

**Inventory of Records
of the
Department
of
Budget and Finance**

Hawaii State Archives
March 2000

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ADMINISTRATIVE HISTORY

Established: In 1963 Department of Budget and Review was abolished and the Department of Budget and Finance was established through Act 114 of Session Laws of Hawaii, 1963.

Predecessor Agencies:

Territorial Budget System and the Bureau of the Budget, 1925 - 1960
Department of Budget and Review, 1960-1963

Functions: The Department of Budget and Finance, headed by the Director of Finance, administers the development of the State's short-, intermediate- and long-range financial plans, administers the state budget and provides programs for the improvement of management and financial management of state agencies. It coordinates all budget services, supervises the implementation of the fiscal policies established by the Governor or mandated by the Legislature, prepares the Governor's budget for submission to the Legislature, has custody of all state funds, and coordinates telecommunication resources and services for the state government system.

In 1976, the Public Utilities Commission was administratively assigned to the Department of Budget and Finance by Act 165, Session Laws of Hawaii.

The Department is divided into two divisions and administers five agencies:

1. Budget, Program Planning and Management Division
2. Financial Administration Division
3. Employees' Retirement System
4. Housing Finance and Development Corporation
5. Office of the Public Defender
6. Public Employees Health Fund
7. Public Utilities Commission

References:

- Session Laws of the Territory of Hawaii, 1925, Acts 55 and 56.
- Session Laws of Hawaii, 1963, Act 114.
- Session Laws of Hawaii, 1959, 2nd Special Session, Act 1
- A Reorganization Plan for the Department of Budget and Review, 1960.
- Guide to Government in Hawaii, 10th edition, Legislative Reference Bureau, 1993.

Agency Name: **EMPLOYEES RETIREMENT SYSTEM**

Established: Employees Retirement System was established under the provisions of Act 55 of the Laws of 1925 of the Territory of Hawaii. Reorganization Act of 1959 placed the Employees Retirement System under the administrative powers of the Department of Budget and Finance.

Function: Employees' Retirement System provides retirement allowances and other benefits for officers and employees of the State and counties. The general administration and operation of the System is the responsibility of the Board of Trustees for the Employees' Retirement System. However, the administrative control is vested in the Director of Finance as an ex officio member and three members of the System, two of whom are general employees, and one a teacher elected by the members of the System for six years. The remaining three trustees are citizens of the State, not public employees, appointed by the Governor, with the advice and consent of the Senate, for six-year terms. One of these is a responsible officer of a bank authorized to do business in the State, or a person of similar experience.

Under the direction of the Board, the Retirement System plans and directs the retirement benefits programs for state and county employees. It enrolls members in the appropriate retirement plan, provides pre-retirement counseling services, and processes claims for retirement, death and disability benefits. In addition, the personnel of the Retirement System account for and safeguard the System's assets and recommend investments to the trustees.

**Employees Retirement System
Series Description**

Series No.: 268

Series Title: MINUTES

Date Range: 1926-1986

Quantity of Records: 22 cubic feet of paper records.

Physical Characteristics: volumes were disbound.

Content Description: This series consists of minutes and accompanying materials of the Employees' Retirement System Board of Trustees meetings. The Trustees meet to provide retirement allowances and other benefits for officers and employees of the State and counties. Volumes containing minutes and accompanying materials were created in compliance with Act 55, Session Laws, 1925 which states that Trustees shall keep a record of all of its proceedings which shall be open to public inspection. These volumes were disbound by the System to enable them to microfilm the records for their use. Microfilms were not transferred to the Archives.

The following types of information can be found within the minutes and accompanying materials: list of trustees and staff in attendance, progress reports, trust agreements, mortgage loan applications, information about private companies, loan delinquencies, payment of death claims, retirement allowances, application for ordering disability retirement, applications for accidental disability retirement, financial statements, real property appraisals, medical records, etc.

Arrangement: Arranged chronologically by date of meeting.

Access: Restricted (see HRS 92F and OIP Opinion Letter 90-24) due to the personal nature of some information found within the records.

