

RUSS K. SAITO Comptroller

SANDI YAHIRODeputy Comptroller

STATE OF HAWAII

WIRELESS ENHANCED 911 BOARD Joint Technical & Finance Committee Meeting

April 7, 2010 10:00 a.m.

Department of Accounting and General Services
Comptroller's Conference Room 410
Kalanimoku Building
1151 Punchbowl Street
Honolulu, Hawaii 96813

AGENDA

- I. Call to order.
- II. Introductions
- III. Review and Approval of Minutes from March 10, 2010 Joint Technical & Finance Committee Meeting.
- IV. Items for Discussion, Consideration and Action
 - a. Finance Committee
 - i. Monthly Financial Report
 - ii. Request for Reimbursement of costs for PSAP Representatives to attend "911: Preparing Hawaii for Change" event on March 31, 2010 in Honolulu.
 - b. Technical Committee
 - c. Joint Committees
 - i. Request for Reimbursement from the Maui Police Department for 9-1-1/CAD Backup Unit in the amount of \$55,743.72
 - ii. Legislative Update
- V. Announcements.
- VI. Next meeting date and location Friday, May 7, 2010
- VII. Adjournment.

FIRST HAWAIIAN BANK ACCOUNTS:			
General Fund	Beginning	Net	Ending
ITEM	Balance	Change	Balance
Cash Inflow:			
Wireless Surcharge Collection	\$ 40,294,296.38	\$ 736,366.31	\$ 41,030,662.69
Interest Income	\$ 1,811,702.53	\$ 435.31	\$ 1,812,137.84
Prior Period Interest Income Adjustment	\$ (257,236.01)		\$ (257,236.01)
Net Interest Income	\$ 1,554,466.52	\$ 435.31	\$ 1,554,901.83
Subtotal Cash Inflow	\$ 41,848,762.90	\$ 736,801.62	\$ 42,585,564.52
Cash Outflow:			
Act 79 Fund Transfer to State	\$ (16,000,000.00)		\$(16,000,000.00)
PSAP Reimbursement	\$ (10,530,577.77)	\$ (531,674.56)	\$(11,062,252.33)
Board Member Travel Expense	\$ (63,631.70)	\$ (1,629.20)	\$ (65,260.90)
DB&F Revenue Assessments	\$ (1,994,726.14)		\$ (1,994,726.14)
DB&F Administrative Expense Assessments	\$ (282,904.78)		\$ (282,904.78)
WSP Reimbursement	\$ (661,573.66)		\$ (661,573.66)
Consultant-Intrado, Inc.	\$ (430,785.41)	\$ (8,475.00)	\$ (439,260.41)
Consultant-Executive Director	\$ (1,376,255.03)	\$ (27,083.33)	\$ (1,403,338.36)
Audit Expense	\$ (24,545.00)		\$ (24,545.00)
Board Strategic Planning Expenses	\$ (1,689.85)		\$ (1,689.85)
Unused PSAP Grant Fund Expenditures			\$ -
Subtotal Cash Outflow	\$ (31,366,689.34)	\$ (568,862.09)	\$(31,935,551.43)
Totals	\$ 10,482,073.56	\$ 167,939.53	\$ 10,650,013.09

WIF	RELESS E	ENHANCED 911					
REC	CEIPTS &	DISBURSEMENTS					
МО	NTH OF I	MARCH 2010					
		DESCRIPTION	Hawaii PSAP	Maui PSAP	Oahu PSAP	Operations	TOTAL
REC	CIEPTS						
	Interest	Inc	-	-	-	435.31	435.31
	Total W	ireless Surcharge Collection	-	-	-	736,366.31	736,366.31
Tota	al Receip	ots	-	-	-	736,801.62	736,801.62
DIS	BURSEM	ENTS					
	Bank Ch	narge	-	-	-	31.96	31.96
	Board N	lember Travel	-	-	-	1,597.24	1,597.24
	Consulti	ng Expense					
	Intra	ado, Inc	-	-	-	8,475.00	8,475.00
	TKC	Consulting Group, LLC	-	-	-	27,083.33	27,083.33
	Total Consulting Expense		-	-	-	35,558.33	35,558.33
	PSAP E	xpenses					
		meka Program Mgmt	35,150.07	34,758.19	-	-	69,908.26
	CAE	Related Expenses					
		CAD Maintenance	-	-	222,030.11	-	222,030.11
		CAD Related Expenses - Other	35,666.61	-	-	-	35,666.61
	Tota	al CAD Related Expenses	35,666.61	-	222,030.11	-	257,696.72
	Con	ferences					
		911 Goes to Washington Conf	-	-	-	2,955.36	2,955.36
		911 MSAG & GIS	-	-	-	366.46	366.46
		al Conferences	-	-	-	3,321.82	3,321.82
Excom911 Logging Recorder Maint		-	-	29,009.50	-	29,009.50	
	Hav	vaiian Telcom Charges					
		Hawaiian Telcom Trunk	153,171.96	18,566.30	-	-	171,738.26
Total Hawaiian Telcom Charges			153,171.96	18,566.30	-	-	171,738.26
		SAP Disbursements	223,988.64	53,324.49	251,039.61	3,321.82	531,674.56
	al Disbur		223,988.64	53,324.49	251,039.61	40,509.35	568,862.09
Net	Receipts	& Disbursements	(223,988.64)	(53,324.49)	(251,039.61)	696,292.27	167,939.53

