



**STATE OF HAWAII
OFFICE OF ELECTIONS**

802 LEHUA AVENUE
PEARL CITY, HAWAII 96782
www.hawaii.gov/elections

SCOTT T. NAGO
CHIEF ELECTION OFFICER

January 30, 2012

Ms. Charlotte Carter-Yamauchi
Acting Director
Legislative Reference Bureau
State Capitol, Room 446
Honolulu, Hawaii 96813

Dear Ms. Carter Yamauchi:

For your information and consideration, I am transmitting two (2) copies of the Report to the Legislature in accordance with Section 31 of Act 164, Session Laws of Hawaii 2011.

Also enclosed are copies of the letters of transmittal to the Senate President and the Speaker of the House.

Sincerely,

SCOTT T. NAGO
Chief Election Officer

STN:AHS:cr
OE-027-12

Enclosure



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SCOTT T. NAGO
CHIEF ELECTION OFFICER

January 30, 2012

The Honorable Shan Tsutsui, President
and the Members of the Senate
Twenty-Sixth State Legislature
State Capitol, Room 409
Honolulu, Hawaii-96813

Dear President Tsutsui and Members of the Senate:

For your information and consideration, I am transmitting two (2) copies of the Report to the Legislature in accordance with Section 31 of Act 164, Session Laws of Hawaii 2011.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott T. Nago".

SCOTT T. NAGO
Chief Election Officer

STN:AHS:cr
OE-025-12

Enclosure



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SCOTT T. NAGO
CHIEF ELECTION OFFICER

January 30, 2012

The Honorable Calvin K.Y. Say, Speaker
and the Members of the House of Representatives
Twenty-Sixth State Legislature
State Capitol, Room 431
Honolulu, Hawaii 96813

Dear Speaker Say and Members of the House:

For your information and consideration, I am transmitting two (2) copies of the Report to the Legislature in accordance with Section 31 of Act 164, Session Laws of Hawaii 2011.

Sincerely,

SCOTT T. NAGO
Chief Election Officer

STN:AHS:cr
OE-026-12

Enclosure

Report to the Twenty-Sixth State Legislature
2012 Regular Session

Relating to Office of Election Budget Provisions

As Required by
Act 164, Session Laws of Hawaii 2011

January 30, 2012

Section 31 of Act 164, Session Laws of Hawaii (SLH) 2011, provides that the Office of Elections will submit quarterly reports concerning (1) vacancies; (2) travel and overtime expenditures; (3) milestones, accomplishments and activities of the Chief Election Officer; and (4) an updated planning timeline for the 2012 elections. The following is the Office of Elections report for the second quarter of Fiscal Year 2012, covering the time period of October 1, 2011 through December 31, 2011.

(1) An updated list of vacant positions, noting current recruitment status.

The following positions were vacant at the end of the quarter.

POSITION NUMBER	TITLE
101158E	Section Head (ESS)
101161E	Election Specialist (BOPS) (Seasonal)
101162E	Section Head (CCOPS)
101164E	Election Clerk (Seasonal)
101882E	Election Assistant (POPS)(Seasonal)
101884E	Election Assistant (POPS)(Seasonal)
101885E	Election Specialist (CCOPS)(Seasonal)
105760E	Election Clerk (P/T) (Seasonal)
105761E	Election Logistics Worker (Seasonal)
105763E	Election Logistics Worker (Seasonal)
105764E	Election Logistics Worker (Seasonal)
105765E	Election Logistics Worker (Seasonal)
105766E	Election Logistics Worker
105925E	Election Clerk (Seasonal)
105928E	Election Clerk (Seasonal)
105929E	Hotline Operator (Seasonal)
105932E	Election Clerk (Seasonal)
105933E	Hotline Operator (Seasonal)
106053E	Election Specialist (Precinct Operations)
106236E	Hotline Operator (Seasonal)

101887E	Hotline Operator (Seasonal)
302781	Office Assistant III

As we are entering an election year, we plan to fill all vacant positions in the coming months. Depending on the duties of the seasonal positions, some will be hired in the spring, while others will be hired in closer proximity to the elections.

(2) A detail of travel and overtime expenditures of the quarter, including justification or reason for expenditure.

The only travel during the last quarter for the Office of Elections staff was on October 3, 2011. Specifically, the Chief Election Officer and a staff member travelled to Kona to meet with the County of Hawaii Clerk and the two members of the Election Commission from the County of Hawaii to discuss election related matters pertaining to that county. Additionally, there were travel expenditures associated with neighbor island members of the Election Commission and Reapportionment Commission attending meetings on Oahu. There were no overtime expenditures during the last quarter. Attached hereto as Exhibit A is true and correct copy of a Microsoft Excel spreadsheet reflecting in detail each expenditure.

