



**STATE OF HAWAII**  
**DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES**

P.O. BOX 119, HONOLULU, HAWAII 96810-0119

State Capitol Management Committee (SCMC) Meeting  
Tuesday, March 17, 2015  
9:00 a.m.

State Capitol Building, Conference Room 414  
415 South Beretania Street  
Honolulu, Hawaii 96813

**MINUTES**

Attendees: See attached roster

1. Call to Order – 9:20 a.m.
2. Introductions, Public Comments
  - a. Present committee members introduced themselves.
  - b. Mr. Kurata acknowledged the guests and asked if there were any comments.
    - i. Dan Purcell: Provided several comments:
      - Based on an article from the Guardian Newspaper, fingerprint readers are unsuitable as an access control system. Mr. Kuroda responded that the access system being implemented is capillary based, not fingerprint, which is a little more secure. He also asked Mr. Purcell to provide a copy of the article.
      - There are currently three ‘Lost and Found’ locations in the building and he suggests there be only one as a convenience to the public. What happens to unclaimed items? There are accountability concerns. Mr. Kurata replied that the committee will take it under consideration.
3. Minutes of the February 17, 2015 Meeting was accepted without comments and will be posted on the committee’s website. <http://ags.hawaii.gov/csd/scmc/>
4. Maintenance and Operation Update: Mr. Kurata introduced Jimmy Hisano from DAGS, Central Services to brief everyone on the following:
  - a. Access and Exit Challenges – To address the concern of when the building is closed to the public (after hours and on the weekends), a memo has been sent to the building occupants stating that if the public or staff needs assistance to exit the building, they are to call the building security and the Sheriffs will assist the person in exiting the building at the street level since the elevators do not stop at the street level after hours. There is a buzzer at the basement level by the main glass doors at the chamber level that leads to the security office. If the parking lot gate is closed and you are locked in, the Sheriffs can assist you.

- b. Rotunda Planters: Two types of plants, the Kukui and Uki Uki will be planted.
  - c. Graffiti and Exterior Trash Can Servicing: Graffiti has been taken care of, and the groundskeepers have been instructed to empty the trash cans twice a day (morning and after lunch). Senator Espero commented that hopefully the landscaping staff, as well as the Sheriffs, are reporting any graffiti daily so that it can be cleaned up within a reasonable amount of time.
  - d. Building Hours:
    - i. During session, the building is open from 6:00 a.m. to 10:00 p.m. on Mondays through Fridays; 8:00 a.m. to 2:00 p.m. on Saturdays; the building is closed on Sundays and Holidays.
    - ii. When Legislature is not in session, the building is open from 6:00 a.m. to 6:00 p.m. on Mondays through Fridays; the building is closed on Saturdays, Sundays and Holidays.
5. Security Update: Mr. Tsuha passed out his report (attached) which shows the background of the upgrade of the camera system, electronic access control to the building and a keyboard alert system. He asked the committee to review the format and to provide any suggestions. He has tasked the Capitol Patrol to collect data on what they do. The greatest number of incidents for the past couple of months has been assisting the homeless in the Civic Center complex. Capitol Patrol provides a wide range of services throughout the civic center complex, not only the State Capitol building.
- a. Electronic Access: Mr. Kuroda reported that 370 of the House members and staff have been registered and about 43 from the Legislative Reference Bureau (LRB). Ms. Taniguchi reported that about 75 Senators and staff members have been registered. Mr. Kuroda suggested that the only non-governmental individuals to be enrolled would be the press staff that occupy space in the building, which would be the Star Advertiser (3 people) and the Associated Press (1 person), but asked for feedback from the committee. Senator Espero asked about the press occupying space. Mr. Kuroda indicated that they pay rent; however, he does not know the exact arrangements. Mr. Kurata indicated that we will find out how much rent they pay and report it at the next meeting. Senator Espero commented that since they do pay rent, they should have access to the building too.
  - b. Security Cameras: Senator Espero asked if all the cameras were working. Mr. Tsuha responded “yes”, with the exception of two located in areas that are hard to access – way above the reflecting pool, under the overhang.
  - c. Keyboard Alert System: Senator Espero asked if the keyboard alert system was up and running. Mr. Kuroda responded not 100% yet - it is online now, but it is up to the House, Senate and each agency to move forward with the installation on the designated PCs. Any alert notification would be made to both Sergeant at Arms Offices and the Sheriffs. The Governor’s and Lt. Governor’s offices would be notified by the Sheriffs, if needed. Mr. Kuroda mentioned that they would take care of notifying the LRB. Senator Espero asked if we have funding for the repairs and maintenance of the system on an annual basis. Mr. Tsuha responded “yes” – thanks to the Legislature that appropriated funds during last year’s session.