WIRLESS ENHANCED 911																		
BUDGET vs. ACTUALS																		
FOR 9 MONTHS ENDING MARCH 31	, 2010																	
		Hawaii PSAP			Kauai PSAP	ı		Maui PSAP			Oahu PSAP	ı		Operations	Į.		TOTAL	
DESCRIPTION	Jul '09 - Mar 10	Total Annual Budget	. ,	Jul '09 - Mar 10	Total Annual Budget	\$ Over/(Under) Budget	Jul '09 - Mar 10	Annual Budget	\$ Over/(Under) Budget	Jul '09 - Mar 10	Budget	\$ Over Budget	Jul '09 - Mar 10	Budget	\$ Over Budget	Jul '09 - Mar 10	Budget	\$ Over Budget
RECEIPTS:																		
Interest Inc													6,795.78	7,973.35	(1,177.57)	6,795.78	7,973.35	(1,177.57)
Wireless Surcharge Collection													6,503,921.75	6,331,964.34	171,957.41	6,503,921.75	6,331,964.34	171,957.41
Total Receipts													6,510,717.53	6,339,937.69	170,779.84	6,510,717.53	6,339,937.69	170,779.84
DISBURSEMENTS:																		
Audit Expense													8,882.50	8,900.00	(17.50)	8,882.50	8,900.00	(17.50)
Bank Charge													31.96			31.96	-	31.96
Board Member Travel	-												16,203.95	26,699.60	(10,495.65)	16,203.95	26,699.60	(10,495.65)
Consulting Expense													388,581.14	556,303.00	(167,721.86)	388,581.14	556,303.00	(167,721.86)
DB&F Assessments													289,163.87	670,823.00	(381,659.13)	289,163.87	670,823.00	(381,659.13)
PSAP Expenses	885,456.51	1,971,729.00	(1,086,272.49)	511,434.33	2,210,493.00	(1,699,058.67)	521,043.12	968,765.40	(447,722.28)	1,496,900.32	2,406,287.00	(909,386.68)	3,321.82	3,000.00	321.82	3,418,156.10	7,560,274.40	(4,142,118.30)
WSP Cost Recovery													165,227.24	177,000.00	(11,772.76)	165,227.24	177,000.00	(11,772.76)
Total Disbursements	885,456.51	1,971,729.00	(1,086,272.49)	511,434.33	2,210,493.00	(1,699,058.67)	521,043.12	968,765.40	(447,722.28)	1,496,900.32	2,406,287.00	(909,386.68)	871,412.48	1,442,725.60	(571,313.12)	4,286,246.76	9,000,000.00	(4,713,753.24)
Net Receipts/(Disbursements)	(885,456.51)	(1,971,729.00)	1,086,272.49	(511,434.33)	(2,210,493.00)	1,699,058.67	(521,043.12)	(968,765.40)	447,722.28	(1,496,900.32)	(2,406,287.00)	909,386.68	5,639,305.05	4,897,212.09	742,092.96	2,224,470.77	(2,660,062.31	4,884,533.08

