

NEIL ABERCROMBIE
GOVERNOR



Dean H. Seki
Comptroller

Maria E. Zielinski
Deputy Comptroller

STATE OF HAWAII
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES

P.O. BOX 119, HONOLULU, HAWAII 96810-0119

March 19, 2014

COMPTROLLER'S MEMORANDUM NO. 2014-08

TO: Heads of Departments
FROM: Dean H. Seki, Comptroller
SUBJECT: Motor Vehicle Permit

A handwritten signature in black ink, appearing to be "DHS", written over a horizontal line.

In accordance with Section 105-2, (4) H.R.S., state officials and employees are reminded to submit their requests for permits authorizing personal use of government vehicles for the period July 1, 2014 to June 30, 2016. Agencies are also reminded of the Federal Tax Reform Act of 1984 relating to the taxability of the value placed on the use of government vehicles for commuting to and from work.

Enclosed is form AGS-PU-1 which must be completed by each employee requiring a permit. Please duplicate as many copies of the form as are required by your agency. The deadline for submitting the form is April 30, 2014.

If you have any questions, please have your staff contact Mr. Brian Saito of the Automotive Management Division at 586-0343 or email brian.saito@hawaii.gov.

Enclosure (1)

Application for Personal use of State-Owned Vehicle AGS-PU-1