Agency Name: PUBLIC UTILITIES COMMISSION

Established: Public Utilities Commission was established by Act 89, Laws of the Territory of Hawaii, 1913. In 1976 the Commission was placed under the administrative powers of the Department of Budget and Finance.

Function: The Public Utilities Commission has general supervision over all public utilities. It has investigative powers which allow it to examine the condition of each public utility; the manner in which it is operated, especially the operations which relate to the safety and accommodation of the public; and the safety, hours, and wages of its employees. The Commission may also investigate the rates and fares charged by utilities, the value of the utilities' physical property, all financial transactions, and all other matters relating to public utilities that affect the public.

Department of Budget and Finance

**Public Utilities Commission
Series Descriptions**

Series No.: 204

Series Name: MINUTES

Date Range: 1913-1975

Quantity of Records: 8.4 linear feet consisting of 49 volumes.

Content Description: Contains minutes of meetings of the Public Utilities Commission. The minutes document discussions regarding utility rates increases, testimonies by witnesses in accidents, complaints against utility companies, applications for certificates and rules and regulations to conduct business. Besides regular meetings, the records also includes minutes of special quorum meetings and public and special hearings.

Arrangement: Arranged chronologically.

Access: Access is unrestricted.

**Public Utilities Commission
Series Descriptions**

Series No.: 205

Series Name: ANNUAL REPORTS OF PUBLIC UTILITY COMPANIES

Date Range: 1903-1992

Quantity of Records: 10.13 cubic feet consisting of 9.25 cubic feet of paper records and 0.75 cubic feet in 20 volumes.

Content Description: Contains annual reports of public utility companies such as Hawaiian Electric Company. The annual reports document, in general, the activities of the utility companies during the past year. This includes the list of names of the officers and directors, personnel changes and appointments, as well as a statement of accounts. The financial report usually includes gross earnings, operating expenses, taxes and dividends paid.

The annual reports of the utility companies are prepared for the stockholders of the company and by statute copies have to be provided to the Commission, while the annual reports of the Commission are submitted to the Governor. All electric and gas utility companies use a standard 24 page format required by the Commission.

Arrangement: Arranged alphabetically by company name and chronologically thereunder.

Access: Access is unrestricted.

**Public Utilities Commission
Series Descriptions**

Series No.: 206

Series Name: CORRESPONDENCE

Date Range: 1913-1956

Quantity of Records: 6.0 cubic feet

Content Description: Contains correspondence between the Public Utilities Commission and various public utility companies such as Oahu Railway and Land Company. The correspondence documents such subjects as statutory fees, increase in freight tariff rates, and requests to change routes for passenger transportation. It also includes correspondence from the Public Utilities Commission requesting annual reports, questionnaires on business operations, and requirements for keeping the Commission advised of any future projected expansion of the companies.

Arrangement: Arranged alphabetically by company name and chronologically thereunder.

Access: Access is unrestricted.

**Public Utilities Commission
Series Descriptions**

Series No.: 207

Series Name: FINANCIAL REPORTS OF PUBLIC UTILITY COMPANIES

Date Range: 1922-1959

Quantity of Records: 0.75 cubic foot

Content Description: Contains financial reports of public utility companies such as Hilo Electric Light Company, which were submitted to the Public Utilities Commission separately from the annual reports. These reports are usually contained in the annual reports. Includes audit reports by certified public accountants documenting assets and liabilities, income and surplus statements, and allocation of expenses.

Arrangement: Arranged alphabetically by company name and chronologically thereunder.

Access: Access is unrestricted.

**Public Utilities Commission
Series Descriptions**

Series No.: 208

Series Name: REPORTS ON PUBLIC UTILITY COMPANIES

Date Range: 1916; 1919; 1930-1951

Quantity of Records: 1.5 cubic feet.

Content Description: Contains reports by the PUC on utility companies such as Hana Ice and Electric Company. Includes joint reports by the auditor and the engineer of the Public Utilities Commission investigating the affairs of a utility company, auditor's supplementary reports, electric rate schedules, rules and regulations, and reports of investigation of rate increases.