WIRELESS ENHANCED 911			
BUDGET vs ACTUALS			
FOR 9 MONTH ENDING MARCH 31, 2010			
		Hawaii PSAF)
DESCRIPTION	Jul '09 - Mar 10	Total Annual Budget	\$ Over/(Under) Budget
DISBURSEMENTS			
PSAP Expenses			
Akimeka Program Mgmt	281,200.56	389,006.00	(107,805.44)
CAD Related Expenses			
CAD Maintenance	-		
Integraph CAD upgrade	142,666.40	327,130.00	(184,463.60)
Motorola CAD Port @ Kapolei	-		
CAD Related Expenses - Other	35,666.61	39,343.00	(3,676.39)
Total CAD Related Expenses	178,333.01	366,473.00	(188,139.99)
Conferences			
911 Goes to Washington Conf	-	3,000.00	(3,000.00)
MSAG & GIS Reconciliation Proj.	-		
APCO Conference	14,519.68	14,520.00	(0.32)
Navigator 2009	-		
Nena Conference	10,636.89	10,636.00	0.89
Telematics VRS/IP Meeting	-		
Total Conferences	25,156.57	28,156.00	(2,999.43)
Hawaiian Telcom Charges			
Haw Tel T1 Charges	-		
Hawaiian Telcom Trunk	350,438.58	280,979.00	69,459.58
HawT Chgs for C&C, Hickam, HPD	-		
Total Hawaiian Telcom Charges	350,438.58	280,979.00	69,459.58
Pictometry License Agreement	50,327.79	907,115.00	(856,787.21)
Software Maintenance			
GeoSnap Maintenance	-		
Total Software Maintenance	-		
Total PSAP Expenses	885,456.51	1,971,729.00	(1,086,272.49)

WIRELESS ENHANCED 911 BUDGET vs ACTUALS			
FOR 9 MONTH ENDING MARCH 31, 2010			
DESCRIPTION	Jul '09 - Mar 10	Total Annual Budget	\$ Over/(Under) Budget
DISBURSEMENTS			
PSAP Expenses			
Akimeka Program Mgmt	285,002.34	265,846.00	19,156.3
CAD Related Expenses			
CAD Maintenance	-		
Integraph CAD upgrade	-		
Motorola CAD Port @ Kapolei	-		
CAD Related Expenses - Other	-	1,375,783.00	(1,375,783.0
Total CAD Related Expenses	-	1,375,783.00	(1,375,783.0
Computers			
20 PTK Cordless	-		
Servers DIT	-		
Total Computers	-		
Conferences			
911 Goes to Washington Conf	-	6,000.00	(6,000.0
MSAG & GIS Reconciliation Proj.	-		
APCO Conference	1,812.31	3,500.00	(1,687.6
Navigator 2009	-		
Nena Conference	-	7,000.00	(7,000.0
Telematics VRS/IP Meeting	-		
Total Conferences	1,812.31	16,500.00	(14,687.6
EMS Tower Equipment	-		
EMS Tower Lease	-		
Excom911 Logging Recorder Maint	-		
Fiber Optic Cable	-		
GeoCom Consulting	-		
Hawaiian Telcom Charges			
Haw Tel T1 Charges	-		
Hawaiian Telcom Trunk	114,739.68	342,715.00	(227,975.3
HawT Chgs for C&C, Hickam, HPD	-		
Total Hawaiian Telcom Charges	114,739.68	342,715.00	(227,975.3
Overtime			
O/T GeoComm Training	-		
O/T Pictometry Training	-		
Total Overtime	-		
Pictometry License Agreement	109,880.00	209,649.00	(99,769.0
Software Maintenance			
GeoSnap Maintenance	-		
Total Software Maintenance	-		
Total PSAP Expenses	511,434.33	2,210,493.00	(1,699,058.6

