

DEAN H. SEKI ACTING COMPTROLLER JAN. S. GOUVEIA

AMD 12 004

STATE OF HAWAI'I DEPARTMENT OF ACCOUNTING AND GENERALSERVICES

P.O. BOX 119, HONOLULU, HAWAII 96810-0119

February 28, 2012

COMPTROLLER'S MEMORANDUM 2012-05

TO:

All Department Heads

SUBJECT:

Purchase of Vehicle Identification Decals

The purpose of this memorandum is to replace Comptroller's Memorandum No.2002-11 due to change in price to purchase identification decals.

Chapter 105-6, H.R.S., <u>Inscription on State Motor Vehicles</u>, requires that every motor vehicle owned or controlled (leased) by the state shall bear on both sides, a facsimile of the state seal, the words "FOR OFFICIAL USE ONLY", and the name of the department, commission, office or agency controlling or possessing such vehicle.

The statutory vehicle identification decals are available for purchase from the Department of Accounting and General Services (DAGS) Automotive Management Division (AMD). Only the 12" and 8" State Seal Facsimile and "FOR OFFICIAL USE ONLY" decals are stocked by DAGS. The attached order form may be found at http://hawaii.gov/dags/automotive under the Motor Pool Branch. Agencies may also purchase the state seals and official lettering decals when available from other sources. All agencies needing decals are requested to submit the enclosed AMD-005

(Rev. 02/12).

If there are any questions, Please contract Mr. Brian Saito of the Automotive Management Division at 586-0343.

DEAN H. SEKI

Acting State Comptroller

Attachment

REQUEST FOR VEHICLE IDENTIFICATION DECALS

TO:	DAGS Automotive Management Division 869-A Punchbowl Street			
FROM:				
	Nam	ne of Requestor		
	Add	ress		
	Pho	ne / Fax		
WE REQU	IIRE THE FOLLOWING QUANTIT	IES OF DECALS:		
"State Sea	al Facsimile"			
	each 12" diameter at \$	15.00 each	\$	0.00
	each 8" diameter at \$	13.00 each	\$	0.00
"FOR OFF	TCIAL USE ONLY"			
	each 3" X 25" at \$15.00) each	\$	0.00
	TOTAL AMO	UNT OWED	\$	0.00
	DEPARTMENTAL OR AG ARE NOT AVA	ENCY IDENTIFICATION D AILABLE FROM DAGS	DECALS	
	ORDERING AND	BILLING INFORMATIO	N	
	CONTACT: Mr Hugh Sonoda	PH: 586-0350	FAX: 586-0354	