

DAVID Y. IGE
GOVERNOR



DOUGLAS MURDOCK
Comptroller

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Deputy Comptroller

STATE OF HAWAII

Communications, Technical and Finance Meeting (Combined Meeting) Kalanimoku Bldg., Room 322B 1151 Punchbowl St., Honolulu Thursday, October 8, 2015 10am – 12 noon

Communications Committee members present: Thalia Burns, Lavina Taovao and Paul Ferreira.

Communications Committee members absent: Davlynn Racadio and Steven Schutte (Chair).

Technical Committee members present: Thalia Burns (Chair), Clement Chan, Rob Gausepohl, John Jakubczak, Ahlan Leong, Gary Lum, David Miyasaki, Eleni Papakiristis, Antonio Ramirez, Kiman Wong and Kenison Tejada.

Technical Committee members absent: Jeff Riewer, Steven Schutte and Marshall Kanehailua.

Finance Committee members present: Kiman Wong (Chair), Mark Begley, Paul Ferreira, Lisa Hiraoka, Roy Irei and Randy Macadangdang.

Finance Committee members absent: None.

Staff members present: Courtney Tagupa, Stella Kam and Kerry Yoneshige.

Guests: Victoria Garcia (DoD), Ryan Freitas (HT), Mark Wong (DIT), Bonnie Young (MPD), Travis Ing (HiPD), Diana Chun (EMS), Eric Butler (Pictometry), Dean Rickard (MPD), Mary Boyd (Intrado), Allan Nagata (HPD), and Wayne Hirasa (SIC).

Meeting Minutes

A. Call to Order, Public Notice, Quorum

- a. The board chair called the meeting to order at 10:05 am.
- b. Public notice was issued.
- c. Quorum was present for all committees.

B. Public testimony on all agenda items

- a. The board chair asked if anyone who wishes to provide testimony on any agenda item to please come forward. No one came forward to testify.

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C. Introductions

- a. Introductions were made by everyone present at the request of the board chair.

D. Review and Approval of Last Month's Meeting Minutes

- a. The chair requested the members of the committees to review the minutes of the September 10, 2015 Joint Committee meeting for approval.
- b. Thalia Burns motioned to approve the minutes from the September 10, 2015 meeting. The motion was seconded and approved by voice vote by all committee members present without discussion.

E. Committee Updates by Committee Members

- a. Communications Committee – Steven Schutte
 - i. There were no updates at this time.
 - ii. 2015 Legislative Investigative Committee update – Paul Ferreira
 - a. There was a LIC committee meeting to discuss the proposed prepaid bill and justification sheet that will reviewed by the governor for inclusion with his administrative budget. The justification sheet will need to articulate why the board needs the additional funds that the prepaid surcharge fee will provide.
 - b. After the proposed bill is approved by the governor, we will need to strategize how the PSAP representatives will proceed to contact their respective legislators requesting their support.
 - c. An email was sent from Courtney Tagupa to the PSAP representatives requesting for additional budget changes. The request was made to provide justification for the additional funds from the proposed prepaid legislation.
- b. Technical Committee – Thalia Burns
 - i. Investigative Regulatory Committee update – Marshall Kanehailua
 - 1. There were no updates at this time.
 - ii. FCC Updates – Courtney Tagupa
 - 1. There were no updates at this time.
 - iii. Text-to-911 Update – Thalia Burns
 - 1. Technical Committee Chair Thalia Burns stated that the committee completed the flyer and copies were distributed. Ms. Burns is also awaiting approval from the governor's office to use the state's seal on the flyer and to obtain a domain name to add to the flyer to direct the public to website to obtain more information. In addition, a FAQ sheet is in preparation thanks to the efforts of Travis Ing. Once the FAQ sheet is finalized, it will be posted on the E911 website. A firm date has not been established as to when text-to-911 will be deployed. The next action item will be to discuss with HT and Intrado when the PSAPs may go live with text-to-911.
 - iv. Request for Funding Approval:
 - 1. MPD - power phone emergency medical dispatch software for 10 positions at a total of \$3,115.

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- a. Kiman Wong motioned to approve this request subject to funding approval by the finance committee and final approval by the board. The motion was seconded and approved by voice vote by all technical committee members present.
 - v. Others – None.
- c. Finance Committee – Kiman Wong
 - i. Review of Monthly Cash Flow and Budget Financial Reports:
 - 1. Finance Chair Kiman Wong reviewed the results of the monthly budget and cash flow report with the committee. The following statistics were provided for the month ending September 30, 2015:
 - a. Receipts (month) \$796,143.
 - b. Interest (month) \$895.
 - c. Disbursements (month) \$244,499.
 - d. Net receipts (month) \$551,644.
 - e. Bank Balance \$17,358,231.
 - a. Unencumbered bank balance \$11,526,103.
 - ii. Request for Funding Approval:
 - 1. MPD - power phone emergency medical dispatch software for 10 positions at a total of \$3,115.
 - a. Paul Ferreira motioned to approve the funding request for MPD’s power phone emergency medical dispatch software subject to final approval by the board. The motion was seconded and approved by voice vote by all the finance committee members present.
 - iii. Others: None.

F. PSAP Status Updates

- a. Kauai – Mark Begley – Nothing to report.
- b. Oahu – Alan Nagata

An update was provided on smart 911 by HPD Acting Major Alan Nagata which was officially launched on September 9, 2015. Prior to the official launch, there were 298 registrations. As of September 30, 2015, registrations increased to 1,691. Acting Major Nagata thanked the Board for the opportunity to provide this potentially lifesaving service to Honolulu. Acting Major Nagata attributed the success of this campaign to the efforts of his staff. He thanked the stakeholders (Disability Access Communication Board (DCAB), Hawaii State Public Library System (HSPLS), the Humane Society, the Office of the Prosecuting Attorney, etc.) for their efforts to obtain additional support from the public.
- c. Oahu – HFD Battalion Chief Gary Lum

B/C Gary Lum advised the committees that the problem of abandoned calls coming into the 911 center and not being listed on the Intrado workstations, has

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been resolved by Hawaiian Telecom. Prior to the fix, abandon calls were not being listed on the Intrado workstations for two to three weeks.

d. Molokai – Dean Rickard – Nothing to report.

e. Maui – John Jakubczak

A/C John Jakubczak thanked the technical and finance committees and the Board for approving the funding request for the MPD (Maui and Molokai) power phone emergency medical dispatch software.

f. Hawaii – Paul Ferreira – Nothing to report.

G. Items for Discussion, Consideration, and Action

a. 911 Timeline Update – Paul Ferreira

A reminder was issued to all present to please submit PSAP success stories to Courtney Tagupa. This information will become crucial as we near the start of the legislative season to assist in justifying our request for additional revenue from prepaids. We need to show the legislature what great things we accomplished throughout the state and how it benefited the community.

b. Others: none.

H. Announcements

a. Meeting dates (10am – 12 noon).

i. Thursday, November 12, 2015 (Combined Meeting)

ii. Thursday, December 10, 2015 (Combined Meeting)

iii. Thursday, January 14, 2016 (Combined Meeting)

iv. Thursday, February 11, 2016 (Combined Meeting)

a. Paul Ferreira asked everyone to please try and make the meetings, as quorum is needed to vote on agenda issues.

b. Others- none.

I. Open Forum: Public comment on issues not on the agenda for consideration for Board agenda at the next meeting.

a. Paul Ferreira asked if there was anyone who wishes to comment on issues not on the agenda for consideration for the agenda at the next meeting to please come forward. No one came forward to testify.

J. Adjournment

a. The board meeting was adjourned at 10:35 am by voice vote of all committee members in attendance.