6. Capital Improvement Projects (CIP) Update: Mr. Kurata introduced Ms. Chris Kinimaka from Public Works. Ms. Kinimaka passed out a handout (attached). The Backlog Repair list contains all of the overall repair and maintenance on the larger side for all their facilities statewide. They have crews that visit each facility annually to update this list to make sure that all the critical conditions are captured and to prioritize projects by needs of the facility. The list highlights the top projects for the State Capitol building totaling \$13.9 million.
  - a. Future CIP:
    - i. Ms. Kinimaka stated that the cost may run up to \$10 million to completely renovate the pools. Senator Espero asked if there has been any discussion about removing the water from the reflecting pools. Ms. Kinimaka responded that there has; however, the State Capitol is a historic facility and approval would be needed from the State Historic Preservation Department (SHPD). A previous request was denied by SHPD because the water element must be preserved.
    - ii. Senator Espero asked if we paid the \$2 million to the contractor for the new fire alarm system. Ms. Kinimaka replied “not yet” since they still need to remove the old fire alarm system. Senator Espero added that it has been a problem having false alarms, so has it been fixed with the new system? Mr. Kurata responded that the contractor is responsible for the maintenance and they are obligated to remedy any problems. Also, DAGS and the contractor will provide a report whenever there is an alarm. After session ends, the old alarm will be removed and they will provide information to the occupants as to the cause of the alarms. Senator Espero asked when the new system was installed. Mr. Kuroda responded that work started after session ended last year continuing through last December, then stopped when this year’s session began. The system has been tested and passed. Senator Espero asked who is the point person for DAGS. Mr. Kuroda responded that would be the Project Manager from DAGS and that his office has been working with DAGS. Senator Espero asked if DAGS could provide a report on the false alarms. Mr. Kurata responded that DAGS will provide a report at the next meeting.
  - b. Energy Conservation: A retrocommission study will assist to identify potential energy conservation measures.
7. Discussion Items:
  - a. Current DAGS Admin Rules: Mr. Hisano reported that there is a link on the Central Services website to review the Admin Rules for DAGS buildings. The Admin Rules addresses things you can and cannot do in the building. Mr. Kuroda suggested there be separate Admin Rules for the State Capitol. Maybe assign a subcommittee to initiate rules for the State Capitol. Mr. Kurata replied that since it would take a lot of effort to change the Admin Rules, we should try to make adjustments at this committee level.





The Department of Public Safety under a homeland security grant through State Department of Defense Grants Management Office upgraded the security system at the State Capitol. As part of the system upgrade the Closed Circuit Television system recording platform was upgraded to the latest version and a command center location was established in the SD Dispatch office at the Capitol. All of the CCTV cameras at the Capitol were repaired or replaced as needed and integrated into the recording and viewing platform.

The system upgrades included establishing an access control system to accommodate electronic access control into the Capitol. The system was installed to enable the SD to lock down the building in the event of an incident, or higher threat levels. In order to ensure that access during this time is limited to authorized personnel the system was equipped with biometric capillary readers. This technology allows only authorized personnel to place their fingerprint on the reader and gain access to the entry point.

In addition to upgrading the CCTV system and establishing access controls the system includes a Keyboard alert system for duress notification to SD and the Sargent at Arms when an emergency is occurring, or if someone needs assistance. The system allows users at terminals throughout the Capitol to immediately alert authorities to potential emergency situations.

The command center at the Capitol can be used as monitoring location for other state buildings. The advanced security system platform includes a Physical Security Information Management (PSIM) software platform that enables security systems from multiple manufacturers throughout the state to be integrated into the same monitoring station. The system also integrates the security subsystems to allow for coordinated automated activities between the systems. For example, when a duress alarm is activated, cameras in the area will automatically turn zoom and focus on the alarmed areas and the command center alarm will go off alerting the operator. In addition, the alarm will be emailed and texted to authorized supervisory personnel. The system can monitor alarms and video on a statewide basis and provide a command center from any PC connected to the server. The system is an enterprise level solution designed to enhance protection levels at all state properties. The system is scheduled to be expanded to other locations in the near future.

February 12, 2015, 8am-8pm Capitol Patrol tasked with providing extra security during House and Senate GMO related hearings and demonstrations. No incidents occurred.

February 13, 2015, 10:45am, Capitol Patrol Deputies suspected male on a moped at Kewalo Basin was operating it impaired. Suspect was pulled over and tested. Male arrested for OVUII.

