



STATE OF HAWAII

Enhanced 911 Board Meeting Virtual Meeting – Microsoft Teams Thursday, September 10, 2020 9:00 am – 12 noon

Minutes

Board members present E. Kalani Ke (KPD) Chair; Kenneth Bugado, Jr. (HiPD) Vice-Chair; Thalia Burns (HPD); Lisa Hiraoka (Consumer Advocate Designee); John Jakubczak (MPD); Dean Rickard (MPD Molokai); Arnold Kishi (CIO Designee), Francis Alueta (HawTel), Corey Shaffer (Verizon), Mark Wong (DIT), Jeffrey Riewer (AT&T) and Kiman Wong (Spectrum).

Board members absent Nani Blake (T-Mobile)

Staff members present Stella Kam (AG), Courtney Tagupa (E911).

Guests Aaron Farias (HPD); Edward Fujioka (EMS); David Miyasaki (KPD); Liz Gregg (AT&T); Everett Kaneshige (DoD); Glenn Kobashigawa (HawTel); Shawn Kuratani (HFD); Tony Velasco (DIT); Stacey Perreira (KPD); Kazuo Todd (HiFD); Henrietta Helms (MPD Molokai); Rob Fujitake (HiPD); Davlynn Racadio (MPD); Tony Ramirez (Akimeka); Kenison Tejada (FirstNet); Cindy Alderete (Winbourne); Julie Heimkes (Winbourne), Andrew Reece (Winbourne) and Reid Yoshida (HFD).

I. Call to Order, Public Notice

- a. The meeting was called to order by Chair Kalani Ke.
- b. Public notice was issued.
- c. A roll call was taken, and a quorum was established for the Board.

II. Public testimony on all agenda items

- a. Chair Kalani Ke asked if anyone wishes to provide testimony on any agenda item, to come forward. No one came forward.

III. Review and approval of last month's meeting minutes

Chair Kalani Ke called for any additions or corrections to the prior meeting minutes, but none was acknowledged. There was a motion to adopt and was seconded. The move was approved by voice vote by all board members present.

IV. Committee Updates by Committee Chairs

- a. Communications Committee – Davlynn Racadio
The Chair had nothing to add.
- b. Technical Committee – Thalia Burns
The Chair had nothing to add.

- i. Educational Investigative Committee update – Jeffrey Riewer
- ii. Investigative Committee- Everett Kaneshige
- c. Finance Committee – Kiman Wong
The Chair had nothing to add.
 - i. Review of monthly and Y-T-D Cash Flow.

V. PSAP Status Updates

- a. Kauai PSAP – Kalani Ke
- b. Oahu HPD – Gerald Kaneshiro
- c. Oahu HFD – Reid Yoshida
- d. Oahu EMS – Edward Fujioka
- e. Molokai – Dean Rickard
- f. Maui – John Jakubczak
- g. Hawaii PD – Kenneth Bugado, Jr.
- h. Hawaii FD – Kazuo Todd

VI. Executive Director’s Report

- a. CPA Audit Update
 - i. The Executive Director had requested that the Board consider reducing the scope of the annual CPA audit from an accrual basis to a cash basis. §138-7, HRS does not require the Board to have a CPA audit on an accrual basis. Board member Mark Wong was surprised to learn that our audits are on an accrual basis that would be inconsistent with the state accounting practices.
 - ii. The Board recommended that the Executive Director meets with the Comptroller to obtain his recommendation.
- b. Encumbrance Discussion
The Executive Director continued the discussion regarding the use of encumbrances in government accounting and emphasized that the rules as to its use in the Strategic Budget plan were appropriate.

VII. Items for Discussion, Consideration, and Action

- a. 911 Timeline update
The Board Chair has requested that all timeline updates be submitted to the executive director.
- b. FirstNet update -Kenision Tejada.
The Federal Government is concluding its fiscal year.
A webinar will be held at the end of September for the county police departments.
The FirstNet authority is undergoing realignment to better address and serve the public safety community.

VIII. Announcements

- a. **Future Virtual meeting dates (9 am – 12:00 pm).**
 - i. Thursday, October 8, 2020 (Combined meetings)
 - ii. Thursday, November 12, 2020 (Combined meetings)
 - iii. Thursday, December 10, 2020 (Combined meetings)
 - iv. Thursday, January 14, 2021 (Combined meetings)
 - v. Thursday, February 11, 2021 (Combined meetings)
 - vi. Thursday, March 12, 2021 (Combined meetings)
- b. **Future Conference Dates (3 months of advanced approval required):**
 - i. NENA Virtual Conference, September 24-29, 2020.
 - ii. Spillman Users Conference - No notice of the Virtual meeting has been published.
 - iii. 911 Goes to Washington DC, February 21-25, 2021

c. Others

IX. Open Forum: Public comment on issues not on the agenda for consideration for the Board agenda at the next meeting.

No one came forward.

X. Adjournment.

There was a motion to adjourn the meeting. The motion was seconded and was passed by a voice vote of all the board members present.