

Procedures and Guidelines  
for  
Implementing Act 173, SLH 2006

APPENDIX 7: POST INCIDENT REPORT

In order to capture valuable information and lessons learned from this Incident, please use the following format to provide the Post Incident Report to the RMO within 30 days after the closing of the claim.

- I. General Comments:
  - a. If no major problems were encountered, please comment on the following:
    1. What went well.
    2. What can be improved.
  
  - b. If serious problems were encountered, please provide the following information:
    1. Identify the problem.
    2. Provide the background of the problem.
    3. Discuss how the problem was resolved.
  
- II. Please provide your recommendations for the processing of future Incidents.