



STATE OF HAWAII
Enhanced 911 Communications, Technical and Finance Meeting

Thursday, June 9, 2015
(Joint Meeting with Board)
Kalanimoku Bldg., Room 322B
1151 Punchbowl St., Honolulu
9:00 am to 12:00 noon

Meeting Minutes

Communications Committee members present: Steve Schutte (Chair), Thalia Burns, Davlynn Racadio, Victor Ramos, Lavina Taovao and Paul Ferreira.

Communications Committee members absent: None

Technical Committee members present: Victor Ramos (Chair), Kenison Tejada, Steven Schutte, Jeff Riewer, Tony Ramirez, David Miyasaki, Gary Lum, Marshall Kanehailua, and Clement Chan.

Technical Committee members absent: Jeff Riewer and Kiman Wong.

Finance Committee members present: Randy Macadangdang, Roy Irei, Mark Begley, Lisa Hiraoka (Consumer Advocate Designee) and Paul Ferreira.

Finance Committee members absent: Kiman Wong

Staff members present: Thera Bradshaw, Courtney Tagupa, and Stella Kam and Sandrabel George (Akimeka).

Guests: Travis Ing (HawPD), John Jakubczak (MPD), Dwayne Sakumoto (Motorola), Susanne Valdez (Motorola), Andrew Lum (HPD), Ben Morgan (HawTel), Ikaika Soo (AT&T), Eleni Papakiristis (HawTel), Bonnie Feato (HPD), Wayne Hirasa (Sandwich

Isles Com), Ken Schulte (TriTech), Allan Nagata (HPD), Sean Naito (HPD), Rob Gausepohl (KPD), Victoria Garcia (OIMT) and Jim Howe (Ocean Safety).

I. Call to Order, Public Notice, Quorum

- a. The meeting was called to order at 9:12 am by Victor Ramos, Board Chair.
- b. Quorum was present for all committee meetings.

II. Public testimony on any agenda items.

- a. The Board Chair Victor Ramos requested if anyone who wishes to provide public testimony on any agenda item to please come forward. No one came forward.

III. Introductions

- a. Introductions were made of all individuals in attendance.

IV. Review and Approval of Last Month's Meeting Minutes

- a. There was a motion to approve the meeting minutes of the May 2015 Joint Committee meeting. The motion was seconded and approved unanimously by voice vote.

V. Committee Updates by Committee Chairs

- a. Communications Committee – Steven Schutte
 - i. 2015 Legislative Investigative Committee – update
- b. Technical Committee – Victor Ramos
 - i. Investigative Regulatory Committee update
 - 1. No updates at this time.
 - ii. FCC updates
 - 1. The Executive Director expressed her appreciation for the PSAPs' participation in the NSI filing by NASNA to the FCC.
 - 2. The Executive Director summarized the FCC order on the location accuracy requirements:

- a CSRIC advisory group held independent trials on indoor 911 location accuracy in different locations around the San Francisco area which included urban, suburban and rural areas.
- b The report and order requires the carriers over a number of years to gradually increase the percentage of 911 callers in both indoor and outdoor locations.
- c The location can be achieved through xy coordinates locations within 15 meters or with an accurate dispatchable location (which is the caller's location in an urban and suburban areas in multiple location indicators for both indoors and outdoors).
- d Performance has to be proven in a test bed environment in an urban, suburban and rural environments.
- e Vertical location accuracy test beds will be deferred until year 6 in the top 25 markets; while in year 8 in the top 50 markets.
- f 18 months from now the PSAPs will be able to request the carriers to provide the breakdown on the technology that they are using and the accuracy performance.

iii. Text-2-911 update

1. All the counties are registered on the FCC registry for Text-2911. Survey questions were sent to the counties by the mobile carriers.
2. Some counties have already been testing the Text-2-911 software.
3. Tony Ramirez commented that the carriers have already started the implementation of Text-2-911.

iv. Request for approval:

1. APCO Conference (August 16-19, 2015), Wash.DC.

- a. Executive Director (1) - \$3,000.
- b. Board member – (1) \$3,000.
- c. Oahu DIT (1) - \$3,000.
- d. Tony Ramirez motioned to forward the requests to the Finance Committee for funding approval. The motion was seconded and approved by voice vote by all the Technical Committee members present.

v. Others – Oahu PSAP technical issues.