(3) A detailed listing of milestones, accomplishments, and activities of the chief election officer and each section occurring during the quarter.

Chief Election Officer. The Chief Election Officer serves as the secretary to the Reapportionment Commission and provides all necessary technical assistance. Article IV, Section 2. Litigation was filed during this last quarter concerning the reapportionment plan filed by the Reapportionment Commission. As such technical support was provided to the Reapportionment Commission and the Attorney General in responding to the lawsuits. Additionally, election related legislation was prepared for the upcoming legislative session. Finally, the Chief Election Officer has been working with the various section heads and counties on finalizing preparations for the 2012 elections.

Ballot Operations Section. This section has been working on recruiting ballot backers and delivery and collection team members for the 2012 elections. Candidate filing procedures for the upcoming opening of candidate filing on February 1, 2012 are being finalized. Finally, this section has continued to work with the vendor to update ballot printing specifications and to improve ballot processes which include ballot order, ballot printing and packing requirements.

Computer Services Section. This section continued its support of all the information and technology needs of the Office of Elections. In addition, the section head acted as the Project Manager for the work of the Reapportionment Commission. This included working with the Reapportionment Commission on different methods of extracting non-permanent residents from the U.S. Census population data and in finalizing the reapportionment plan. Finally, this section has been critical in providing technical support to the Reapportionment Commission and Attorney General in responding to the litigation concerning the reapportionment plan.

Counting Center Operations Section. The section head position continues to be vacant. However, the Chief Election Officer, who has experience in this area, has continued to work with the vendor, update training materials, and take other steps to ensure that the future holder of this position will be able to quickly get up to speed on the requirements of the positions.

Election Support Services Section. This section continued to receive, process, and report all financial transactions and activities of the Office of Elections to the Department of Accounting and General Services to which the elections office is attached for accounting purposes. The section is continuing to reserve polling places for the 2012 elections through contact with the Department of Education, other government agencies, and private facilities. The section has continued with preventive maintenance on election equipment and supplies.

Precinct Operations Section. This section has been finalizing training manuals for precinct officials, voter assistance officials, and chairpersons. Additionally, the recruitment of precinct official trainers is in progress. Finally, this section has been providing administrative support to the Reapportionment Commission.

Voter Services Section. This section participated in various voter registration drives. Absentee ballot applications and voter registration applications were replenished at various locations. This section is coordinating with the counties on the design of a new combined voter registration and permanent absentee ballot application form.

(4) Updated planning timeline for the 2012 elections, including justification of any changes from the previously reported timeline.

There have been no changes at this time to the previously submitted planning timeline for the 2012 elections. However, we expect changes will need to be made in the event the Hawaii State Reapportionment Commission is not

able to file its revised reapportionment plan in the immediate future. The filing of a revised plan was ordered on January 4, 2012 by the Hawaii Supreme Court. It invalidated the prior plan, due to the Hawaii State Reapportionment Commission's failure to properly extract non-residents from the population base being used for reapportionment. Any updates that may occur to the planning timeline will be reported in the next quarterly report.

