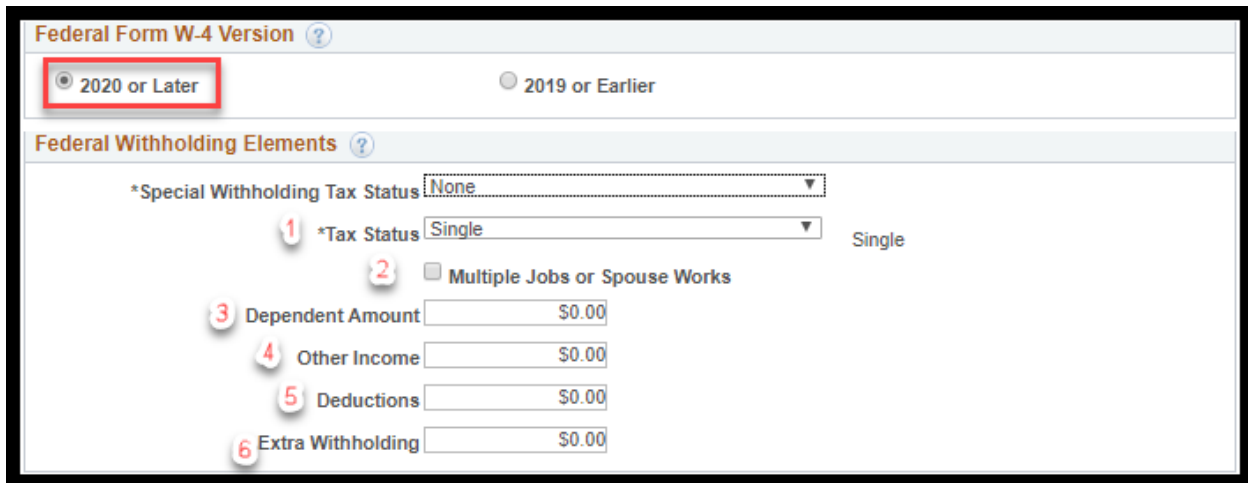


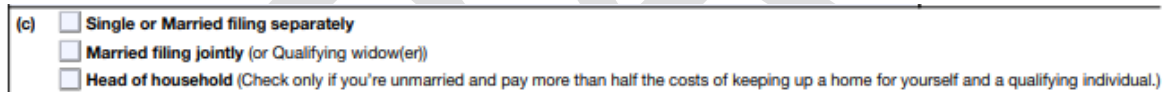
Federal Tax Data Page

A new group box called Federal Form W-4 Version displays which Form W-4 is in effect. It is important that the correct radio button is selected. The radio button will determine which federal tax calculation is used to calculate the employee's federal income tax withholding.

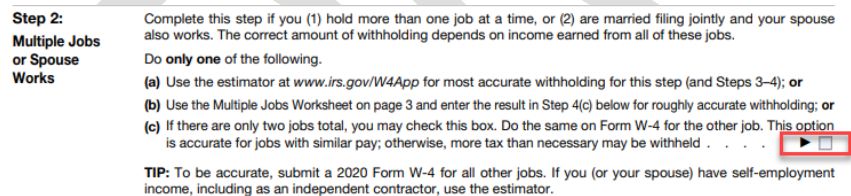
When the radio button is '2020 or Later', the page displays fields pertaining to Form W-4 (2020) as shown below. To help identify what values to enter there us numbering 1-6 next to the fields which have a corresponding number from the W-4 (2020).



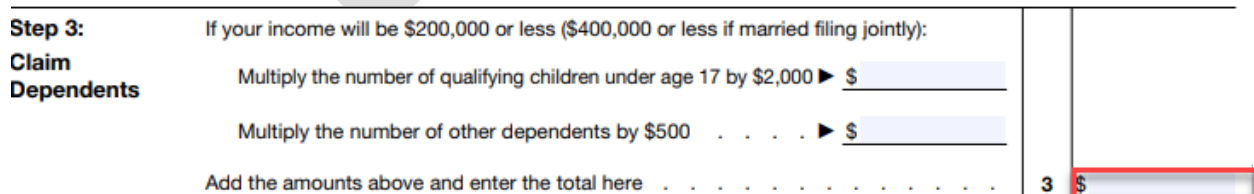
#1.



#2.



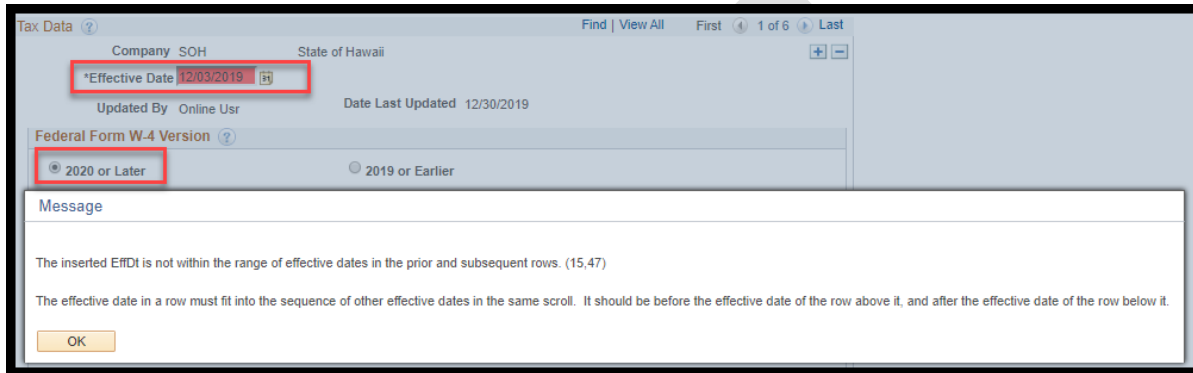
#3.



#4 line 4(a), #5 line 4(b), #6 line 4(c)

Step 4 optional): Other Adjustments	(a) Other income (not from jobs). If you want tax withheld for other income you expect this year that won't have withholding, enter the amount of other income here. This may include interest, dividends, and retirement income	4(a) \$
	(b) Deductions. If you expect to claim deductions other than the standard deduction and want to reduce your withholding, use the Deductions Worksheet on page 3 and enter the result here	4(b) \$
	(c) Extra withholding. Enter any additional tax you want withheld each pay period	4(c) \$

If you select '2020 or Later' and the effective date is before 01/01/2020, the following error message will be issued.



When the radio button is '2019 or Earlier', the page displays fields pertaining to Form W-4 (2019) as show below. *This is for informational purposes since all new entries post 01/01/2020 should be using '2020 or Later'.*

