



STATE OF HAWAII

**Enhanced 911 Board Meeting
Virtual Meeting – Microsoft Teams
Call in: 808-829-4853; Phone Conf. ID: 263139279#
Thursday, May 13, 2021
9:00 am – 12 noon**

MINUTES

Board members present: E. Kalani Ke (KPD) Chair, Ken Bugado (HiPD); Thalia Burns (HPD); Mark Wong (DIT); Corey Shaffer (Verizon); Lisa Hiraoka (Consumer Advocate Designee); Arnold Kishi (CIO Designee); John Jakubczak (MPD); Francis Alueta (HawTel); and Jeffrey Riewer (AT&T);

Board members absent: Clyde Holokai (MPD); Nani Blake (T-Mobile/Sprint); and Kiman Wong (Charter).

Staff members present: Courtney Tagupa (E911)

Guests: Everett Kaneshige (DoD); Stacey Perreira (KPD); Rob Fujitake (HiPD); Geoffrey Shon (ESD); Aaron Farias (HPD); Rob Fujitake (HiPD); Liz Greg (AT&T); Shawn Kuratani (HFD); Patrick Leddy (LCC); Ah Lan Leong (HPD); Davlynn Racadio (MPD); Tony Ramirez (Akimeka); Lavina Taovao (KPD); Kenison Tejada (FirstNet); Ian Smith (HiPD); Kurt Lager (OSL); and Kazuo Todd (HiFD).

I. Call to Order, Public Notice

The meeting was brought to order by Chair, Ke.

II. Public testimony on all agenda items

No one came forward to testify.

III. Roll Call, Quorum.

The Chair requested a roll call, and a quorum was present by all three committees.

IV. Review and approval of last month's meeting minutes

Arnold Kishi motioned to approve the minutes of last month's meeting. Mark Wong seconded the motion. A roll call vote was taken, and the vote was unanimous from all the board members present.

V. Committee Updates by Committee Chairs

a. Communications Committee – Davlynn Racadio

- There was nothing further to report.
- b. Technical Committee – Thalia Burns
 - i. Educational Investigative Committee update – Jeffrey Riewer
There was nothing further to report.
 - ii. ICTE Investigative Committee- Everett Kaneshige
There was nothing further to report.
- c. Finance Committee – Kiman Wong
 - i. Review of monthly and Y-T-D Cash Flow
There was nothing further to report.

VI. PSAP Status Updates

- a. Kauai PSAP – Kalani Ke
There was nothing further to report.
- b. Oahu HPD – Aaron Farias
There was nothing further to report.
- c. Oahu HFD – Shawn Kuratani
There was nothing further to report.
- d. Oahu EMS – Edward Fujioka
There was nothing further to report.
- e. Maui/Molokai PD – John Jakubczak
There was nothing further to report.
- f. Hawaii PD – Kenneth Bugado, Jr.
There was nothing further to report.
- g. Hawaii FD – Ian Smith
There was nothing further to report.

VII. Executive Director's Report

- a. Legislative Bills Update HB200 HD1 SD1 CD1.
The ED reviewed the status of HB 200 HD1 SD1 CD1. The E911 Board's budget for the next fiscal year was approved pending the Governor's signature. The budget included two support staff, one of which was reduced due to the financial shortfall from the pandemic. Final approval by the Governor will take place in June.
- b. FY 2022-26 Strategic Budget Planning
The Finance Committee and the PSAPs will meet on May 17 to discuss the first cut of the FY 2022-26 Strategic Budget Plan. Should the meeting proceed as planned, the Strategic Budget Plan should be ready for approval by the board during the June 10, 2021 Board meeting.
- c. Items for Discussion, Consideration, and Action**
 - a. 911 Timeline update
Board Chair, Ke requested that the timeline updates continue to be submitted to the ED.
 - b. FirstNet update – Kenison Tejada
There will be an emergency management meeting scheduled for June 9, 8:00 am – 9:00 am. The subject matter will be hurricane and tornado warnings. Invitations will be sent shortly.
 - c. Discussion on a letter in support and justification for conference travel- Chief Fujioka
Chief Fujioka was not present to comment on the letter of support, and this matter was deferred.

- d. Request for funding approval:
1. FY 2021 APCO Certification Program – Total headcount 14; O/T costs \$32,594 ; Fees \$5,306.00; Total Cost \$37,900.
Thalia Burns motioned to approve the funding. John Jakubczak seconded the motion. There was a roll call vote, and the vote was unanimous from all board members present.
 2. EMS-for Navigator Conference, July 13-15, 2021, Las Vegas - \$11,150 (includes the fee for classes)
John Jakubczak motioned to amend the request for funding to \$4,000. Lisa Hiraoka seconded the motion. There was a roll call vote, and the vote was unanimous from all board members present.

Arnold Kishi motioned to approve the funding for the Navigator Conference for \$4,000. John Jakubczak seconded the motion. There was a roll call vote, and the vote was unanimous by all board members present.
 3. MPD- Taxes on purchase of OCR system - \$53,707.03
This request was deferred until next month's meeting.
 4. HiFD request for funding for APCO CTO training was deferred until next month's meeting.
 5. Appoint Clyde Holokai as a member of the Finance Committee.
John Jakubczak motioned to approve Clyde Holokai as a member of the Finance Committee. Lisa Hiraoka seconded the motion. There was a roll call vote, and the vote was unanimous by all board members present.

VIII. Announcements

- a. **Future Virtual meeting dates (9 am – 12:00 pm).**
 - i. Thursday, June 10, 2021 (Combined meetings)
 - ii. Thursday, July 8, 2021 (Combined meetings)
 - iii. Thursday, August 12, 2021 (Combined meeting)
 - iv. Thursday, September 9, 2021 (Combined meeting)
 - v. Thursday, October 14, 2021 (Combined meeting)
 - vi. Wednesday, November 10, 2021 (Combined meeting)
- b. **Future Conference Dates (3 months of advanced approval required):**
 - i. APCO Nexus Conference **VIRTUAL**, May 18-19, 2021, Wash. DC - \$100 ave. cost
 - ii. Navigator Conference, June 13-15, 2021, Las Vegas, NV.
 - iii. Hexagon Conference, June 15-18, 2021, Las Vegas, NV.(Postponed until June 2022)
 - iv. NENA Conference, July 24-29, 2021, Columbus, OH.
 - v. APCO 2021, August 15-18, 2021, San Antonio, TX.
 - vi. Deccan Conference, Sept. 7-10, 2021, San Diego, CA.
- c. **Others**

IX. Open Forum: Public comment on issues not on the agenda for consideration for the next meeting's board agenda.

No one came forward to testify.

X. Adjournment.

John Jakubczak motioned to adjourn. Ken Bugado seconded the motion. With no objections voiced, the meeting was adjourned.