

**BUILDING CODE COUNCIL
MINUTES OF OCTOBER 9, 2007 MEETING**

Members in Attendance: William Brizee, Gary Chock, Timothy Hiu, Ralph Nagamine, Lloyd Rogers, Keith Rudolph, Brian Kajikawa. Staff present: Patricia Ohara, Department of the Attorney General (AG), and Kerry Yoneshige, Department of Accounting and General Services (DAGS). Members excused; Douglas Haigh, Harold Yee and Russ Saito.

1. Timothy Hiu called the meeting to order at 9:05 a.m.
2. During the review of the minutes a question was raised as to the approval process to adopt building codes. The process for adoption would be that the investigative committees will recommend the codes and any proposed amendments to the full council. Subsequent to adoption by the council, the executive director would draft the administrative rules and oversee the approval process.
3. Minutes from the September 11, 2007 meeting were reviewed and approved.
4. One member from the public introduced herself, Cheryl Anderson from the University of Hawaii.
5. Gary Chock did a presentation on “the State Building Code and Wind Resistive Design Standards.” The presentation covered both the 2005 Hawaii Hurricane Shelter Criteria and wind design provisions as required by the IBC and the IRC.
6. Report from investigative committees
 - a. Hiring of Executive Director and Executive Assistant; The request for approval by the Governor to fill the executive director and executive assistant positions were signed by the Chair, the Comptroller, and the ASO of DAGS and submitted to the Governor for approval via the Department of Budget and Finance. Draft position descriptions were also distributed to investigative committee members.
 - b. Hurricane Protective Shelters; After discussion it was concluded that this committee would need to work directly with the IBC committee because of the wind resistant design impacts on the codes being adopted.
 - c. International Building Code (IBC); The chair distributed a list of investigative committee members and interested parties who would receive agendas. Representation on the committee from the GCA and BIA is pending submission name of a representative. The chair will convene a meeting of the committee in the upcoming weeks. The AIA will serve as a lead role identifying amendments to the model code for presentation to the committee. The starting point would be amendments used for the

Hawaii County adoption of the 2006 IBC without the county specific amendments.

- d. State Fire Code; Chair reported that the administrative rules to adopt the latest version of the state fire code should be approved by the end of the year. Question was raised whether the 18 month adoption rule of a published code applied to the state fire code. The Deputy AG responded that the statute was specific enough that the 18 month adoption rule of a published code did not apply to the state fire code.
 - e. Plumbing Code; There was no report from this committee.
7. To address the adoption of codes not specifically required in Act 82, SLH 2007, the council will seek a status report from the agencies responsible for them. The Comptroller will send a letter to the appropriate department heads requesting a status adopting new codes and any assistance the council can provide to facilitate this process.
 8. The Deputy Attorney General summarized her opinion that council members cannot appoint designees. The only exception to this is the Comptroller.
 9. The counties presented reported on the status of adoption of new electrical codes.
 - a. Oahu; 2005
 - b. Hawaii; 2002
 - c. Maui; 2002General comment was made that the electrical codes has a minimal number amendments and fairly quick to adopt relative to the other codes.
 10. Kerry reported that approval for the release of funds has not been received yet.
 11. Russ's proposal for the AIA presentation on October 23 was accepted and the meeting agenda would follow the proposal which will be as follows.
 - Overview of Act 82, by Russ Saito (and will serve as panel moderator)
 - Overview of the proposed International Building Code, by William Brizee
 - Overview of the proposed State Fire Code, by Lloyd Rogers
 - Overview of the proposed Hurricane Shelter Criteria, by Gary Chock
 - Overview of the proposed Uniform Plumbing Code, by Harold Yee
 - Questions and Answers
 12. Action item for the next meeting will be a status report on the departments response to the request for status and need for assistance on updating their building codes.
 13. The November meeting date will be November 13 at 9:00 a.m. in the Comptroller's Conference Room.

14. The meeting was adjourned at 11:55 a.m.