



# 2014 King Kamehameha O'ahu Ho'olaule'a

June 14, 2014, 10:00 a.m. to 3:00 p.m.

Kaka'ako Makai Gateway Park

**Deadline: May 1, 2014**

## HO'OLAULE'A APPLICATION

This form serves as a request for space to sell food or items, demonstrate or share cultural practices and provide relevant information and services. The King Kamehameha Celebration Commission reserves the right to deny space to any individual, club or organization who does not comply with the conditions for participation that appear elsewhere on this application.

**Please check one:**

Food Vendor

Arts & Crafts Vendor

Cultural Practitioner/Demonstrator

Exhibitor

**Name:** \_\_\_\_\_

**Club/Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**List what is applicable: Items to be sold and cost; what will be demonstrated or exhibited:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

By signing this application, you confirm that you have read and understand the conditions of participation and agree to adhere to them.

\_\_\_\_\_

**Signature**

**Date**

**Mail completed application, documents and checks to:** Kamakana Aquino, 41-236 Ilaurole St. Waimānalo, HI 96795

**Questions? Contact:** (808) 277-8502 or kamakana808@yahoo.com



## CONDITIONS OF PARTICIPATION

### 1. VENDOR FEE

There is a non-refundable and refundable fee necessary to offset the costs for organizing this event. The \$50 refundable deposit will be returned provided the area used is cleaned upon the completion of the event. Cultural demonstrators are waived for those only wishing to demonstrate, share our culture and not sell. The following fees are as follows:

**Food Vendors:** \$150

**Arts & Craft Vendors:** \$100

**Exhibitors:** \$75

Please write two separate checks to [Pohai O Kamehameha](#).

### 2. TENT, TABLES, AND CHAIRS

**Food Vendors** are responsible to provide their own tents, tables and chairs. Each Food Vendor is allotted either 2 - 10' x 10' tents or 1 - 10' x 20' tent. Tents must be securely fastened and safely located to avoid anyone from tripping on the pegs and from the wind rising off the ground. Please do not damage any sprinklers and so forth on park grounds. All tents must be taken down; area cleaned and vacated by 4pm.

**Arts & Crafts Vendors and Exhibitors:** are responsible to provide their own tent, tables and chairs. Each Arts & Crafts Vendor or Exhibitor is allotted 1 - 10' x 10' tent. Tents must be securely fastened and safely located to avoid anyone from tripping on the pegs and from the wind rising off the ground. Please do not damage any sprinklers and so forth on park grounds. All tents must be taken down; area cleaned and vacated by 4pm.

**Cultural Practitioners:** will be provided 1 - 8' table and two chairs under a big tent. Please provide your own tablecloth and materials. Area must be cleaned and vacated by 4pm.

### 3. HOURS OF OPERATION

The Ho'olaule'a event is Saturday, June 14, 2014 from 10am - 3pm. The set-up time is between 7am - 8:30am. Please arrive by 7am to have enough time to set up. Ala Moana Blvd. and surrounding street areas will be closed by 8:30am, if not sooner for the King Kamehameha Parade. Check in with the Coordinator at the Information Tent for location assignment. Area must be cleaned and vacated by 4pm.

### 4. PARKING

Each Food Vendor will be allowed two parking passes for reserved parking in the designated parking area. Arts & Craft Vendors, Exhibitors and Cultural Demonstrators will be allowed one parking pass for reserved parking in the designated parking area. Your name will be on the parking pass list with the parking coordinator. When you arrive to Kaka'ako Park, advise the



parking coordinator at the entrance that you will be unloading heavy supplies and equipment only to your tent, and then will park. Any vehicle without a parking pass shall not be allowed access. No driving or parking on the grass is permitted.

## 5. ADDITIONAL CONDITIONS FOR FOOD VENDORS

Vendors are responsible for their food sales. There will be no duplication of foods and only the agreed upon food menu will be served. Vendors are not allowed to sell beverages. Butane and propane gas stoves and charcoal in barbeque stoves may be used. However, such stoves must be lifted at least 12 inches above the ground. You are responsible for providing your own electrical needs and for the appropriate removal and disposal of oil and charcoal. A sink will be provided nearby only for washing hands; it is not for washing pots, pans, and utensils. Please assure that your workers wash their hands periodically to assure sanitation. A dumpster will be provided for all trash to be disposed.

### **HEALTH PERMIT AND INSURANCE**

Once you have received an approval, please provide an approved State of Hawai'i Health Clearance permit and insurance policy no later than **May 27, 2014**. Late submission of these documents may result in disqualification for a food concession at this event.

## 6. ADDITIONAL CONDITIONS FOR ARTS & CRAFTS VENDORS

Only products handmade in Hawai'i will be allowed. Products include but are not limited to, arts, crafts, jewelry and clothes. The Arts & Crafts Vendor Coordinator will contact you to review your GET license and products to ensure commercial items are not sold. Please have your GET license with you at the event. Vendors are responsible for their own sales.

## 7. ADDITIONAL CONDITIONS FOR EXHIBITORS

Exhibitors are opened to Hawaiian organizations that promote information about their organization, the services they provide to our community and/or seeking new members. This is a Hawaiian event and we would like to promote and highlight our community organizations.

## 8. ACTION ON APPLICATION REQUEST

Application requests will be approved or denied by the King Kamehameha Celebration Commission within 10 business days of the deadline for submission of applications. Requests may be denied for reasons of safety concerns, prohibited products, liability or application conflicts with the intent of this event. A decision by the King Kamehameha Celebration Commission will be final.

## 9. CONDITIONS OF PARK USE REQUIRED BY HAWAI'I COMMUNITY DEVELOPMENT AUTHORITY

The following are **not** permitted: driving or parking vehicles in any park area other than the roads and parking areas; building fires in any area other than grills specifically designed for the purpose of barbecuing; disposing paper or rubbish of any kind except in places designated for



rubbish disposal, dumping live coals in any other area than a designated coal pit or receptacle; and possessing or damaging any park facility, including adhering articles to park facilities.

## **10. INDEMNIFICATION**

You agree to indemnify, save and hold harmless the State of Hawai'i, King Kamehameha Celebration Commission, the Hawai'i Community Development Authority, and all sponsors of this event, their officers, staff, and volunteers from any and all deaths, injuries, losses and damages to persons or property, and any and all claims, demands, liabilities therefore arising out of your concession. You shall also be liable for any loss, damage or injury to persons or property resulting from your concession to the person or persons suffering such loss, damage or injury. Any and all damage to the park and/or park facilities caused by you must be fully and completely restored within 7 days after the end of this event.

## **11. REVOCATION**

The King Kamehameha Celebration Commission reserves the right to deny space, or to revoke this agreement if you fail to comply with the conditions for participation that appear elsewhere on this document.

### **Mail completed application, documents and checks to:**

Kamakana Aquino  
41-236 'Ilauhole St.  
Waimānalo, HI 96795

### **Questions? Contact:**

(808) 277-8502 or [kamakana808@yahoo.com](mailto:kamakana808@yahoo.com)