



FOR OFFICE USE ONLY

Reg. No. \_\_\_\_\_

Date \_\_\_\_\_

STATE OF HAWAII  
CAMPAIGN SPENDING COMMISSION

235 S. Beretania Street, Room 300  
Honolulu, Hawaii 96813  
Phone: (808) 586-0285/Fax: (808) 586-0288  
www.hawaii.gov/campaign

NONCANDIDATE COMMITTEE ELECTRONIC FILING FORM

Noncandidate Committee Name: \_\_\_\_\_

Please check **one** box that applies to your committee’s classification:

- Standard Noncandidate Committee
- Political Party (Hawaii Revised Statutes (“HRS”) §11-61)
- Ballot Issue Committee
- Independent Expenditure Committee (“Super PAC”)

Each noncandidate committee must electronically register with the Campaign Spending Commission (“Commission”):

1. Within **10 days** of receiving contributions or making or incurring expenditures of more than **\$500**, in the aggregate, in a two-year election period; or
2. Within **2 days** of receiving contributions or making or incurring expenditures of more than **\$500**, in the aggregate, in a two-year election period if the **\$500** threshold is exceeded within thirty (30) days prior to an election.

In order to register, the committee must submit this form to the Commission. A user name and password for the Administrator and User (typically the committee’s treasurer) will be sent to the email address you provide on this form. The committee will enter the Administrator’s user name and password to login to the Noncandidate Committee Filing System and complete the registration process by electronically filing an organizational report online. Once registered, a noncandidate committee must file periodic campaign disclosure reports online according to a reporting schedule.

**By signing this form, the chairperson and treasurer acknowledges and certifies that the information on all reports electronically filed online are true, complete, and accurate.** See, HRS §§11-321(c)(2), 11-331(b), and 11-340(a). This form also represents written acceptance of appointment for the chairperson and treasurer pursuant to HRS §11-321(c)(2). If a new chairperson or treasurer is appointed, the committee must:

1. Submit a new Electronic Filing Form to the Commission signed by the chairperson and treasurer whether newly appointed or not as indicated by the applicable check box below; and
2. Electronically file an amended organizational report online with the current contact information of the newly appointed chairperson and/or treasurer **within 10 days of the change.**

**Failure to do so will result in a minimum fine of \$1,000 per violation. The Commission will also publish the noncandidate committee’s name on its website for failing to file/amend the organizational report within the time required.**

**IMPORTANT**

A noncandidate committee whose aggregate contributions and aggregate expenditures for the election period total \$1,000 or less is only required to electronically file a Final Election Period Report covering January 1 of the election year through the day of the General Election and all subsequent reports thereafter until the committee’s registration is approved for termination. If your committee intends to stay within the \$1,000 threshold for the election period, please check this box **by the 5<sup>th</sup> calendar day before the due date of the preliminary primary report due ten days before the election.**

**WARNING**

**If your noncandidate committee exceeds the \$1,000 threshold at any time during the applicable two-year election period, the committee must file the next required periodic report disclosing all activity from the beginning of the election year as well as all subsequent reports until the committee terminates their registration with the Commission.**

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Chairperson's Signature                      Date

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Treasurer's Signature                      Date

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Print Chairperson's Name                      Phone #  
 Check box if this is a change to the Chairperson

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Print Treasurer's Name                      Phone #  
 Check box if this is a change to the Treasurer

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Treasurer's Email Address