VIRELESS ENHANCED 911								
OR 9 MONTH ENDING MARCH 31, 2010								
		Maui PSAP						
DESCRIPTION	Jul '09 - Mar 10	Total Annual Budget	\$ Over/(Under) Budget					
DISBURSEMENTS								
NO BONGEMENTO								
PSAP Expenses								
Akimeka Program Mgmt	334,107.92	373,756.00	(39,648.0					
CAD Related Expenses			(00,01010					
CAD Maintenance	_							
Integraph CAD upgrade	_							
Motorola CAD Port @ Kapolei	_							
CAD Related Expenses - Other	· _							
Total CAD Related Expenses	_							
Total GAB Related Expenses								
Computers								
20 PTK Cordless	_							
Servers DIT	_							
Total Computers	_							
Total Computers								
Conferences								
911 Goes to Washington Conf	_	6,000.00	(6,000.0					
MSAG & GIS Reconciliation P	rai	0,000.00	(0,000.0					
APCO Conference	7,492.69	12,045.00	(4,552.3					
Navigator 2009	7,492.09	12,045.00	(4,552.5					
Nena Conference	12,045.41	7,500.00	4,545.4					
Telematics VRS/IP Meeting	300.40	300.40	4,040.4					
Total Conferences	19,838.50	25,845.40	(6,006.9					
	19,030.50	25,645.40	(6,006.9					
EMS Tower Equipment	-							
EMS Tower Lease	-							
Excom911 Logging Recorder Main	τ -							
Fiber Optic Cable	-							
GeoCom Consulting Hawaiian Telcom Charges	-							
Haw Tel T1 Charges	167,006,70	204 249 00	(27.054.2					
Hawaiian Telcom Trunk	167,096.70	204,348.00	(37,251.3					
HawT Chgs for C&C, Hickam, I	 	204 240 00	(07.054.0					
Total Hawaiian Telcom Charges	167,096.70	204,348.00	(37,251.3					
Overtime								
O/T GeoComm Training	-							
O/T Pictometry Training	-							
Total Overtime	-							
Pictometry License Agreement	-	364,816.00	(364,816.0					
Software Maintenance		11.,5.0.00	(== 1,0 10.0					
GeoSnap Maintenance	-							
Total Software Maintenance	_							
Total PSAP Expenses	521,043.12	968,765.40	(447,722.2					

WIRELESS ENHANCED 911 BUDGET vs ACTUALS			
FOR 9 MONTH ENDING MARCH 31, 2010			
OK O MOKIN ENDING MAKGITO 1, 2010		Oahu PSAP	
DESCRIPTION	Jul '09 - Mar 10	Total Annual Budget	\$ Over/(Under) Budget
DISBURSEMENTS			
PSAP Expenses			
Akimeka Program Mgmt	-		
CAD Related Expenses			
CAD Maintenance	222,030.11		
Integraph CAD upgrade	-		
Motorola CAD Port @ Kapolei	-	7,766.00	(7,766.00
CAD Related Expenses - Other	36,580.12	91,719.00	(55,138.88
Total CAD Related Expenses	258,610.23	99,485.00	159,125.23
			·
Computers			
20 PTK Cordless	4,859.43	6,363.00	(1,503.57
Servers DIT	-	68,789.00	(68,789.00
Total Computers	4,859.43	75,152.00	(70,292.57
	,,,,,,	,	(2 / 2 - 2
Conferences			
911 Goes to Washington Conf	-	12,000.00	(12,000.00
MSAG & GIS Reconciliation Proj.	_	12,000.00	(12,000.00
APCO Conference	21,693.80	14,500.00	7,193.80
Navigator 2009	7,014.30	7,014.00	0.30
Nena Conference	14,508.95	21,700.00	(7,191.05
Telematics VRS/IP Meeting	14,300.33	21,700.00	(7,101.00
Total Conferences	43,217.05	55,214.00	(11,996.95
EMS Tower Equipment	43,217.03	106,432.00	(106,432.00
EMS Tower Lease	7,539.26	7,540.00	(0.74
Excom911 Logging Recorder Maint		7,340.00	(0.75
Fiber Optic Cable	29,009.50	115 210 00	(115 210 00
GeoCom Consulting	41,780.09	115,310.00 41,781.00	(115,310.00
	41,780.09	41,781.00	(0.91
Hawaiian Telcom Charges Haw Tel T1 Charges	_	35 101 00	(35,191.00
Haw Tel 11 Charges Hawaiian Telcom Trunk	1,086,128.58	35,191.00 1,528,760.00	(442,631.42
HawT Chgs for C&C, Hickam, HPD	1,000,120.30	31,620.00	(31,620.00
Total Hawaiian Telcom Charges	1,086,128.58	1,595,571.00	(509,442.42
Total nawalian relcon charges	1,000,120.36	1,393,371.00	(509,442.42
Overtime			
O/T GeoComm Training	3,376.18	13,758.00	(10,381.82
O/T Pictometry Training	_	3,106.00	(3,106.00
Total Overtime	3,376.18	16,864.00	(13,487.82
Pictometry License Agreement	-	270,558.00	(270,558.00
Software Maintenance		2.0,000.00	(2. 5,000.00
GeoSnap Maintenance	22,380.00	22,380.00	_
		7	-
Total Software Maintenance Total PSAP Expenses	22,380.00 1,496,900.32	22,380.00	(909,386.68

