-251 Motor Pool	S-320-M	873,787	2,284,281	1,878,472	1,388,578
AGS-252 Parking Control	S-317, 354-M	1,551,145	3,777,818	3,254,888	2,074,088
Total		2,524,912	6,072,100	5,134,370	3,462,642
CAMPAIGN SPENDING COMMISSION					
AGS-871 Campaign Spending Communication	T-810-M	5,353,108	863,205	684,440	5,641,571
OFFICE OF ELECTIONS					
AGS-879 Office of Elections	S-277, 228-M	7,814,852	7,880,214	3,181,888	12,613,470
STATE FOUNDATION ON CULTURE AND THE ARTS					
AGS-881 Performing & Visual Arts Events	S-203-M	(245,457)	837,151	707,712	(116,018)
	S-318, 328-M	5,108,941	4,488,288	3,288,402	6,309,838
Total		4,864,484	5,325,420	4,004,114	6,185,790
STADIUM AUTHORITY					
AGS-888 Spectator Shows & Events-Albina Stadium	S-307, 318-M	2,751,812	8,218,958	7,233,284	3,735,478
DISTRICT OFFICES					
AGS-807 Physical Plant Operations & Maintenance U Fund	S-328-M	0	227,030	227,030	0
WIRELESS ENHANCED 911 BOARD					
AGS-881 Wireless Enhanced 911 Board	S-341-M	4,843,730	7,377,321	188,124	11,821,837
PERSONNEL OFFICE					
AGS-901 General Administrative Services	S-315-M	0	57,941	57,941	0

CONTACT INFORMATION

Division / Office	Name	Email
Comptroller	Russ Saito	russ.k.saito@hawaii.gov
Deputy Comptroller	Katherine Thomason	katherine.h.thomason@hawaii.gov
Accounting	Wayne Horie	wayne.m.horie@hawaii.gov
Archives	Susan Shaner	susan.e.shaner@hawaii.gov
Audit	Wayne Chu	wayne.l.chu@hawaii.gov
Automotive Management	Brian Saito	brian.saito@hawaii.gov
Central Services	James Richardson	james.richardson@hawaii.gov
Information & Communication Services	Lester Nakamura	lester.m.nakamura@hawaii.gov
Land Survey	Reid Siarot	reid.k.siarot@hawaii.gov
Public Works	Ernest Lau	ernestlau@hawaii.gov
District Offices		
Hawai'i District Office	Glenn Okada	glenn.h.okada@hawaii.gov
Maui District Office	David Victor	david.h.victor@hawaii.gov
Kaua'i District Office	Stanley Doi	stanley.s.doi@hawaii.gov
Attached Agencies		
Aloha Stadium Authority	Kenneth Lum	kenneth.lum@hawaii.gov
Campaign Spending Commission	Barbara Wong	barbara.u.wong@hawaii.gov
King Kamehameha Celebration Commission	BJ Allen	kkcc@state.hi.us
Office of Elections	Dwayne Yoshina	Dwayne.Yoshina@hawaii.gov
State Foundation on Culture and the Arts	Ronald Yamakawa	ronald.yamakawa@hawaii.gov
State Procurement Office	Aaron Fujioka	aaron.fujioka@hawaii.gov
Wireless Enhanced 911 Board	Russ Saito	russ.k.saito@hawaii.gov
Administrative Services		
Personnel Office	Dianne Matsuura	dianne.f.matsuura@hawaii.gov
Systems and Procedures Office	Glenn Segawa	glenn.y.segawa@hawaii.gov
Administrative Services Office	Kerry Yoneshige	kerry.yoneshige@hawaii.gov
Risk Management	Julie Ugalde	julie.ugalde@hawaii.gov



Hawai'i State Art Museum

COVER ART

Transparent glass mosaic mural for Kalanimoku Building, 1975, by Erica Karawina

- Front Top: Kakahiaka, meaning morning. Kāne, the creator, with sunrise and flowers.
- Front Bottom: Awakea, meaning noon. Lono, God of Earth, with rainbows, mountains, petroglyphs.
- Back Top: `Auinalā, meaning afternoon. Ku, God of War, and Pele, Goddess of Volcanoes, with mountains.
- Back Bottom: Pō, meaning night. Kanaloa, God of the Sea, and Goddess Hina, who fled to the moon with ocean, fish, and stars.

The State Foundation on Culture and the Arts commissioned the glass murals in 1975. Each mural consists of 48 individual panels. The total glass area is 2,200 square feet and the weight of the four murals is 21,600 pounds.

Erica Karawina was born in Germany and was privately educated in Europe and the United States. She traveled widely, settling in Hawai'i in 1949. Her work is included in collections in the Library of Congress, Boston Museum of Fine Arts, Metropolitan Museum, Museum of Modern Art, Worcester Fine Arts Museum, the Honolulu Academy of Arts and numerous churches.

© State of Hawai'i, Department of Accounting and General Services 2006

This work is copyrighted. Apart from any use as permitted under the Copyright Act 1968, no part may be reproduced by any process without prior written permission from the State of Hawai'i, Department of Accounting and General Services. Requests and inquiries concerning reproduction and rights should be addressed to:

Department of Accounting and General Services
 Kalanimoku Building
 1151 Punchbowl Street
 Honolulu, HI 96813



The No. 1 Capitol District Building is the home of the Hawai'i State Foundation on Culture and the Arts (HSFCA) and the Hawai'i State Art Museum. From the 1870s to 1926, this was the site of the old Royal Hawaiian Hotel. In 1928, the Army and Navy YMCA building was constructed in the Spanish mission style. During World War II the building became known as the Armed Forces YMCA. Developer, Christopher Hemmeter, purchased the building in 1987 and completely renovated it the following year. With the downturn in Hawai'i's economy during the early 1990s, Mr. Hemmeter returned to the Mainland and in 2000 sold the building to the State of Hawai'i. Today, the building features an open-sky courtyard, an Olympic-size swimming pool, palladian windows, cast stone detailing, iron grille-work and light fixtures, and arched openings. With the expected 2007 addition of a cafe, visitor center, and gift shop, the HSFCA anticipates the beautiful building will host many more residents and visitors.





DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES

Kalanimoku Building
1151 Punchbowl Street
Honolulu, HI 96813

Phone: (808) 586-0400
Fax: (808) 586-0775

Email: dags@hawaii.gov, Web Site: www.hawaii.gov/dags