Arrangement: Arranged alphabetically by title or company name and chronologically thereunder.

Access: Access is unrestricted.

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	204 Vol. 45	Mar. 6, 1972 - Nov. 17, 1972
	204 Vol. 46	Nov. 21, 1972 - Aug. 31, 1973
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	204 Vol. 48	Jul. 3, 1974 - Mar. 3, 1975
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		Hawaiian Electric Co., 1946-1950
		Hawaiian Electric Co., 1951-1955

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	205-Vol. 1	Kahului Railroad Co., 1936
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	268-6	Volume 14, October 11, 1946 - December 20, 1946 Volume 15, January 10, 1947 - January 24, 1947 Volume 15, February 7, 1947 - April 11, 1947 Volume 15, April 25, 1947 - June 27, 1947 Volume 16, July 18, 1947 - September 26, 1947 Volume 16, October 14, 1947 - December 26, 1947 Volume 17, January 9, 1948 - April 12, 1948
	268-7	Volume 17, May 10, 1948 - June 28, 1948 Volume 18, July 12, 1948 - September 18, 1948 Volume 18, September 20, 1948 - December 27, 1948 Volume 19, January 10, 1949- February 14, 1949 Volume 19, February 28, 1949 - June 21, 1949 Volume 20, July 11, 1949- October 10, 1949
	268-8	Volume 20, October 31, 1949 - December 19, 1949 Volume 21, January 9, 1950 - March 13, 1950 Volume 21, April 10, 1950 - June 13, 1950 Volume 22, July 10, 1950 - September 11, 1950 Volume 22, October 9, 1950 - December 11, 1950 Volume 23, December 8, 1951 - February 14, 1951
	268-9	Volume 23, February 26, 1951 - March 12, 1951 Volume 23, March 19, 1951 - June 15, 1951 Volume 24, July, 16 1951 - August 8, 1951 Volume 24, August 27, 1951 - October 8, 1951 Volume 24, November 28, 1951 Volume 24, December 10, 1951
268	268-10	Volume 25, January 14, 1952 - April 4, 1952 Volume 25, April 14, 1952 - April 28, 1952 Volume 26, May 12, 1952 - June 9, 1952 Volume 26, June 16, 1952 - July 24, 1952 Volume 27, September 8, 1952 - October 13, 1952 Volume 27, October 20, 1952 - December 22, 1952 Volume 28, January 1, 1953 - March 9, 1953

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Series 268		Minutes
Series	Box No.	Description
268		Minutes
	268-11	Volume 28, March 16, 1953 - June 8, 1953 Volume 29, July 13, 1953 - August 10, 1953 Volume 29, August 25, 1953 - November 9, 1953 Volume 29, December 14, 1953 Volume 30, January 11, 1954 - March 8, 1954 Volume 30, April 12, 1954
	268-12	Volume 30, June 14, 1954 Volume 31, July 13, 1954 - August 17, 1954 Volume 31, October 11, 1954 - December 13, 1954 Volume 32, January 10, 1955 - March 14, 1955 Volume 32, April 11, 1955 - June 13, 1955 Volume 33, July 11, 1955 - September 12, 1955 Volume 33, October 10, 1955 - December 12, 1955
	268-13	Volume 34, January 9, 1956 - March 12, 1956 Volume 34, April 9, 1956 - June 18, 1956 Volume 35, July 9, 1956 - September 10, 1956 Volume 35, November 13, 1956 - December 10, 1956 Volume 36, January 14, 1957 - March 15, 1957 Volume 36, April 8, 1957 - June 17, 1957
	268-14	Volume 37, July 8, 1957 - September 23, 1957 Volume 37, October 11, 1957 - December 20, 1957 Volume 38, January 17, 1958 - March 14, 1958 Volume 38, April 11, 1958 - June 13, 1958 Volume 39, July 11, 1958 - September 12, 1958 Volume 39, October 17, 1958 - December 12, 1958 Volume 40, January 9, 1959 - March 10, 1959
268	268-15	Volume 40, April 14, 1959 - May 26, 1959 Volume 40, June 9, 1959 - June 23, 1959 Volume 41, July 14, 1959 - August 11, 1959 Volume 41, August 20, 1959 - October 13, 1959 Volume 41, October 22, 1959 - December 30, 1959 Volume 42, January 12, 1960 - March 8, 1960 Volume 42, March 22, 1960 - June 7, 1960

