

King Kamehameha Celebration Commission

355 N. King Street Honolulu, HI 96817
Department of Accounting & General Services

100th Anniversary King Kamehameha Celebration Floral Parade

Application Deadline: May 1, 2016 | Parade: June 11, 2016

MARCHING UNITS:

Marching Band Marching Unit
Number in marching/walking unit: _____

Name of Organization	
Contact Person	
Email Address	
Contact Phone Number	
Website (if applicable)	
Parade Day Contact (if different from above)	
Parade Day Contact cell	

❖ Attach all related Parade experience on a separate sheet.

**ALL APPLICATIONS ARE SUBJECT TO THE APPROVAL OF THE KING KAMEHAMEHA
CELEBRATION COMMISSION AND ALL DECISIONS ARE FINAL**

In consideration of permission to participate in the 2016 King Kamehameha Parade, the Applicant does hereby release and hold harmless the State of Hawai'i, King Kamehameha Celebration Commission (Commission), and all other coordinating associations, and their respective officers, employees, and agents from and against all liability arising out of or resulting from the acts or omissions of the Applicant and the Applicant's employees, officers, agents under this event. The Applicant recognizes that there are inherent risks associated with participation in this event and chooses to participate on its own free will.

I hereby authorize the Commission to use the photographs and video footage taken of our organization, and my name, for use in the Commission's printed publications, ads, website and any form of media. I acknowledge that since our participation in publications, media and websites produced by the Commission is voluntary, I will receive no financial compensation. I further agree that our participation in any publication and website produced by the Commission confers upon me no rights of ownership whatsoever.

This waiver must be accompanied by a signed permission slip for any participating minor. Parents and/or legal guardians must sign for all minors. Additionally, no children under the age of 12 are allowed to ride on any float or vehicle unless closely supervised by a responsible adult. Mahalo.

Signature of Authorized Representative

Date

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INFORMATION FOR KING KAMEHAMEHA PARADE PARTICIPANTS

Mail completed application and any accompanying documents to:

King Kamehameha Celebration Commission

355 N. King Street, Honolulu, HI 96817

Or scanned documents may be e-mailed to jcrew79@me.com.

Parade Theme: Ka Puni ‘Ana O Ka Haneli Makahiki – Celebrating 100 Years!!!

Parade Route and Staging

- Drop off site, Punchbowl and King Street
 - Marshal in front of the Kalākaua Post Office on Richards and Merchant Streets
 - Be mindful of Parade Volunteers and check-in with Mr. Justin Clemente
- Parade will start at King and Richards Street fronting the ‘Iolani Palace
 - Be mindful of Parade Starter’s instructions
- Upon passing the statue of King Kamehameha I, you will not be allowed to stop for any reason.
 - Stopping will slow the rest of the Parade down
 - We ask that tribute to the King be made on the move with song, chant or gesture. At no time should anyone break away from your unit to approach the statue
- Turning right onto Punchbowl, passing Kawaiaha‘o Church
- Left onto Ala Moana Boulevard
 - Please be mindful of traffic as Parade will cross over from the mauka lanes to the makai lanes to allow for cruise ship traffic.
 - Parade will marshal on Punchbowl to close gaps between units. Take direction from Parade staff.
- Right onto Kalākaua Avenue
- Ending at Queen Kapi‘olani Park
 - All Parade participants must adhere to City & County of Honolulu noise ordinances regarding the Honolulu Zoo. No music, horns or any other audible sounds beyond Kapahulu Avenue.

Parade Guidelines

- The primary focus of this floral Parade is to honor and celebrate the legacy and memory of King Kamehameha I, unifier of the Hawaiian Island. Regardless of Parade theme, please keep this in mind while preparing for and participating in the King Kamehameha Celebration Floral Parade.
- Each entry must be submitted on an official parade application. **No application, no entry.**
- Incumbent politicians are welcome, however must represent only that office. No campaigning allowed in Parade.
- Parade Contact is responsible for making unit aware of and communicating all rules and regulations to, and understood by, the unit’s participants.
- The Parade Committee will determine suitability of all entrants.
- All decisions are final. All entries are subject to the approval of the parade committee.

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Parade Day Guidance

- All entries must remain in the order assigned by Staging Crew.
- We require that you stay on the parade route and keep pace with the unit in front.
- For yours and the crowd's safety, no passing out or throwing anything from your unit. Watch for children along parade route.
- Please use adequate identification of your group or sponsor on your entry.
 - **Must have a banner carried at front of unit.**
- Parade begins at 9:00am, assembly start times vary.
- Stay hydrated throughout the parade route, and apply sunscreen prior to parade start.
- NO FEE to enter.
- All participants must abide by the rules and regulations established by the Parade Committee.
- Parade will end at Kapi'olani Park.
 - Keep right on Kalākaua Avenue, and be mindful of Parade staff.
 - Look out for volunteers directing marching units back to your buses
 - All music/loud sounds are to cease as group crosses Kapahulu Avenue to avoid disturbing the animals of the Honolulu Zoo, per city ordinance.
 - Do no approach horses for participant and horse safety.

The King Kamehameha Celebration Floral Parade Committee reserves the right of placement of all parade units. Placement will be determined by royal Hawaiian protocols, as well as for the most pleasant, safe, smooth-running parade possible.

Parade narrative: Due May 1, 2016 – Email to jcrew79@me.com

- ✓ **Describe your organization and unit in less than 100 words; 20pt font, one page.**
- ✓ Use bullet points to allow for proper spacing.
- ✓ Narratives exceeding 100 words will be edited at the discretion of the Parade Committee.
- ✓ Suggestions:
 - Organization's purpose – what are you all about? Who are you?
 - Organization's history – date of establishment, notable members, etc.
 - List of members (and titles/offices if they hold any) in the unit
 - Past King Kamehameha Celebration participation information
 - Upcoming events or fund raisers for organization
 - Any relevant information you would like to include
- ✓ Narrative *may* will be used for television broadcast, and will be read at all Announcer Stands along the Parade route.
- ✓ **Due no later than MAY 1, 2016**, but may be turned in earlier; any narratives or changes to narratives received after this date are not guaranteed to be included in the overall Parade Script.
- ✓ **Keep in mind, this is meant to be short, concise and to the point as the unit will be moving while Narrative is being read by Parade Announcer.**

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Parade Meeting:

May 19, 2016 – Hawai'i State Capitol Auditorium (entrance in lower garage off Miller Street, past the Governor's mansion); **6:00 p.m. – 8:00 p.m.**, free parking available after 5pm in metered stalls in the Capitol parking garage. **Meeting is mandatory for at least one representative per unit.**

Information shared at meeting should be shared with your entire unit. Communication is key for a successful Parade.

2016 Parade Contacts

Marching Chair: Justin Clemente, jcrew79@me.com, (808) 729-3220
John Riggle, jrlani@hawaii.rr.com (Chair Emeritus)
Parade Chair: Kainoa Daines

**** PLEASE RETURN COVER PAGE TO EMAIL ADDRESS LISTED ABOVE,
OR MAKE ALTERNATIVE ARRANGEMENTS WITH CHAIRS. ****