- a. Captain Nagata gave a summary of the technical issues with the HPD administrative phone lines experienced at the Oahu PSAP. There were not a large number of lost calls. Compliments were extended for the excellent work by Thalia Burns and HT during the technical issues.
- b. Ben Morgan of HT stated that a recent software upgrade was the apparent cause of the operational issues experienced by HPD involving the administrative line. An outage report was sent to the Executive Director.
- c. Hawaiian Telcom is working on a reassessment of their software upgrade decisions and system guardrails to prevent future problems.
- d. Thalia Burns reemphasized that no 911 outages occurred.

c. Finance Committee – Kiman Wong

i. Review of Monthly Cash Flow & Budget Financial report.

- 1. Paul Ferreira provided a briefing of the monthly cash flow of the receipts and disbursements of the E911 Fund.

ii. Request for funding approval:

1. APCO Conference (August 16-19, 2015) Denver
 - a. Executive Director (1) - \$3,000.
 - b. Board member – (1) \$3,000
 - c. Oahu DIT – (1) \$3,000.
 - d. Roy Irei motioned to recommend funding for the above mentioned attendees for the NENA Conference to the Board for final approval. The motion was seconded and approved unanimously by all Finance Committee members present.

iii. FY 2016 -20 Strategic Budget Plan

1. Courtney Tagupa provided a briefing of the Strategic Plan that was reviewed by the PSAPs prior to the Finance Committee meeting. Comments were made regarding the main points of the plan which include:
 - a. Cash flow will remain positive throughout the five year plan.
 - b. Prepaid surcharge fee revenue was not included in the plan so that research could be completed on the revenue impact of the prepaid revenue legislation in those states that have passed prepaid legislation.
 - c. The Kauai PSAP requested \$2.3M to upgrade its current CAD.
 - d. The Hawaii PSAP requested an additional \$800k in FY 2015 for its CAD upgrade.
 - e. FY 2016 plan has been budgeted up to the \$9.0M legislative ceiling.
 - f. FY2017 will require a temporary increase in the legislative ceiling to accommodate the \$10.2M budget requests.

- g. Paul Ferreira motioned to send the FY2016-20 Strategic Budget Plan to the full Board for final approval. The motioned was seconded and approved by voice vote without discussion.

iv. Others-none

VI. PSAP Status Updates

a. Kauai – Mark Begley

- i. Rob Gausepohl provided an update on the Kauai PSAP.

b. Oahu – Dave Kajihiro

- i. Major Lum gave a briefing on the status of the HPD CAD upgrade. The following issues were acknowledged:
 1. Operational issues surfaced during two test events.
 2. Motorola premier one was developed on .net4framework however HPD requires .net4.5.2.
 3. The final contract extension will end on August 31at which time HPD will require the delivery of the final product with HPD specs.

c. Maui – J. Jakubczak

- i. Nothing to report

d. Molokai – Victor Ramos

- i. Nothing to report

e. Hawaii – Marshall Kanehailua

- i. Sgt. Travis Ing stated that Hawaii PD did not experience any 911 outage however they experienced an hour of inoperability of the admin line.
- ii. The CAD upgrade proposal has been awarded.
- iii. Intrado successfully uploaded the GIS updates to Mapflex automatically from what Akimeka provided for both Hawaii and Maui counties.

VII. Items for Discussion, Consideration and Action

- a. 911 Timeline update – On going
- b. Others – Transfer items from TKC to the E911 Board as a result of the completion of the TKC contract with the E911 Board.
 - i. Transfer of equipment and the E911 website database from TKC to the E911 Board
 - ii. TKC amendment to its contract was signed for the restructuring of the duties that were performed by TKC and the Board from April 9, 2015 through June 10, 2015.

c. Announcements

- i. Meeting dates (9am – 12noon).
 - 1. Thursday, July 9, 2015 (Combined meeting)
 - 2. Thursday, August 13, 2015 (Combined meeting)

VIII. Open Forum: Public comment on issues not on the agenda for consideration for the Joint Committee Meeting agenda at the next meeting.

- a. The Board Chair requested if anyone in attendance who wishes to comment on issues not on the agenda for consideration for the Joint Committee Meeting agenda at the next meeting to please come forward. No one came forward.

IX. Adjournment

- a. The meeting was adjourned at 11:36 am.