WIRELESS ENHANCED 911			
BUDGET vs ACTUALS			
FOR 9 MONTH ENDING MARCH 31, 2010			
		Operations	
DESCRIPTION	Jul '09 - Mar 10	Total Annual Budget	\$ Over/(Under) Budget
Income			
Interest Inc	6,795.78	7,973.35	(1,177.57)
Total Wireless Surcharge Collection	6,503,921.75	6,331,964.34	171,957.41
Total Income	6,510,717.53	6,339,937.69	170,779.84
DISBURSEMENTS			
Audit Expense	8,882.50	8,900.00	(17.50)
Bank Charge	31.96		
Board Member Travel	16,203.95	26,699.60	(10,495.65)
Consulting Expense			
Akimeka, LLC	159,162.97	172,500.00	(13,337.03)
Intrado, Inc	148,168.18	221,303.00	(73,134.82)
TKC Consulting Group, LLC	81,249.99	162,500.00	(81,250.01)
Total Consulting Expense	388,581.14	556,303.00	(167,721.86)
DB&F Assessments			
DB&F Admin. Exp. Assess	76,182.97	255,587.00	(179,404.03)
DB&F Revenue Assessment	212,980.90	415,235.00	(202,254.10)
Total DB&F Assessments	289,163.87	670,822.00	(381,658.13)
Conferences			
911 Goes to Washington Conf	2,955.36	3,000.00	(44.64)
MSAG & GIS Reconciliation Proj.	366.46		366.46
Total Conferences	3,321.82	3,000.00	321.82
WSP Cost Recovery			
Sprint/Nextel	165,227.24	177,000.00	(11,772.76)
Total WSP Cost Recovery	165,227.24	177,000.00	(11,772.76)
Total Expense	871,412.48	1,442,724.60	(571,312.12)
Net Income	5,639,305.05	4,897,213.09	742,091.96



CHARMAINE TAVARES MAYOR

OUR REFERENCE YOUR REFERENCE

POLICE DEPARTMENT

COUNTY OF MAUI

55 MAHALANI STREET WAILUKU, HAWAII 96793 (808) 244-6400 FAX (808) 244-6411



GARY A. YABUTA CHIEF OF POLICE

CLAYTON N.Y.W. TOM DEPUTY CHIEF OF POLICE

March 30, 2010

Mr. Russ K. Saito, Chair Wireless Enhance 911 Board 1600 Kapiolani Boulevard, Suite 530 Honolulu, Hawaii 96814

Dear Mr. Saito:

REQUEST FOR CONSIDERATION OF REIMBURSEMENT Re: OF FUNDS FOR MAUI POLICE DEPARTMENT PSAP

CAD/911 BACKUP UNIT

The Maui Police Department has been working diligently towards replacing its legacy CAD and RMS system. When a 911 call is received via the E911 system, it consists of ANI/ALI data that is merged with incident information entered by our police personnel on the CAD, and first responders are then dispatched to the location of the emergency event via CAD. The data regarding these events are crucial and remains on live servers. Eventually, the data is backed over to a CAD emergency data storage device. Unfortunately, the existing device is out of warranty and nearing its end of life.

The new Intergraph CAD data storage device, while adequate at the time of installation, was specified six years ago. While suitable for the present time, a more robust solution is needed to allow the system to function several years into the future.

The Maui Police Department is requesting consideration of reimbursement funding of an estimated amount of \$55,743.72.

Your consideration in this matter is greatly appreciated. If you have any questions regarding this matter, please contact Captain Lawrence Hudson of our Technical Services Section at (808) 244-6435.

Very truly you

GARY YABUTA

CLAYTON TOM, DEPUTY CHIEF OF POLICE BS SUBMITTED

CHANNELS

FOR MOTOR POLICE

FOR MO TO

VIA

FROM

LAWRENCE HUDSON, CAPTAIN, TECHNICAL SERVICES

SUBJECT

ANTICIPATED EXPENSES FOR THE MAUI POLICE

DEPARTMENT PSAP

Sir, the following communication is in reference to an expected expense regarding the Maui Police Department's PSAP and how it relates to E-911/CAD data storage.