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Series 268		Minutes
Series	Box No.	Description
268		Minutes
	268-16	Volume 43, July 12, 1960 - September 15, 1960 Volume 43, September 27, 1960 - December 13, 1960 Volume 44, January 1, 1961 - March 14, 1961 Volume 44, April 11, 1961 - June 27, 1961 Volume 45, June 21, 1961 - September 19, 1961 Volume 45, September 22, 1961 - December 19, 1961
	268-17	Volume 46, January 9, 1962 - March 13, 1962 Volume 46, March 27, 1962 - June 12, 1962 Volume 47, July 3, 1962 - September 14, 1962 Volume 47, September 25, 1962 - December 11, 1962 Volume 48, January 15, 1963 - February 12, 1963 Volume 48, February 12, 1963 - June 18, 1963
	268-18	Volume 49, July 16, 1963 - September 13, 1963 Volume 49, October 1, 1963 - December 6, 1963 Volume 50, January 13, 1964 - March 17, 1964 Volume 50, April 14, 1964 - June 26, 1964 Volume 51, July 14, 1964 - October 13, 1964
	268-19	Volume 51, October 30, 1964 Volume 52, January 12, 1965 - March 9, 1965 Volume 52, March 23, 1965 - June 29, 1965 Volume 53, July 13, 1965 - October 12, 1965 Volume 53, September 28, 1965 - December 10, 1965 Volume 54, January 11, 1966 - March 8, 1966
268	268-20	Volume 54, March 25, 1966 - April 19, 1966 Volume 54, May 18, 1966 - June 21, 1966 Volume 55, July 19, 1966 - October 4, 1966 Volume 55, October 25, 1966 - November 18, 1966 Volume 55, November 29, 1966 - December 13, 1966 Volume 56, January 10, 1967 - January 24, 1967 Volume 56, February 17, 1967 - March 14, 1967

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Series 268		Minutes
Series	Box No.	Description
268		Minutes
	268-21	Volume 56, March 28, 1967 - April 21, 1967 Volume 56, April 19, 1967 - June 20, 1967 Volume 57, July 11, 1967 - August 22, 1967 Volume 57, September 15, 1967 - November 7, 1967 Volume 57, December 12, 1967 Volume 58, January 5, 1968 - February 2, 1968 Volume 58, February 6, 1968 - April 2, 1968
	268-22	Volume 58, April 23, 1968 - May 21, 1968 Volume 58, June 4, 1968 - June 25, 1968 Volume 59, July 9, 1968 - August 20, 1968 Volume 59, September 13, 1968 - September 24, 1968 Volume 59, October 8, 1968 - October 25, 1968 Volume 59, November 15, 1968 - December 17, 1968 Volume 60, January 7, 1969 - January 31 1969
	268-23	Volume 60, February 25, 1969 - April 8, 1969 Volume 60, May 13, 1969 - June 10, 1969 Volume 61, July 8, 1969 - August 8, 1969 Volume 61, September 9, 1969 Volume 61, October 14, 1969 (1 of 2) Volume 61, October 14, 1969 (2 of 2) Volume 61, November 14, 1969
268	268-24	Volume 61, December 9, 1969 Volume 61, December 23, 1969 Volume 62, January 20, 1970 Volume 62, February 10, 1970 Volume 62, February 24, 1970 Volume 62, March 17, 1970 Volume 62, March 31, 1970 Volume 63, June 15, 1970