July 2011 to June 2012 Expenditures

Date Issue	Section	Cost Ctr	Object Code	Contract Pof	Vendor	2nd Qtr. Oct-Dec	Description	SWW	Payment Date	Check Number	Period
9/28/11	EA	B	4229	paid	OE STAFF:				9/30/2011	paid	9/25/11-10/1/11
9/28/11	EA	B	4229	paid	Hawaiian Airlines	172.40	Tv 10/3/11 HNL-KOA-HNL to attend meeting with County Clerk and Hawaii County Elect Commission Members; Nages/S.		10/17/2011	paid	9/25/11-10/1/11
10/7/11	EA	B	4331	paid	Hawaiian Airlines	20.00	Tv 10/3/11 HNL-KOA-HNL to attend meeting with County Clerk and Hawaii County Elect Commission Members; Schulane/A.	77900E67	10/17/2011	G0028653	
10/7/11	EA	B	7239	paid	Aaron Schulane	16.00	Parking reimbursement on 10/3/11 at HNL left Airport to attend meeting in Kona		10/17/2011	G0028653	
10/3/11	EA	B	4663	paid	Enterprise Rent A Car	41.50	Car rental on 10/5/11 used in Kona to attend meeting w/County Clerk and Elections Commission Members; A. Schulane	77900E67	10/5/2011	paid	10/2/11-10/8/11
10/4/11	EA	B	4221	paid	Hawaiian Airlines	185.40	Tv 10/20/11 HNL-OGG-HNL to attend Meet Disability Forum; A. Akamhe		10/6/2011	paid	10/2/11-10/8/11
						696.70					
REAPPORTIONMENT:											
9/29/11	EA	B	4229	paid	Hawaiian Airlines	182.40	Tv 10/5/11 ITO-HNL-JTO to attend Reapportionment Meeting in Honolulu; D. Nonaka		10/2/2011	paid	10/2/11-10/8/11
10/3/11	EA	B	4229	paid	Hawaiian Airlines	197.40	Tv 10/5/11 LIH-HNL-LIH to attend Reapportionment Meeting in HNL; J. Georgi		10/5/2011	paid	10/2/11-10/8/11
10/4/11	EA	B	4229	paid	Hawaiian Airlines	197.40	Tv 10/5/11 LIH-HNL-LIH to attend Reapportionment Meeting in HNL; K. Hull		10/6/2011	paid	10/2/11-10/8/11
10/5/11	EA	B	4665	paid	Enterprise Rent A Car	41.50	Car rental used on 10/5/11 to attend Reapportionment Meeting in HNL; D. Nonaka		10/6/2011	paid	10/2/11-10/8/11
10/5/11	EA	B	4665	paid	Enterprise Rent A Car	41.50	Car rental used on 10/5/11 to attend Reapportionment Meeting in HNL; J. Georgi		10/6/2011	paid	10/2/11-10/8/11
10/5/11	EA	B	4665	paid	Enterprise Rent A Car	41.50	Car rental used on 10/5/11 to attend Reapportionment Meeting in HNL; K. Hull		10/6/2011	paid	10/2/11-10/8/11
10/7/11	EA	B	4229	paid	Hawaiian Airlines	188.40	Tv 10/13/11 LIH-HNL-LIH to attend Reapportionment Meeting in HNL; J. Georgi		10/6/2011	paid	10/2/11-10/8/11
10/7/11	EA	B	4229	paid	Hawaiian Airlines	172.40	Tv 10/13/11 ITO-HNL-JTO to attend Reapportionment Meeting in HNL; D. Nonaka		10/10/2011	paid	10/6/11-10/15/11
10/7/2011	EA	B	4229	paid	Hawaiian Airlines	197.40	Tv 10/13/11 LIH-HNL-LIH to attend Reapportionment Meeting in HNL; K. Hull		10/10/2011	paid	10/6/11-10/15/11
10/13/11	EA	B	4665	paid	Enterprise Rent A Car	41.50	Car rental used on 10/13/11 to attend Reapportionment Meeting in HNL; D. Nonaka		10/14/2011	paid	10/6/11-10/15/11
10/13/11	EA	B	4665	paid	Enterprise Rent A Car	41.50	Car rental used on 10/13/11 to attend Reapportionment Meeting in HNL; J. Georgi		10/14/2011	paid	10/6/11-10/15/11
10/14/11	EA	B	4229	paid	Hawaiian Airlines	182.40	Tv 10/17/11 ITO-HNL-JTO to attend Technical Committee Meeting in HNL; J. Georgi		10/14/2011	paid	10/6/11-10/15/11
10/18/11	EA	B	4665	paid	Enterprise Rent A Car	41.50	Car rental used on 10/18/11 to attend Technical Committee Meeting in HNL; D. Nonaka		10/17/2011	paid	10/16/11-10/22/11
10/14/11	EA	B	4229	paid	Hawaiian Airlines	(197.40)	Reservation DTPNZ cancelled for travel on 10/13/11, unable to make meeting; K. Hull		10/19/2011	paid	10/16/11-10/22/11
11/1/11	EA	B	7239	13003	Ka'ala Hall	60.00	Compensation for attending Reapportionment Meeting on 10/5/11	77923E01	11/8/2011	G0035298	10/23/11-10/29/11
11/1/11	EA	B	7239	13006	Joanne Georgi	60.00	Compensation for attending Reapportionment Meeting on 10/5/11	77923E01	11/8/2011	G0035292	
11/1/11	EA	B	7239	13004	Anthony Takitani	120.00	Compensation for attending Reapportionment Meeting in HNL and parking at Kahului Airport on 10/5/11 and 10/13/11	77924E02	11/16/2011	G0037742	
11/1/11	EA	B	4229	13004	Anthony Takitani	382.80	Reimbursement for airfare from OGG-HNL-OGG to attend Reapportionment meetings in HNL on 10/5/11 and 10/13/11	77924E02	11/16/2011	G0037742	
11/1/11	EA	B	4665	13004	Anthony Takitani	44.50	Reimbursement for rent a car in HNL to attend Reapportionment meetings on 10/5/11 and 10/13/11	77924E02	11/16/2011	G0037742	
						2,026.70					
Grand Total:						2,633.40					