February 13, 2015 at 3pm, Capitol Patrol Deputies tasked with providing security while Occupy Honolulu Group passed out Valentines to all legislative offices to show their support against GMO use in Hawaii. No incidents occurred.

February 15, 2015 at 2:05am, Capitol Patrol Deputies suspected male on moped with passenger was operating it impaired. Suspect was pulled over and tested. Male arrested for OVUII. Male found to have drugs on him after arrest made. Additional Pro Dang 3 charges added.

**ONGOING PROJECTS / INITIATIVES:**

State Capitol Sheriff's: Replacement of Fire Alarm system continues. Routine service calls and response to correctional facilities complaints. Homeless assist in the Kakaako area.

**OTHER ITEMS TO NOTE:**

NA

*CAPITOL PATROL STATS: JANUARY*

Calls for Service CAPITOL	10
Calls for Service CIVIC CENTER	18
Calls for Service KAKAAKO	9
Calls for Service KEWALO	2
Calls for Service NEXT STEP	11
Calls for Service PRISONS	16
SCB Patrols	20
Number of Mayor Wright Patrols	130
Number of Triangle Park Patrols	33
Homeless Assisted	226
Number of Escorts	11
Number of Trasnports	18
Number of Parole Retakes	0
Number of Bail Outs Completed	0
Number of Special Duty Assist	0
Number of Warrants Serviced	9
Number of On View Arrest	4
Number of Bookings	9
Number of Reports Generated	46
Number of CFR's Generated	51
Number of Citations Issued	176



**CAPITOL PATROL STATS:                      FEBRUARY**

Calls for Service CAPITOL	25
Calls for Service CIVIC CENTER	31
Calls for Service KAKAAKO	10
Calls for Service KEWALO	3
Calls for Service NEXT STEP	12
Calls for Service PRISONS	19
SCB Patrols	0
Number of Mayor Wright Patrols	117
Number of Triangle Park Patrols	2
Homeless Assisted	386
Number of Escorts	9
Number of Transports	33
Number of Parole Retakes	1
Number of Bail Outs Completed	2
Number of Special Duty Assist	0
Number of Warrants Serviced	11
Number of On View Arrest	10
Number of Bookings	15
Number of Reports Generated	55
Number of CFR's Generated	82
Number of Citations Issued	160
Number of Makiki Cemetary Patrols	3

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6. CIP Update

a. Backlog Repair List

- 1) Retrocommissioning Study - \$390,000
- 2) 4<sup>th</sup> Floor Exterior – (see CIP)
- 3) Upper Roof – (see CIP)
- 4) Replace Air Conditioning Chillers and Pumps - \$1.7 million
- 5) Replace Air Conditioning Air Handlers, VAV, Ductwork, and Pipe Insulation - \$9.5 million
- 6) Reroute Fire Pump Power - \$66,000
- 7) Replace Exhaust Fans on Roof for Parking Lot - \$1.0 million
- 8) Repair/Upgrade Exterior Walls and Concrete Columns - \$285,000
- 9) Renovate Reflecting Pools – (see CIP)
- 10) Replace Exhaust Fans and CO Sensors - \$100,000
- 11) Repair Walkway Cracks Around Pools - \$285,000
- 12) Replace Sump Pumps - \$89,000
- 13) Replace Back-up Generator - \$530,000

b. Future CIP

- 1) Fire Alarm System, DAGS Job No. 62-10-0706, \$2.0 million - Construction underway with C&C Electrical Contractor, Inc. New system installation complete. Removal of old system May - December 2015.
- 2) 5th Floor Façade, DAGS Job No. 12-10-0758, \$4.1 million - Construction awarded to Nan Inc. NTP: March 2, 2015. On site: May 18, 2015. Anticipated Completion: December 2015.
- 3) Upper Roof, DAGS Job No. 12-10-0750 - In design under Architects Hawaii. Estimated construction cost \$3.8 million. Anticipated Bid Opening: December 2015.
- 4) 4th Floor Exterior Repair, DAGS Job No. 62-10-0677 - In design under Architects Hawaii. Current CIP budget request for FY 17: \$10.6 million within Lump Sum Maintenance of Existing Buildings – PWD. Anticipated Bid Opening: December 2016
- 5) Reflecting Pools, DAGS Job No. 12-10-0316 - No funds available for final design and construction. Current RFI to identify and evaluate water treatment alternatives will use balance of previously appropriated design funds.

c. Energy Conservation – Proposed Retrocommissioning Study will help identify potential energy conservation measures for implementation