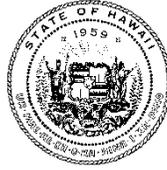


DAVID Y. IGE  
GOVERNOR



DOUGLAS MURDOCK  
Comptroller

AUDREY HIDANO  
Deputy Comptroller

**STATE OF HAWAII**  
**DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES**

P.O. BOX 119, HONOLULU, HAWAII 96810-0119

June 30, 2016

**COMPTROLLER'S MEMORANDUM NO. 2016-11**

TO: Heads of Departments and Agencies  
ATTN: Payroll Offices  
FROM: Douglas Murdock, Comptroller  
SUBJECT: Statutory Dues Changes for HGEA BU 08

This memorandum is to advise all departments and agencies of the statutory dues changes for the employees in HGEA-represented bargaining unit 08 (BU08) effective July 1, 2016. In accordance with Section 89-4(a), Hawaii Revised Statutes and HGEA's Statutory Dues Calculation Procedure, HGEA is requesting an adjustment of dues for their member employees or the amount equivalent to the regular dues for non-member employees in BU 08 represented by the HGEA, AFSCME and Local 152, AFL-CIO.

The change is due to the 4 percent across-the-board increase in salaries effective July 1, 2016.

Per HGEA, the straight-time monthly salary is defined as the employee's monthly basic rate of pay including any differential pay for compression, conversion, permanent, related shortage, retention, salary adjustment, school year temporary, DOE special services adjustment (Unit 13), and shortage amounts received by the employee.

Effective July 1, 2016, the formula for calculating statutory dues for these employees is as follows:

- (1) For employees with regular work hours of 21 or more per week, the statutory dues are .008 times the straight-time monthly salary plus affiliation fees payments to AFSCME (\$12.90 per month)
- (2) For employees with 20 regular work hours per week, the statutory dues are .008 times the straight-time salary plus affiliation fees payments to AFSCME (\$9.60 per month).

Deduction of the new statutory dues will be made for the pay period ending July 15, 2016 and July 31, 2016 for the after-the-fact employees.

Your cooperation in transmitting this information to your departments will be appreciated.