STATE OF HAWAII
Enhanced 911 Board Meeting
Wednesday, November 10, 2021
9:00 am – 12 noon

MEETING MINUTES

Board members present: Clyde Holokai (MPD) Vice-Chair, Ken Bugado (HiPD); Mark Wong (DIT); Corey Shaffer (Verizon); Lisa Hiraoka (Consumer Advocate Designee); Arnold Kishi (CIO Designee); John Jakubczak (MPD); and Francis Alueta (HawTel).

Board members absent: Nani Blake (T-Mobile/Sprint); Thalia Burns (HPD); Jeffrey Riewer (AT&T); Kalani Ke (KPD); and Kiman Wong (Charter).

Staff members present: Courtney Tagupa (E911); Stella Kam (AG)

Guests: Everett Kaneshige (DoD); Liz Gregg (AT&T); Aaron Farias (HPD); Glenn Kobashigawa (HT); Ruth Zipfel (EagleView); Tony Velasco (DIT); Shawn Kuratani (HFD); Davlynn Racadio (MPD); Kurt Lager (OSL); Patrick Leddy (LCC); Ah Lan Leong (HPD); Tony Ramirez (Akimeka); Lavina Taovao (KPD); Kenison Tejada (FirstNet); Megan Reilly (EagleView); Edward Fujioka (EMS); Ian Smith (HiFD); Jeff Cushman (AT&T); Kazuo Todd (HiFD) and Natasha Reece (AMR).

I. Call to Order, Public Notice
Vice-Chair Clyde Holokai brought the meeting order. Public notice was given.

II. Public testimony on all agenda items
There was no public testimony submitted for any agenda items.

III. Roll Call, Quorum.
Roll call was taken, and a quorum was present.

IV. Review and approval of last month’s meeting minutes
Mark Wong motioned to approve the minutes of the last meeting. John Jakubczak seconded the motion. A voice vote was taken that resulted in a unanimous decision.

V. Committee Updates by Committee Chairs
a. Communications Committee – Davlynn Racadio
   There was nothing more to report.

b. Technical Committee – Thalia Burns
   i. Educational Investigative Committee update – Jeffrey Riewer
      There was nothing more to report.
ii. Advisory Committee - Everett Kaneshige
   There was nothing further to report.

c. Finance Committee – Courtney Tagupa for Kiman Wong
   Nothing further to report.
   i. Review of monthly and Y-T-D Cash Flow

VI. PSAP Status Updates
a. Kauai PSAP – Kalani Ke
   Staffing is at 19, with one under background investigation. We are working on increasing minimum staffing from 3 to 4. We are losing Lieutenant Rivera in dispatch, but he will be replaced in December.

b. Oahu HPD – Aaron Farias
   The is nothing more to report.

c. Oahu HFD – Shawn Kuratani
   There is nothing more to report.

d. Oahu EMS – Edward Fujioka
   There is nothing more to report.

e. Molokai – Clyde Holokai
   There is nothing more to report.

f. Maui PD – John Jakubczak
   There is nothing more to report.

g. Hawaii PD – Kenneth Bugado, Jr.
   There is nothing more to report.

h. Hawaii FD – Ian Smith
   There is nothing more to report.

VII. Executive Director's Report
There is nothing to report.

VIII. Items for Discussion, Consideration, and Action
a. 911 Timeline Update-Nothing to report

b. FirstNet update – Kenison Tejada
   FirstNet Board has nine new members. Everyone on the board is a public safety professional. There will be a FirstNet board meeting that anyone will be able to attend.

c. Request for funding approval:
   1. EMS - CAD License - $23,000
      Francis Alueta motioned to approve the funding request. John Jakubczak seconded the motion. A voice vote was taken that resulted in a unanimous decision from all board members in attendance.

   2. HFD – CAD License - $23,000
      John Jakubczak motioned to approve. Lisa Hiraoka seconded the motion. A voice vote was taken that resulted in a unanimous decision by all board members present.

   3. HiPD - NENA Standards & Best Practices Conf.– (2) $7,000.
      Mark Wong motioned to approve the funding request. John Jakubczak seconded the motion. A voice vote was taken that resulted in a unanimous decision by all board members present.

   4. MPD – Additional Funding for CAD Maintenance - $60,743.60 (new amount $422,344)
      Mark Wong motioned to approve. John Jakubczak seconded the motion. A voice vote was taken that resulted in a unanimous vote from all board members present.
IX. **Announcements**

a. **Future Virtual meeting dates (9 am – 12:00 pm).**
   i. Thursday, December 9, 2021 (Combined meeting)
   ii. Thursday, January 13, 2022 (Combined meeting)
   iii. Thursday, February 10, 2022 (Combined meeting)
   iv. Thursday, March 10, 2022 (Combined meeting)
   v. Thursday, April 14, 2022 (Combined meeting)
   vi. Thursday, May 12, 2022 (Combined meeting)

b. **Future Conference Dates (3 months of advanced approval required):**
   i. NENA Standards & Best Practices Conference, Jan 17-20, 2022, San Diego.
   ii. E911 GTW, February 13-16, 2022, Wash. DC.
   iii. IWCE, March 21-24, 2022, Las Vegas, NV
   iv. Central Square, March 27-30, 2022, Orlando, FL
   v. Navigator Conference, April 27-29, Nashville, TN
   vi. NENA Conference, June 11-16, 2022, Louisville, KY.
   vii. APCO Conference, August 7-10, 2022, Anaheim, CA

c. **Others**

X. **Open Forum: Public comment on issues not on the agenda for consideration for the next meeting's board agenda.**

There was no public comment on issues not on the agenda for consideration for the next meeting's board agenda.

XI. **Adjournment.**

Corey Shaffer motioned to adjourn the meeting. John Jakubczak seconded the motion. The Board Vice Chair adjourned the meeting.