

CODE: R01

DEGREE OF ERROR: FATAL

MESSAGE: INVALID DATA TYPE

DESCRIPTION OF ERROR: An invalid data type has been entered. Valid values are 'A' and 'C'. If any other values are entered for data type, an R01 error results.

SYSTEM ACTION: The transactions with invalid data types are rejected by the system. They are not posted and they are not moved to the error correction file.

ACTION REQUIRED: The correct data type must be entered on the source document and the erroneous transaction must be resubmitted.

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CODE: R02

DEGREE OF ERROR: FATAL

MESSAGE: DATA IS UNBATCHED

DESCRIPTION OF ERROR: The financial transactions that are submitted for processing must contain the appropriate batch header information. If the financial transactions do not contain batch header information, an R02 error results.

SYSTEM ACTION: The financial transactions that do not contain header record information are rejected by the system. The transactions are not posted and they are not moved to the error correction file.

ACTION REQUIRED: The appropriate batch header information must be identified for each of the financial transactions. The batch header information and the financial transactions must be resubmitted.

CODE: R03

DEGREE OF ERROR: FATAL

MESSAGE: DUP DETAIL TRANS

DESCRIPTION OF ERROR: Financial transactions which are entered must be uniquely identifiable within the batch. If duplicate transactions are submitted within a batch, an R03 error results.

SYSTEM ACTION: The duplicate transaction is rejected by the system. It is not posted and it is not moved to the error correction file.

ACTION REQUIRED: Determine the correct transaction I.D. for the transactions entered with duplicate I.D.'s. Correct the duplicate transactions by recoding them with the correct transaction I.D. Recoded transactions must be resubmitted in a new batch.

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CODE: R04

DEGREE OF ERROR: FATAL

MESSAGE: BATCH ALREADY EXISTS

DESCRIPTION OF ERROR: The batch I.D. assigned to financial transactions must be uniquely identifiable. If the batch I.D. assigned to a batch is already in use, an R04 error results.

SYSTEM ACTION: The batch is rejected by the system. It is not posted and it is not moved to the error correction file.

ACTION REQUIRED: A unique batch I.D. must be assigned to the financial transactions and the entire batch must be resubmitted.

CODE: R05

DEGREE OF ERROR: FATAL

MESSAGE: DUPLICATE BATCH

DESCRIPTION OF ERROR: Batches submitted for financial processing must have unique batch I.D.'s. If two or more batches are submitted with the same I.D.'s, an R05 error results.

SYSTEM ACTION: The batches are rejected by the system. They are not posted and they are not moved to the error correction file.

ACTION REQUIRED: The batches must be recoded with unique batch header information and resubmitted.

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CODE: R06

DEGREE OF ERROR: FATAL

MESSAGE: INCOMPLETE BATCH-ID

DESCRIPTION OF ERROR: Batches submitted for financial processing must have complete batch ID information. Batch type, batch department and department batch reference number must be entered for batches being processed through the preliminary edit process. Batch type, batch department, batch date and number must be entered for all other batches.

SYSTEM ACTION: The batches are rejected by the system and are not posted. They are not moved to the error file.

ACTION REQUIRED: The batches must be resubmitted with the complete batch ID information.

CODE: R07

DEGREE OF ERROR: FATAL

MESSAGE: INVALID CA STATUS

DESCRIPTION OF ERROR: Batches have been submitted for preliminary edit processing with the Central Accounting batch status coded with a 'R'.

SYSTEM ACTION: The batches are rejected by the system and are not posted. They are not moved to the error file.

ACTION REQUIRED: The batches must be resubmitted with the departmental batch status coded with a 'P'.