



STATE OF HAWAII

Enhanced 911 Board Meeting Thursday, September 9, 2021 9:00 am – 12 noon

Meeting Minutes

Board members present: E. Kalani Ke (KPD) Chair, Ken Bugado (HiPD); Thalia Burns (HPD); Mark Wong (DIT); Kiman Wong (Charter); Corey Shaffer (Verizon); Arnold Kishi (CIO Designee); John Jakubczak (MPD); Francis Alueta (HawTel); Jeffrey Riewer (AT&T); Nani Blake (T-Mobile/Sprint); Clyde Holokai (MPD); and Lisa Hiraoka (Consumer Advocate Designee).

Board members absent: None.

Staff members present Courtney Tagupa (E911) and Stella Kam (AG).

Guests: Everett Kaneshige (DoD); Aaron Farias (HPD); Tony Velasco (DIT); Davlynn Racadio (MPD); Tony Ramirez (Akimeka); Lavina Taovao (KPD); Kenison Tejada (FirstNet); Liz Gregg (AT&T); Kurt Lager (OSL); Patrick Leddy (LCC); Ah Lan Leong (HPD); Karen Bugado (HiFD); Edward Fujioka (EMS); and Robert Fujitake (HiPD).

I. Call to Order, Public Notice

Chair Kalani Ke called the meeting to order. Public notice had been given.

II. Public testimony on all agenda items.

No one came forward to testify.

III. Roll Call, Quorum.

A roll call was taken, and a quorum was present for all three committees.

IV. Review and approval of last month's meeting minutes

John Jakubczak motioned to approve. Ken Bugado seconded the motion. A roll call vote was taken and resulted in a unanimous decision to approve the motion by the Board members present.

V. Committee Updates by Committee Chairs

a. Communications Committee – Davlynn Racadio

Nothing to report

b. Technical Committee – Thalia Burns

Nothing to report.

i. Educational Investigative Committee update – Jeffrey Riewer

ii. ICTE Investigative Committee- Everett Kaneshige

- c. Finance Committee – Kiman Wong
Nothing to report.
 - i. Review of monthly and Y-T-D Cash Flow

VI. PSAP Status Updates

- a. Kauai PSAP – Kalani Ke
Nothing to report
- b. Oahu HPD – Aaron Farias
Nothing to report
- c. Oahu HFD – Shawn Kuratani
Nothing to report
- d. Oahu EMS – Edward Fujioka
Nothing to report
- e. Molokai – Clyde Holokai
Nothing to report
- f. Maui PD – John Jakubczak
Nothing to report
- g. Hawaii PD – Rob Fujitake
Nothing to report
- h. Hawaii FD – Ian Smith
Nothing to report

VII. Executive Director's Report

- a. ED work schedule during FMLA.
As of August 6, I was granted 12 weeks of medical leave under FMLA. I met with the Comptroller and Deputy Comptroller and informed them of my plans to work half time rather than full time off. Therefore, until October 29, I will not be available beyond half-day.
- b. Annual CPA Audit rescheduled
As a result of the aforementioned medical leave, I contacted the auditor, and they had no problem rescheduling the audit schedule for completion at the end of December.

VIII. Items for Discussion, Consideration, and Action

- a. 911 Timeline update
- b. FirstNet update – Kenison Tejada
At the end of the month, there will be a FirstNet emergency guide published that will be distributed. Liz Gregg mentioned that the core will be online in 2022.
- c. Request for funding approval:
 - 1. DIT - EMS Screen capture project freight charges - \$986.71
Thalia Burns motioned to approve. Lisa Hiraoka seconded the motion. A roll call vote was taken, and the motion was approved unanimously by all board members present.
 - 2. EMS – (2) Laptops - \$3,516.29.
Arnold Kishi motioned to approve. Thalia Burns seconded the motion. A roll call vote was taken, and the motion was approved unanimously by all board members present.

IX. Announcements

- a. **Future Virtual meeting dates (9 am – 12:00 pm).**
 - i. Thursday, October 14, 2021 (Combined meeting)
 - ii. Wednesday, November 10, 2021 (Combined meeting)

- iii. Thursday, December 9, 2021 (Combined meeting)
- iv. Thursday, January 13, 2022 (Combined meeting)
- v. Thursday, February 10, 2022 (Combined meeting)
- vi. Thursday, March 11, 2022 (Combined meeting)
- b. **Future Conference Dates (3 months of advanced approval required):**
 - i. NENA Standards & Best Practices Conference, Jan 17-20, 2022 (San Diego, CA)
 - ii. E911 GTW, February 13-16, 2022, Wash.DC.
 - iii. NENA Conference, June 11-16, 2022, Louisville, KY.
- c. **Others**

X. Open Forum: Public comment on issues not on the agenda for consideration for the next meeting's board agenda.

There were no comments.

XI. Adjournment.

John Jakubczak motioned to adjourn. Ken Bugado seconded the motion. Chair E. Kalani Ke adjourned the meeting.