



## STATE OF HAWAII

### Enhanced 911 Board Meeting (Combined Meeting) Thursday, January 14, 2016 Kalanimoku Bldg., Room 132 1151 Punchbowl St., Honolulu 10:30 am to 1:00 pm

**Board members present:** Paul Ferreira (Chair), Mark Begley, Thalia Burns, Lisa Hiraoka (Consumer Advocate designee), Jeff Riewer, John Jakubczak, Steven Schutte, Arnold Kishi (CIO designee), Kiman Wong, Ryan Freitas, Mark Wong and Dean Rickard.

**Board members absent:** Roy Irei.

**Staff members present:** Courtney Tagupa, Stella Kam (AG) and Kerry Yoneshige (DAGS).

**Guests:** Victoria Garcia (DoD), Bonnie Young (MPD), Antonio Ramirez (Akimeka), Davlynn Racadio (MPD), Travis Ing (HiPD), Diana Chun (ESD), Eleni Papakiristis (HT), Clement Chan (DIT), Ah Lan Leong (HPD), Allan Nagata (HPD), Wayne Hirasa (SIC), David Miyasaki (KPD), Lavina Taovao (KPD), Rob Gausepohl (KPD), Kenison Tejada (APCO NENA Pacific Chapter), and Ben Morgan (Hawaiian Telcom).

### Meeting Minutes

- I. Call to Order, Public Notice, Quorum**
  - a. The meeting was called to order at 11:39 am.
  - b. Public notice was issued.
  - c. Quorum was present for all committees.
- II. Public testimony on all agenda items**
  - a. The Board Chair asked if anyone who wishes to provide testimony on any agenda item to please come forward. No one came forward to testify.
- III. Introductions**
  - a. Introductions were made by everyone present at the request of the Board Chair.
- IV. Review and Approval of Last Month's Meeting Minutes**
  - a. Mr. Kiman Wong motioned to approve the December 2015

meeting minutes. The motion was seconded and approved by voice vote by all board members present.

## **V. Committee Updates by Committee Chairs.**

- a. Communications Committee – Steven Schutte
  - i. 2016 Legislative Investigative Committee update – Paul Ferreira
    - 1. The Committee Chair acknowledged that there were no updates to what was presented at the Joint Committee meeting.
- b. Technical Committee – Thalia Burns
  - i. Investigative Regulatory Committee – Marshall Kanehailua
    - 1. The Committee Chair acknowledged that there were no updates to what was presented at the Joint Committee meeting.
  - ii. FCC update
    - 1. The Committee Chair acknowledged that there were no updates to what was presented at the Joint Committee meeting.
  - iii. Text-to-911 update
    - 1. The Committee Chair acknowledged that there were no updates to what was presented at the Joint Committee meeting.
  - iv. Others
    - 1. The Board Chair asked if anyone had any other updates. There were no other updates at this time.
- c. Finance Committee – Kiman Wong
  - i. Review of Monthly Cash Flow & Budget Financial reports.
    - 1. The Committee Chair acknowledged that there were no updates to what was presented at the Joint Committee meeting.
  - ii. Others.
    - 1. The Board Chair asked if anyone had any other updates. There were no other updates at this time.

## **VI. PSAP Status Updates**

- a. Kauai – Mark Begley
  - i. There were no updates to what was presented at the Joint Committee meeting.
- b. Oahu – Allan Nagata
  - i. There were no updates to what was presented at the Joint Committee meeting.
- c. Molokai – Dean Rickard
  - i. There were no updates to what was presented at the Joint Committee meeting.

- d. Maui – John Jakubczak
  - i. There were no updates to what was presented at the Joint Committee meeting.
- e. Hawaii – Paul Ferreira
  - i. There were no updates to what was presented at the Joint Committee meeting.