A 911 call for service consists of ANI/ALI data (received via the E911 system) that is merged with incident information entered by Maui Police Department personnel on the CAD. First responders are then dispatched the location of the emergency event via CAD.

The data regarding these events are crucial and remains on live servers. Eventually, the data is backed over to a CAD emergency data storage device. Unfortunately, the existing device is out of warranty and nearing its end of life.

The new Intergraph CAD data storage device, while adequate at the time of install, was specified six years ago. While suitable for the present time, a more robust solution is needed to allow the system to function several years into the future.

The device is as follows:

CAD/911 Backup Unit with Software:

OTY 2	ITEM PowerVault TL2000 PowerVault TL, LTO4-120HH, 800GB/1.6TB/2HH iSCSI Controller Card and Cable to connect to 2 SAS drive LTO Tape Cleaner Tape Media for LTO4-120 tape drive, 800GB/1.6TB, 50 Pa Backup Software		EXT. COST \$36,000.00 Inc. Inc. Inc. Inc.
2 2 2	Symantec Backup Exec 2010 Server Suite 1 yr Symantec Backup Exec 2010 Windows Remote Server Symantec Backup Exec 2010 Database Application Protec SUB-TOTAL LABOR (40 hours)	\$1,451.47 \$1,677.16 \$1,743.23	\$2,902.94 \$3,354.32 \$3,486.46 \$45.743.72 \$10,000.00 \$55,743.72



RUSS K. SAITO Comptroller

SANDI YAHIRODeputy Comptroller

STATE OF HAWAII

WIRELESS ENHANCED 911 BOARD Joint Technical & Finance Committee Meeting

April 7, 2010 10:00 a.m.

Department of Accounting and General Services Comptroller's Conference Room 410 Kalanimoku Building 1151 Punchbowl Street Honolulu, Hawaii 96813

Minutes

Members in Attendance: Paul Ferreira, Clayton Tom, Victor Ramos, Russell Lundberg, Kenison Tejada, Clement Chan, Eric Knutzen, Tony Ramirez

Staff in Attendance: Courtney Tagupa, Glenn Roach

Guest in Attendance: Alexa Jacroux-Biggs, Lani Natividad, Kevin Uyeda, Kevin Kuwahara

I. Call to order.

The meeting was called to order at 10 AM

II. Introductions

Introductions were made

III. Review and Approval of Minutes from March 10, 2010 Joint Technical & Finance Committee Meeting.

Motion was made by Russell Lundberg to approve the minutes from the March 10, 2010 Joint Technical & Finance Committee Meeting

Seconded by Ramirez

No further discussion

Motion was passed unanimously

IV. Items for Discussion, Consideration and Action

- a. Finance Committee
 - i. Monthly Financial Report

Mr. Tagupa presented the Financial Report for the month of February 2010

ii. Request for Reimbursement of costs for PSAP Representatives to attend "911: Preparing Hawaii for Change" event on March 31, 2010 in Honolulu.

Motion was made by Paul Ferreira to approve the Request for Reimbursement of Costs for PSAP Representatives to attend "9-1-1: Preparing Hawaii for Change" event on March 31, 2010

Motion was seconded by Clayton Tom

No discussion

Motion passed unanimously

Committee Members recognized the event planning team for all of their hard work, effort and success on the PSAP forum

- b. Technical Committee
- c. Joint Committees
 - i. Request for Reimbursement from the Maui Police Department for 9-1-1/CAD Backup Unit in the amount of \$55,743.72

Motion was made by Russell Lundberg to approve the Maui Police Departments Request for Reimbursement for 9-1-1/CAD Backup unit in the amount of \$55,743.72

Motion was seconded by Eric Knutzen

No discussion

Motion passed unanimously.

ii. Legislative Update

Discussion on the status of current/pending legislation that could have an effect on 9-1-1 or the Board

V. Announcements

Kevin Kuwahara from Hawaiian Telcom, that they were going to begin charging for long distance calls made from the PSAPS related to wireless 9-1-1 calls

VI. Next meeting date and location – Friday, May 7, 2010

VII. Adjournment.

The meeting was adjourned at 10:47 AM