TO:            All Department Heads

FROM:  Douglas Murdock, Comptroller

SUBJECT: Procedures for Emergencies Occurring After Normal Operating Hours, and on Weekends and Holidays for DAGS Facilities


Please inform employees in State Buildings managed by DAGS that in case of an emergency after normal operating hours, they should call the State Sheriff’s Office, which is staffed 24-hours a day, 7-days a week, at 586-1352. The officers on duty will contact someone from the Central Services Division to respond to the emergency.

This procedure is applicable to the following buildings:

1. State Capitol
2. Queen Liliuokalani
3. Kinau Hale
4. Leiopapa a Kamehameha (SOT)
5. Keoni Ana (Capitol Center)
6. Kalanimoku
7. Kekauluohi (State Archives)
8. Kekuanaoa
9. Kamamalu
10. Hale Auhau
11. Aliiaimoku Hale
12. Keelikolani
13. No. 1 Capitol District (Hemmeter)
14. Washington Place
15. King Kalakaua
16. Kam V
17. AAFES
18. OR&L
19. Hoopono
20. Kakuhihewa (Kapolei)
21. Wahiawa Civic Center
22. Kaneohe Civic Center
23. Waipahu Civic Center

If you or your staff has any questions, please call Mr. James Hisano, Central Services Manager, at 831-6734.