



FOR OFFICE USE ONLY
Reg. No. _____
Date _____

**STATE OF HAWAII
CAMPAIGN SPENDING COMMISSION**

235 S. Beretania Street, Room 300
Honolulu, Hawaii 96813
Phone: (808) 586-0285/Fax: (808) 586-0288
www.hawaii.gov/campaign

CANDIDATE COMMITTEE ELECTRONIC FILING FORM

Candidate Committee Name: _____

Each candidate committee must electronically register with the Campaign Spending Commission (“Commission”) **within 10 days of whichever occurs first:**

1. The date the candidate files nomination papers for office; or
2. The date the candidate or candidate committee receives contributions or makes or incurs expenditures of more than \$100 in the aggregate during the applicable election period.

In order to register, the committee must submit this form to the Commission. A user name and password for the Administrator (typically the committee’s treasurer) and User will be sent to the email address you provide on this form. The committee will enter the Administrator’s user name and password to login to the Candidate Filing System and complete the registration process by electronically filing an organizational report online. Once registered, a candidate committee must file periodic campaign disclosure reports online according to an applicable reporting schedule.

By signing this form, the candidate and treasurer acknowledges and certifies that the information on all reports electronically filed online are true, complete, and accurate. See, HRS §§11-321(c)(1), 11-331(a), and 11-340(a). This form also represents written acceptance of appointment for the chairperson and treasurer pursuant to HRS §11-321(c)(1). If a new chairperson or treasurer is appointed, the committee must:

1. Submit a new Electronic Filing Form to the Commission signed by the candidate and the newly appointed chairperson and/or treasurer; and
2. Electronically file an amended organizational report online with the current contact information of the newly appointed chairperson and/or treasurer **within 10 days of the change.**

IMPORTANT

A candidate committee whose aggregate contributions and aggregate expenditures for the election period total \$1,000 or less is only required to electronically file a Final Election Period Report covering January 1 of the election year through the day of the General Election and all subsequent reports thereafter until the committee’s registration is approved for termination. If your committee intends to stay within the \$1,000 threshold for the election period, please check this box **by June 30 of an election year.**

WARNING

If your candidate committee exceeds the \$1,000 threshold at any time during the applicable two-year or four-year election period, the committee must file the next required periodic report disclosing all activity from the beginning of the election year as well as all subsequent reports until the committee terminates their registration with the Commission.

_____	_____	_____	_____	_____
Candidate’s Signature	Date	Office Sought	District	County

_____	_____
Print Candidate’s Name	Treasurer’s Email Address

_____	_____	_____	_____
Chairperson’s Signature	Date	Treasurer’s Signature	Date

_____	_____	_____
Print Chairperson’s Name	Print Treasurer’s Name	Phone #

Check box if newly appointed Chairperson Check box if newly appointed Treasurer