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Series 268		Minutes
Series	Box No.	Description
268		Minutes
	268-25	Volume 63, July 13, 1970 - July 20, 1970 Volume 63, August 14, 1970 Volume 63, October 2, 1970 (1 of 2) Volume 63, October 2, 1970 (2 of 2) Volume 63, November 16, 1970 - December 14, 1970 Volume 64, January 11, 1961 (1 of 2)
	268-26	Volume 64, January 11, 1961 (2 of 2) Volume 64, March 1, 1971 - March 15, 1971 Volume 64, April 2, 1971 (1 of 2) Volume 64, April 2, 1971 (2 of 2) Volume 64, May 25, 1971 Volume 65, July 12, 1971 (1 of 2) Volume 65, July 12, 1971 (2 of 2)
	268-27	Volume 65, July 26, 1971 Volume 65, August 9, 1971 Volume 65, September 20, 1971 Volume 65, October 4, 1971 - October 14, 1971 Volume 65, November 1, 1971 Volume 65, November 29, 1971 - December 17, 1971 Volume 66, January 24, 1972
	268-28	Volume 66, February 14, 1972 - February 23, 1972 Volume 66, March 10, 1972 - April 10, 1972 Volume 66, May 5, 1972 - May 22, 1972 Volume 66, June 16, 1972 Volume 67, July 10, 1972 Volume 67, August 14, 1972 - September 15, 1972 Volume 67, October 24, 1972 - November 9, 1972
268	268-29	Volume 67, December 4, 1972 - December 18, 1972 Volume 68, January 22, 1973 - February 12, 1973 Volume 68, February 26, 1973 - April 2, 1973 Volume 68, May 4, 1973 - June 18, 1973 Volume 69, July 16, 1973 Volume 69, August 6, 1973 Volume 69, September 10, 1973

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Series 268		Minutes
Series	Box No.	Description
268		Minutes
	268-30	Volume 69, September 24, 1973 - October 12, 1973 Volume 69, November 12, 1973 - December 3, 1973 Volume 70, January 14, 1974 - January 28, 1974 Volume 70, February 25, 1974 - April 1, 1974 Volume 70, April 22, 1974 - May 20, 1974 Volume 70, June 7, 1974 - June 24, 1974 Volume 71, July 15, 1974 - August 5, 1974
	268-31	Volume 71, September 9, 1974 - October 15, 1974 Volume 71, November 4, 1974 - December 16, 1974 Volume 72, January 13, 1975 - January 27, 1975 Volume 72, February 10, 1975 - March 17, 1975 Volume 72, April 7, 1975 - May 12, 1975 Volume 72, June 2, 1975 - June 13, 1975 Volume 72, June 30, 1975
	268-32	Volume 73, July 28, 1975 - September 5, 1975 Volume 73, September 22, 1975 - October 14, 1975 Volume 73, November 24, 1975 Volume 73, December 8, 1975 - December 15, 1975 Volume 74, January 12, 1976 Volume 74, February 2, 1976
268	268-33	Volume 74, February 23, 1976 Volume 74, March 5, 1976 - March 29, 1976 Volume 75, April 26, 1976 Volume 75, May 10, 1976 - June 10, 1976 (1 of 2) Volume 75, June 10, 1976 (2 of 2) Volume 75, June 28, 1976 Volume 76, July 26, 1976 Volume 76, August 16, 1976 Volume 76, August 30, 1976 - October 4, 1976 Volume 76, October 4, 1976 - October 22, 1976