## **VII. Executive Director’s Report**

- a. The ED will provide updates on the following items:
  - i. Website timeline of human interest success stories update.
    - 1. The Administrative Services Assistant provided an update on the website of human interest success stories. The completion date is on schedule for the beginning of the legislative session. Permission is being sought to reproduce articles from various publishers on our website. The ASA has committed to continually monitor for new success stories and will publish them to the website on an ongoing basis.
  - ii. Prepaid legislation.
    - 1. The Executive Director provided an update on prepaid legislation. There was a briefing by WAM and House Finance Committees. We were all asked to attend by the Comptroller in anticipation of any questions that the committee may have on prepaid legislation or the Enhanced 911 Board. There were no questions asked of the Enhanced 911 Board. The committees’ main focus was on IT and Construction budgets. We have scheduled a meeting on January 19<sup>th</sup> with CTIA, DAGS, Retail Merchants of Hawaii (RMH) and Hawaii Food Industry Association (HFIA) and Board Members. We will discuss the prepaid bill and try to come to an agreement with the terms of the bill. Hopefully we will reach that in a very amiable fashion. As far as our prepaid bill, it will be formally submitted to the legislature on the day of the State of the State address by Governor Ige. We are very encouraged that it will be part of the Governor’s legislative package.

## **VIII. Items for Discussion, Consideration and Action**

- a. 911 Timeline update.

- i. The Board Chair requested that the PSAPs report any timeline updates to be posted on the 911 website to the Executive Director.
- b. Request Approval for:
  - i. 2016 HeXagon (Intergraph) Conference, Anaheim, June 13-17, 2016.
    1. MPD (6) - \$18,874.56.

This request for approval was forwarded from the Technical Committee. Ms. Thalia Burns made a motion to approve the request for six individuals from Maui Police Department to attend the 2016 HeXagon (Intergraph) Conference in Anaheim, CA from June 13-17, 2016 at a total cost of \$18,874.56. The motion was seconded and approved by voice vote by all Board members present.

- ii. Amend signatory requirement from two to one for checks under \$10,000. For checks \$10,000 and over shall require two signatories as before.
  1. Mr. Kerry Yoneshige recommended that check approval be allowed by one current authorized signatory for checks issued only to the State of Hawaii for amounts under \$10,000. All other checks will require two authorized signatures. Ms. Lisa Hiraoka recommended the Executive Director discuss this procedural change with the CPA auditor. Mr. Paul Ferreira motioned to approve checks made payable to the State of Hawaii that is under \$10,000 to require only one signature. In addition the approval is subject to discussion with the CPA auditor. The motion was seconded and approved by voice vote by all Board members present.

- c. Others
  - i. The Board Chair requested that if a Board member has any agenda items to include in next month's meeting to please contact the Executive Director so it may be placed on the agenda.

## IX. Announcements

- a. Future meeting dates (10:00 am – 12:00 pm).
  - i. Thursday, February 11, 2016 (Combined meeting)
  - ii. Thursday, March 10, 2016 (Combined meeting)
  - iii. **Tuesday**, April 12, 2016 (Combined meeting)  
**(NOTE: Meeting Location/Time TBD)**
  - iv. Thursday, May 12, 2016 (Combined meeting)

- b. FirstNet update – Victoria Garcia
  - i. Ms. Victoria Garcia provided an update on FirstNet. The RFP is anticipated to come out by the end of January and first part of February, as FirstNet is trying to adhere to their timelines. Ms. Garcia will send the official announcement to the Executive Director for those interested. FirstNet would like to form partnerships, but it is hard to say how it will ultimately end up. What FirstNet is mandating from the State Point of Contacts (SPOCs) is they would like to arrange to fly to Hawaii and meet with user groups in the next six months. Ms. Garcia suggested FirstNet could potentially present to the Board and she will reach out and coordinate through Mr. Paul Ferreira and Mr. Courtney Tagupa to develop this strategy. What is important from Ms. Garcia’s perspective is that the message is clear to everyone because we are looking what a FirstNet - nationwide public safety broadband network is and that it takes nothing away from maintaining our current infrastructure. Ms. Garcia’s work on the national level is to get that message across to policy makers. Ms. Garcia is looking forward to working with the Enhanced 911 group in order to move forward with synergy.

**X. Executive Session: HRS 92-5(a)(2) Review & approval of the updated salary schedules for the Executive Director and Administrative Services Assistant.**

- i. The Board Chair announced that an executive session is necessary to discuss the review and approval of the updated salary schedules for the Executive Director and Administrative Services Assistant.

**XI. Open Forum: Public comment on issues not on the agenda for consideration for Board agenda at the next meeting.**

- i. The Board Chair asked if there was anyone who wishes to comment on issues not on the agenda for consideration for the agenda at the next Board meeting to please come forward. No one responded.

**XII. Adjournment**

- i. Mr. John Jakubczak motioned to adjourn the meeting. The motion was seconded and approved by voice vote by all Board members present. The meeting was adjourned at 12:18 pm.