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Series 268		Minutes
Series	Box No.	Description
268		Minutes
	268-34	Volume 77, November 8, 1976 - November 22, 1976 (1 of 2) Volume 77, November 22, 1976 (2 of 2) Volume 77, December 6, 1976 - December 20, 1976 Volume 78, January 24, 1977 Volume 78, February 14, 1977 Volume 78, February 28, 1977 Volume 79, March 18, 1977
	268-35	Volume 79, April 4, 1977 - May 10, 1977 (1 of 2) Volume 79, May 10, 1977 - May 24 1977 (2 of 2) Volume 79, June 9, 1977 - June 27, 1977 Volume 80, July 11, 1977 - July 25, 1977 Volume 80, August 15, 1977 (1 of 2) Volume 80, August 15, 1977 - September 12, 1977 (2 of 2) Volume 80, September 26, 1977
	268-36	Volume 81, October 17, 1977 Volume 81, November 7, 1977 - November 21, 1977 Volume 81, December 5, 1977 - December 12, 1977 Volume 82, January 9, 1978 Volume 82, January 23, 1978 Volume 82, February 13, 1978 Volume 82, February 27, 1978
	268-37	Volume 83, March 7, 1978 Volume 83, March 24, 1978 - May 22, 1978 Volume 83, June 2, 1978 - June 26, 1978 Volume 84, July 24, 1978 Volume 84, August 7, 1978 Volume 84, September 8, 1978 - September 15, 1978 (1 of 2)
268	268-38	Volume 84, September 15, 1978 - September 25, 1978 (2 of 2) Volume 85, October 2, 1978 Volume 85, November 6, 1978 Volume 85, November 20, 1978 Volume 85, December 18, 1978 (1 of 2) Volume 85, December 18, 1978 (2 of 2) Volume 86, January 8, 1979

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Series 268		Minutes
Series	Box No.	Description
268		Minutes
	268-39	Volume 86, January 19, 1979 - February 12, 1979 Volume 86, February 21, 1979 - February 26, 1979 Volume 86, March 12, 1979 Volume 86, March 27, 1979 Volume 87, April 16 1979 Volume 87, May 4, 1979 Volume 87, June 12, 1979 (1 of 2)
	268-40	Volume 87, June 12, 1979 (2 of 2) Volume 87, June 19, 1979 Volume 88, July 2, 1979 Volume 88, August 6, 1979 (1 of 3) Volume 88, August 6, 1979 (2 of 3) Volume 88, August 6, 1979 (3 of 3) Volume 88, August 31, 1979 (1 of 2) Volume 88, August 31, 1979 (2 of 2)
	268-41	Volume 89, September 17, 1979 Volume 89, September 27, 1979 Volume 89, October 22, 1979 Volume 89, November 5, 1979 Volume 89, November 19, 1979 Volume 89, December 3, 1979 Volume 90, January 7, 1980 - January 21, 1980 (1 of 3)
	268-42	Volume 90, January 21, 1980 (2 of 3) Volume 90, January 21, 1980 (3 of 3) Volume 90, February 5, 1980 (1 of 2) Volume 90, February 5, 1980 (2 of 2) Volume 90, February 25, 1980 Volume 91, March 10, 1980 Volume 91, March 24, 1980 (1 of 2)
268	268-43	Volume 91, March 24, 1980 (2 of 2) Volume 91, April 23, 1980 (1 of 2) Volume 91, April 23, 1980 (2 of 2) Volume 92, May 15, 1980 Volume 92, May 27, 1980 Volume 92, June 24, 1980 (1 of 3) Volume 92, June 24, 1980 (2 of 3)

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Series 268		Minutes
Series	Box No.	Description
268		Minutes
	268-44	Volume 92, June 24, 1980 (3 of 3) Volume 93, July 8, 1980 Volume 93, July 22, 1980 (1 of 2) Volume 93, July 22, 1980 (2 of 2) Volume 93, August 5, 1980 Volume 93, September 2, 1980 (1 of 2) Volume 93, September 2, 1980 (2 of 2)
	268-45	Volume 94, September 16, 1980 (1 of 2) Volume 94, September 16, 1980 (2 of 2) Volume 94, October 6, 1980 (1 of 3) Volume 94, October 6, 1980 (2 of 3) Volume 94, October 6, 1980 (3 of 3) Volume 94, October 20, 1980 (1 of 2) Volume 94, October 20, 1980 (2 of 2) Volume 95, November 3, 1980
	268-46	Volume 95, November 17, 1980 Volume 95, December 1, 1980 Volume 95, December 15, 1980 Volume 96, January 19, 1981 (1 of 3) Volume 96, January 19, 1981 (2 of 3) Volume 96, January 19, 1981 (3 of 3) Volume 96, February 2, 1981 (1 of 2)
	268-47	Volume 96, February 2, 1981 (2 of 2) Volume 96, February 17, 1981 Volume 97, March 2, 1981 Volume 97, March 16, 1981 (1 of 2) Volume 97, March 16, 1981 (2 of 2) Volume 97, April 6, 1981 (1 of 2) Volume 97, April 6, 1981 (2 of 2)
268	268-48	Volume 98, April 20, 1981 Volume 98, May 4, 1981 Volume 98, May 13, 1981 Volume 98, June 1, 1981 (1 of 2) Volume 98, June 1, 1981 (2 of 2) Volume 98, June 15, 1981 Volume 99, July 6, 1981 (1 of 2)

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Series 268		Minutes
Series	Box No.	Description
268		Minutes
	268-49	Volume 99, July 6, 1981 (2 of 2) Volume 99, July 20, 1981 Volume 99, August 17, 1981 (1 of 2) Volume 99, August 17, 1981 (2 of 2) Volume 100, September 8, 1981 Volume 100, October 22, 1981 (1 of 3) Volume 100, October 22, 1981 (2 of 3) Volume 100, October 22, 1981 - October 23, 1981 (3 of 3)
	268-50	Volume 101, November 9, 1981 (1 of 2) Volume 101, November 9, 1981 (2 of 2) Volume 101, November 30, 1981 (1 of 2) Volume 101, November 30, 1981 (2 of 2) Volume 101, December 14, 1981 (1 of 2) Volume 101, December 14, 1981 (2 of 2) Volume 102, January 11, 1982 (1 of 2)
	268-51	Volume 102, January 11, 1982 (2 of 2) Volume 102, January 25, 1982 (1 of 2) Volume 102, January 25, 1982 (2 of 2) Volume 102, February 22, 1982 (1 of 2) Volume 102, February 22, 1982 (2 of 2) Volume 103, March 1, 1982 Volume 103, March 22, 1982 (1 of 2)
268	268-52	Volume 103, March 22, 1982 (2 of 2) Volume 103, April 19, 1982 Volume 104, May 6, 1982 (1 of 2) Volume 104, May 6, 1982 (2 of 2) Volume 104, June 7, 1982 (1 of 2) Volume 104, June 7, 1982 (2 of 2) Volume 104, June 21, 1982 Volume 105, July 12, 1982 (1 of 2)

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Series 268		Minutes
Series	Box No.	Description
268		Minutes
	268-53	Volume 105, July 12, 1982 (2 of 2) Volume 105, July 20, 1982 Volume 105, August 9, 1982 Volume 105, August 30, 1982 Volume 106, September 27, 1982 (1 of 2) Volume 106, September 27, 1982 (2 of 2) Volume 106, October 12, 1982 - October 29, 1982
	268-54	Volume 107, November 8, 1982 (1 of 2) Volume 107, November 8, 1982 (2 of 2) Volume 107, November 22, 1982 Volume 107, December 13, 1982 (1 of 2) Volume 107, December 13, 1982 (2 of 2) Volume 108, January 10, 1983 (1 of 2) Volume 108, January 10, 1983 (2 of 2) Volume 108, January 14, 1983 Volume 108, January 24, 1983 (1 of 2)
	268-55	Volume 108, January 24, 1983 (2 of 2) Volume 108, February 7, 1983 Volume 108, February 22, 1983 Volume 109, March 7, 1983 Volume 109, March 21, 1983 (1 of 2) Volume 109, March 21, 1983 (2 of 2) Volume 109, April 4, 1983
268	268-56	Volume 109, April 18, 1983 Volume 110, May 2, 1983 (1 of 3) Volume 110, May 2, 1983 (2 of 3) Volume 110, May 2, 1983 (3 of 3) Volume 110, May 13, 1983 (1 of 2) Volume 110, May 13, 1983 (2 of 2) Volume 110, June 27, 1983

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Series 268		Minutes
Series	Box No.	Description
268		Minutes
	268-57	Volume 111, July 11, 1983 Volume 111, July 25, 1983 Volume 111, August 8, 1983 Volume 111, September 9, 1983 - September 26, 1983 (1 of 2) Volume 111, September 26, 1983 (2 of 2) Volume 112, October 11, 1983 Volume 112, October 24, 1983
	268-58	Volume 112, November 28, 1983 Volume 112, December 12, 1983 Volume 113, January 1, 1984 Volume 113, January 23, 1984 - February 13, 1984 (1 of 2) Volume 113, February 13, 1984 (2 of 2) Volume 113, March 12, 1984 - March 27, 1984 (1 of 2) Volume 113, March 27, 1984 (2 of 2) Volume 114, April 9, 1984
	268-59	Volume 114, April 23, 1984 (1 of 2) Volume 114, April 23, 1984 (2 of 2) Volume 114, May 17, 1984 Volume 114, June 12, 1984 (1 of 2) Volume 114, June 12, 1984 (2 of 2) Volume 114, June 25, 1984 Volume 115, July 9, 1984 Volume 115, August 13, 1984 (1 of 2) Volume 115, August 13, 1984 (2 of 2)
268	268-60	Volume 115, September 13, 1984 Volume 115, October 9, 1984 Volume 116, October 22, 1984 Volume 116, November 26, 1984 - December 3, 1984 Volume 116, December 17, 1984 (1 of 2) Volume 116, December 17, 1984 (2 of 2) Volume 117, January 4, 1985 Volume 117, January 28, 1985

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Series 268		Minutes
Series	Box No.	Description
		Minutes
268	268-61	Volume 117, February 11, 1985 Volume 117, February 25, 1985 Volume 118, March 11, 1985 Volume 118, March 25, 1985 Volume 118, April 11, 1985 - April 22, 1985 (1 of 3) Volume 118, April 22, 1985 (2 of 3) Volume 118, April 22, 1985 (3 of 3)
	268-62	Volume 119, May 13, 1985 (1 of 2) Volume 119, May 13, 1985 (2 of 2) Volume 119, May 28, 1985 (1 of 2) Volume 119, May 28, 1985 (2 of 2) Volume 120, June 10, 1985 (1 of 3) Volume 120, June 10, 1985 (2 of 3) Volume 120, June 10, 1985 (3 of 3)
	268-63	Volume 120, June 24, 1985 Volume 121, July 8, 1985 (1 of 2) Volume 121, July 8, 1985 (2 of 2) Volume 121, August 12, 1985 (1 of 2) Volume 121, August 12, 1985 (2 of 2) Volume 122, September 5, 1985 (1 of 2) Volume 122, September 5, 1985 (2 of 2)
268	268-64	Volume 122, September 23, 1985 (1 of 3) Volume 122, September 23, 1985 (2 of 3) Volume 122, September 23, 1985 (3 of 3) Volume 122, October 15, 1985 - October 28, 1985 Volume 123, November 12, 1985 (1 of 2) Volume 123, November 12, 1985 (2 of 2) Volume 123, November 25, 1985 (1 of 2) Volume 123, November 25, 1985 (2 of 2)

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Series 268		Minutes
Series	Box No.	Description
268		Minutes
	268-65	Volume 123, December 16, 1985 Volume 124, January 13, 1986 Volume 124, January 27, 1986 Volume 124, February 10, 1986 (1 of 2) Volume 124, February 10, 1986 (2 of 2) Volume 124, February 24, 1986 Volume 125, March 10, 1986 (1 of 2) Volume 125, March 10, 1986 (2 of 2)
	268-66	Volume 125, March 24, 1986 (1 of 2) Volume 125, March 24, 1986 (2 of 2) Volume 125, Apr. 28, 1986 Volume 126, May 12, 1986 Volume 126, May 27, 1986 - June 23, 1986 (1 of 2) Volume 126, June 23, 1986 - July 14, 1986 (2 of 2) Volume 126, July 28, 1986

PUC: Prepared by D. Yap, January 1993; Revised by G. Vergara-Bautista, Mar. 2000 & May 2001.